



SIM x VeCo

Global Cities Programme in Global Affairs & Business

For the Next Generation of Global Leaders

01-27 July 2018

Application-Registration Form

Please submit the completed application/registration form before the **deadline (21 May 2018)**. For more information on tuition, fees and the academic calendar, please check our <http://www.vesalius.edu/academics/intensive-10-day-summer-school/global-cities-programme-global-affairs-business/> [website](#).

Admission to the summer programme does **NOT** constitute admission to Vesalius College or to Singapore Institute of Management as a regular student for either the fall or spring semesters.

A student visa is not required to attend the summer programme. In most cases, a tourist visa is sufficient for attendance. However, students must have a valid identity card or passport.

1. Application Status

- I am a current student (degree-seeking or study abroad) at Vesalius College of Global Affairs (VeCo)
- I am a current student (degree-seeking or study abroad) at Singapore Institute of Management (SIM)
- I am an alumnus of one of the two institutions
- I am a current student in one of Vesalius' or SIM's partner Institutions
- I am a professional
- Other, please specify _____

2. Personal Details

Please enclose a photocopy of one official form of identification. Passport (Number) _____

Identity Card (Number) _____

Please enter your name as it appears on the item you select.

Family Name _____ First Name(s) _____

Date of Birth day _____ month _____ year _____ Place of Birth (city, country) _____

Citizenship _____ Second Citizenship _____ Sex: Male Female

Do you have any medical condition or disability that we should be aware of?

If yes, please specify _____

3. Contact Details

PERMANENT ADDRESS (in home country including city and postal code) _____

Telephone (include country/city code) _____ Mobile Phone _____

Email _____ Above Information Valid Until _____

CURRENT MAILING ADDRESS (if different from above) _____

Telephone (include country/city code) _____ Mobile Phone _____

Email _____ Above Information Valid Until _____

4. Languages

Is English your native* tongue? (*) Yes No

If you answered "no," identify your native tongue(s) _____

Is English the language of instruction at the most recent secondary school or university/college you attended? Yes No

If you answered no, identify the language(s) of instruction of your most recent secondary school or university/college

(*) Definition of native tongue: A language learned over several years in a natural environment (mostly home) by simply practicing natural communication with native speakers resulting in the ability to communicate fluently in that language, at least verbally, without having studied it.

5. Academic Qualifications

List your most recent college/university that you have attended. Please forward us photocopies of your transcripts/certificates/diplomas from your most recent secondary school or university/college.

If the credentials are not in English, Dutch, French or German, official translations by a sworn translator (whose signature is authenticated) are required and accepted only when accompanied by the document in the original language.

Name of Most Recent University/College Attended	Location (city, country)	Language of Instruction	Dates of Attendance		Certificates, Degrees or Diplomas
			From	To	
Name of most recent employer (if applicable)	Location	Language used	Period		Role

Will these course credits taken be used towards your degree at your home institution? Yes No

If so, has this course been pre-approved by your home institution? Yes No

- Will you need an academic transcript to be sent to your home institution? Yes No
- If you are a professional, will you need a certificate of attendance? Yes No

6. How did you hear about this Summer Programme?

- Social Media (which one?)
 From a Vesalius Student
 From a SIM Student
 Website
- Word of Mouth (please explain)
 Staff at the International Office at Vesalius
 Staff at the Office of Global Learning
 Other (please explain)

(Please give details) _____

7. Tuition Fees

The tuition fee for the entire 4-weeks Global Cities Summer Programme in International Affairs and Business Studies

Tuition and Fees (Quoted in Euro €)			
	SIM Students Vesalius Students Partner Universities (30% Scholarship)		Regular
Application Fees (Non-Refundable)	€	100	€ 100
Tuition Fees	€	3.240	€ 4.630

* Tuition fees listed does not include: Accommodation, meal and transportation expenses.

* Participants are responsible for booking their own airfare.

* Tuition fees, and activities are subjected to change without prior notice.

Accommodation (Quoted in Euro €)			
	SIM Students Vesalius Students Partner Universities		Regular
Singapore^	€	300	€ 300
Dubai^	€	150	€ 150
Brussels^	€	570	€ 570
Total	€	1.020	\$ 1.020

* Participants have the option to arrange their own accommodation.

^ Breakfast included only for SIMxVeCo accommodations

If you require accommodation, please select which option you prefer:

- A SIM
 B Dubai
 C VeCo
 A+B+C SIM + Dubai + Veco

Students will be placed in double rooms. Please indicate if you wish to share your room with another student.

All applicants need to execute the payment of the tuition presented in Euros (all bank costs to be borne by the student) by:

- Bank transfer (for bank details, you may also refer to the “summer programme fees” section on our website). Bank: Belfius
Address: Pachecolaan 44 – 1000 Brussels,
Belgium Account n°: 068-2410268-39
IBAN: BE13 0682 4102
6839 BIC: GKCCBEBB

- Credit card (we accept Mastercard and Visa). Payment by credit card can be made online. Please visit the following link for payment details: <http://www.vesalius.edu/payment/order.php>.

*Deadline: Deposit should be paid in full within 10 working days upon acceptance to the programme. The remaining part of the payment shall be made in full by May 21. For more details, please see the “Declaration & Information Release” section.

8. Declaration & Information Release

I, the undersigned, certify that all the statements I have made on this application are correct and complete. I understand that withholding or providing false information or plagiarized material in support of this application may disqualify me from admission or later be grounds for my dismissal from Vesalius College. I accept that I am responsible for the payment of the tuition and fees, based on the courses selected.

I accept that I am responsible for payment of tuition and possible additional fees and that should I fail to meet the payment deadlines, or should my account show an outstanding balance, the college reserves the right to prevent me from sitting in classes, taking exams, graduating, receiving grades, transcripts, attestations or any other administrative documents and/or pre-registering for the next semester.

Should I cancel my summer programme, I understand I must inform Clara Cotroneo (clara.cotroneo@vub.be) in writing. In such case I acknowledge that the following amount paid will be refunded:

Cancellation Penalty (90%) By 30th April
Cancellation Penalty (50%) By 15th May
Cancellation Penalty (0%) By 21st May

In case of non-payment Vesalius College reserves the right to proceed by all legal actions available to it to recover all due amounts according to Belgian legislation. Belgian law is applicable and any legal suit will be brought before the courts of Brussels.

I understand that I will be responsible for my travel and health insurance. The College does not provide insurance for students. You are recommended to investigate insurance appropriate to you that covers your personal possessions, medical and repatriation expenses and cancellation to cover any fees and travel costs. Participants to this programme are required to take out a travel insurance policy to cover the duration of their stay. This policy will include cover for medical expenses, personal injury and accident benefit, personal belongings, cancellation and curtailment expenses, personal liability and legal expenses and the like, whilst on placement.

Assumption of Responsibility: I understand that it is my responsibility to abide by all applicable policies and laws of the host institutions and host countries, and to ensure that I have adequate medical, personal, health, dental and accident insurance coverage, as well as protection of my personal possessions. More particularly, it is my responsibility to make sure that I am covered adequately for the type of experience which I will be participating in and that I will obtain additional insurance coverage if I feel the insurance

coverage provided by the host institutions (if any) is, in my opinion, not adequate for my requirements.

The Summer School organizing institutions cannot accept liability for any loss or damage to your property including the transfer of computer viruses to your equipment. You are advised to insure your property against such risks.

I understand that my conduct during the programme shall be subject to the laws, regulations and ordinances of the host countries and any applicable localities as well as the host institution's policies, rules and regulations, including without limitation those pertaining to academic standing and student conduct.

Liability Waiver: I realise and hold harmless the host institutions, their employees, students and accompanying staff and ambassadors and partners from any and all liability for any loss, damage, injury or expense that I may suffer as a result of my participation in this Program, including but not limited to, accidents, natural hazards, violence, crime, civil unrest, sickness, disease, homesickness and loneliness. Moreover, the host institutions shall not be liable for loss, damage or costs of any kind which I may incur as a result of my participation in this Program or for which I am directly responsible. The host institutions and their partners are not responsible for any injury, loss or damage that the participants (students and professionals) may cause whilst they are in this programme and are not responsible for any injury, loss or damage suffered by the participants (students or professionals) while they participating in this programme.

I give permission to the designated personnel of Vesalius College to release financial and/or academic information, including, but not limited to, academic status, grades or student conduct cases to my parents or other designated relatives or guardians.

Name of designated relative Name of designated relative

Date _____ Signature (student) _____

The College gives all students, regardless of sex, race, color, creed, or national origin equal opportunity for admission and quality education.

** Vesalius College is registered with the Flemish government of Belgium as an Institute of Higher Education.*

** No information will be released to third parties without the written consent of the applicant*

** Vesalius College vzw/asbl may use this information to keep you updated on events, newsletters and other relevant information about the College*

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For Vesalius College students, please return the form and supporting documents to Caroline Van Ongevalle via email at caroline.van.ongevall@vub.be

For SIM students, please return the form and supporting documents to Mary Yuh Sung Eun via email at maryyuh@sim.edu.sg

Checklist

- I have answered all questions
- I have enclosed a photocopy of my passport, identity card or other official document showing my personal details
- I have enclosed a photocopy of my most recent school/college/university transcript/certificate/diploma (with translations if appropriate)
- I have applied for a tourist visa (if appropriate)