



Vesalius College
Brussels

in affiliation with 

BA Course Catalogue
2019-2020

www.vesalius.edu

Vesalius College is a non-profit institution (VZW) under Belgian law.

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Accreditation

Vesalius College is registered with the Flemish government of Belgium as an institution of higher education. The Vesalius College Bachelor's degree is fully equivalent to a recognised Bachelor's degree issued from a Flemish University. Vesalius College is a participant in the Bologna Process, the reform effort designed to standardise higher education throughout Europe. In accordance with the Bologna declaration, Vesalius College offers the three-year European Bachelor's degree and calculates coursework in ECTS (European Credit Transfer System) credits.

The four majors offered by Vesalius College are accredited by the Accreditation organisation of the Netherlands and Flanders (NVAO, Nederlands-Vlaamse Accreditatie Organisatie). This official organisation was established by international treaty between the Flemish and the Dutch governments with the aim of ensuring the quality of higher education in both the Netherlands and Flanders.

More information on the accreditation of Vesalius College can be accessed through the official government website for higher education in Flanders: www.highereducation.be.

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MESSAGE FROM THE DEAN

Dear Students,

On behalf of the faculty and administration, I would like to welcome you to Vesalius College. By attending Vesalius College, you have chosen to join a diverse, highly international, immensely passionate and caring community of students, academics and supporting staff.

In many ways, your undergraduate education will form one of the most important experiences of your lives, one that lays the foundation for future success in your post-graduate schooling and professional career. It is our mission at Vesalius College to support you in finding, fostering and realising your passions, potential and ambitions in and outside classrooms.

Vesalius College's unique approach to education is guided by the College's learning and teaching philosophy of what we call 'TPEL': Theory-guided, Practice-Embedded and Experiential Learning. In addition to an emphasis on linking theory with real-life challenges, linking students to senior practitioners and highly interactive and innovative teaching formats, our programmes are aimed at providing the intellectual space for you to not only become an expert in your chosen subject, but also to develop crucial critical thinking skills, an appreciation of global ethical challenges and an interdisciplinary mind-set of life-long learning and continuous innovation. The academic programmes at Vesalius College are designed to challenge you intellectually and personally and require dedication, self-discipline and an open mind. While they will be challenging, they will also be rewarding, helping you to acquire the skills, knowledge and attitudes that will enable you to adapt and flourish in an increasingly challenging and changing world.

While the academic curriculum will be challenging, the College also recognises the importance of a balanced and healthy lifestyle, so we encourage you to complement your studies with formative extra-curricular activities. Brussels, 'the Capital of Europe', offers a tremendous variety of cultural and social activities. You will quickly discover the city to be vibrant and cosmopolitan with a friendly charm and something for every taste.

In addition, Brussels has much to offer as you prepare for graduate school or the beginning of your career. Home to the world's largest press corps, the European Union, NATO and hundreds of non-governmental organisations and multinational corporations, the city offers you many opportunities for internships as well as exchanges with government officials, policy-makers, legal and communication experts as well as business people and entrepreneurs. We hope that you will take full advantage of these opportunities and of the interdisciplinary variety of extra workshops, evening lectures and practice-oriented events.

We look forward to getting to know you and to explore, reflect and learn with you within a vibrant and international learning community. Welcome to the Vesalius community!

Olesya Tkacheva, Ph.D.
Acting Dean, Vesalius College

INTRODUCTION

Vesalius College

Vesalius College was established in 1987 by Boston University and the Vrije Universiteit Brussel (VUB) as the first US-style Liberal Arts College in the BeNeLux region to provide a new form of university education in Belgium. Its founders were inspired by the liberal arts Colleges in the United States that place emphasis on innovative and student-centred teaching as well as on a close relationship between students and professors. Classes are small and intensive, with at most 35 students, so that instead of merely reproducing knowledge passively in big lecture halls, students are encouraged to participate more actively in critical analysis, peer-to-peer reflection and experiential learning. A strong emphasis is placed on developing students' intensive writing, logical reasoning and oral presentation skills, allowing students to enhance crucial skills that will serve them well in their graduate and working lives. Professors assess students' performance not just through one examination at the end of the course, but continuously on the basis of shorter examinations and written and oral coursework during the entire course. Crucial in this form of 'continuous assessment and learning' is that students receive regular formative feedback with a view to constantly improve and develop through a variety of learning tools. Vesalius College has followed this model of education for thirty years, forming outstanding graduates who have been admitted to leading universities and graduate programmes in the United States, U.K., Europe and other countries and who have been hired by leading international companies.

The College offers three-year academic degree programmes in Business and Economics (Global Business and Entrepreneurship), Global Communication Studies, International Affairs and International & European Law, all of which lead to a Bachelor's degree. These programmes are accredited by the Dutch-Flemish Accreditation Organisation (NVAO) and are recognised by the Flemish government, and, on the principle of mutual recognition, by other European governments that participate in the Bologna process for the reform of university education.

Although Vesalius College is legally independent from the VUB, the two institutions maintain a very close relation. Vesalius College, though its student numbers are not large, has the great advantage of being able to draw on the academic facilities and student services of a large research university. The College also maintains close ties with other neighbouring institutions, such as the Université Libre de Bruxelles (ULB) and the University of Kent. It also has collaborations with the Royal Music Conservatory, the Royal Military Academy, and RITS, a school for audio-visual and performing arts, as well as prestigious partner universities abroad, such as Georgetown University in Washington, D.C.

Instruction at Vesalius College is entirely in English (with the exception of language courses). Most of its students are native English speakers or have done their secondary education in English, but some students from other backgrounds have accepted the challenge of a rigorous education entirely in English. Vesalius College professors themselves have been educated at the world's leading universities in the Anglo-Saxon education sphere. For all students, native speakers or not, the programmes of the College ensure that all students make significant improvements in their skills in written and oral expression.

As befits an institution in Brussels, the capital of Belgium and of Europe and a centre for diplomacy, global policy-making, international business as well as communication companies and law firms, both the faculty and the students at Vesalius College come from a wide variety of nationalities. Class discussions are enriched by this cultural diversity, as is student life more generally.

As an English language institution partnered with a Dutch-language university in a mostly French-speaking city, the College provides a unique opportunity to acquire an intercultural perspective and tap into large networks of real-life processes and developments.

Brussels is also an exciting place to study. The presence of the European Union institutions, United Nations and NATO, as well as the headquarters of thousands of international organisations and seven hundred multinational corporations, is an invaluable resource for professors and students. They can observe close-up the changes taking place in Europe by class visits to these institutions, by hearing from guest speakers in classes, and by doing an internship in one of these organisations. The College offers a wide variety of educational opportunities, based on its philosophy of "TPEL" (Theory-Guided, Practice-Embedded and Experiential Learning) that enables students to test their ideas through simulations and interactions with senior practitioners.

Andreas Vesalius – Innovative Teacher, Interdisciplinary Critical Thinker

Andreas Vesalius was one of the premier freethinkers of the Renaissance and an innovative scientist, combining revolutionary approaches to anatomy with outstanding skills from neighbouring fields. Most importantly, he questioned received wisdom and institutional dogma and instead expected from his students experimental and hands-on learning.

Born in Brussels in 1514, Vesalius is most well-known as a pioneer of modern medicine, as evidenced by his crowning achievement, the first treatise of scientific anatomy, *De Humani Corporis Fabrica Libri Septem*, published in 1543 and meticulously illustrated with 323 woodcuts. Yet, as a young student he first studied arts in Belgium, then studied medicine at the University of Paris whilst working for the military as a surgeon.

His varied background serves as a reminder for the interdisciplinary and 'liberal arts' spirit of Vesalius College. In 1537, aged 23, Vesalius received his doctorate in medicine from the University of Padua, where he was immediately offered the Chair of Surgery and Anatomy. His teaching methods were at the time highly innovative: instead of relying on received wisdom of Galen (the leading authority at the time), Vesalius performed dissections during lectures and urged students to carry out dissections themselves and together in order to 'learn by doing': "I strive that in public dissection the students do as much as possible so that if even the least trained of them must dissect a cadaver before a group of spectators, he will be able to perform it accurately with his own hands; and by comparing their studies one with another they will properly understand, this part of medicine" (Andreas Vesalius - *In De Humani Corporis Fabrica Libri Septem*).

Vesalius' expectations towards his students and confidence in their ability to learn by being 'thrown in the deep end' continues to inspire the faculty at Vesalius College to the present day and is enshrined in the belief in peer-learning as well as the philosophy of TPEL ('Theory-guided, Practice-Embedded and Experiential Learning'). Other innovations included the use of large illustrations and charts during lectures, a novum at the time.

Throughout his career, he had struggled against received wisdom of classical physicians such as Galen and against the attempts of universities and the Church to suppress his findings and new approaches to research and teaching related to the functioning of the human body. However, Vesalius insisted that only a scientific method, critical reasoning, rigorous empirical testing and a constant strive for improvement are acceptable ways for science and knowledge to progress.

His insistence that he is "not accustomed to saying anything with certainty after only one or two observations" (Andreas Vesalius in *Epistola, Rationem, Modumque Propinandi Radicis Chynae Decocti*) remains an important cornerstone of the College's expectation towards its students about the duty of life-long learning and a critical, open-minded attitude.

The Catalogue

This catalogue is the basic document for students enrolled at Vesalius College, outlining the key procedures, rules and regulations of the educational offerings at the College.

Above all, the catalogue lays out the College's **academic requirements**, specifying exactly what students need to do to earn their Bachelor's degree. Students are bound by the requirements in the catalogue for the year in which they start their degree programme (unless they shift entirely to the requirements of a subsequent catalogue).

Each semester students need to choose the courses that they will take. The **course descriptions** in the catalogue give short statements of what courses are about. Students are welcome to also contact professors to learn more about the contents and organisation of individual courses. The list of courses offered in any semester and the hours at which they will be taught are made available to students during the preceding semester. The **rules and regulations** for signing up for courses at registration and for making subsequent changes in course selection are given in the catalogue. The catalogue also lays out rules concerning coursework and assessment.

Students will also find a guide to certain **academic opportunities**. Internships in business, government or non-profit institutions are an opportunity to see the practical application of concepts encountered in courses and to obtain professional experience. Studying for a semester in another country exposes students to other ideas and other ways of doing things.

The catalogue also describes a variety of **student services** and gives **key contacts** within the faculty and administration.

ADMISSIONS

Vesalius College seeks students who are able to meet the challenges of our academic programme and are willing to participate fully in the intellectual and social life of the College in a spirit of openness and tolerance. Admission to the College is selective. We endeavor to accept only students whose records indicate that they possess the qualities needed to achieve academic success in the degree programme of their choice.

Applicants for admission must have graduated from a secondary school prior to beginning their studies at Vesalius College. Admission decisions take into account the candidate's secondary school performance, examination results and English language competence, as well as demonstrated personal qualities and character.

To apply, candidates must submit:

- A completed application form. This form should be completed online on the College website.
- Official academic credentials and transcripts (showing courses and grades) from all secondary schools and universities attended, including public examination results and official results of any national or regional examination (usually taken in the candidate's country of residence).
- Proof of identity in the form of a photocopy of either a passport or of a national identity card.
- Results of an English proficiency examination, required for students who have studied for less than three years in a secondary school or two years in a university with English as the language of instruction. The College accepts official scores from the following tests: the TOEFL (Test of English as Foreign Language) and the Academic Module of the IELTS (International English Language Testing System) as well as C2 proficiency or CPE (Cambridge English: Proficiency Certificate) and C1 Advanced or CAE (Cambridge English: Advanced Certificate). See the 'Standardised Tests' section for details.
- Official scores of the SAT test or the ACT test may be required. Candidates should contact the Admissions Office to determine whether they must take one of these examinations or not.
- A non-refundable application fee of €70.

Applications Review Process

Places are limited so we encourage students to apply well in advance of their semester of choice. Students who require a visa to study in Belgium should submit their application by 31 May for Fall and 31 October for Spring. EU-citizens should submit their application by 30 June for Fall and 30 November for Spring. Applications are still permitted after these dates and up until the beginning of the semester, but early application is strongly encouraged. Admissions decisions are usually made within three weeks after receipt of the complete application. Once accepted at Vesalius College, international applicants should contact the Belgian embassy or consulate in their country immediately to get a complete list of requirements specific for that country.

Students in secondary school are encouraged to apply during their final year. Transfer students should apply well in advance (three months minimum) of the semester of choice and should submit all the documents required to process their application.

Applicants are asked to submit all available academic records at the time they submit their application for admission. Applicants must ensure that their names are recorded clearly on all documents. The family name or surname given on the application form must then be used in all correspondence with the College and on all documents relating to the College.

Note: None of the application materials submitted to Vesalius College will be returned to the applicant. Candidates are advised to make copies for their own records prior to submission.

Official Credentials

Credentials should be sent directly from the authorising organisation or institution. Transcripts must be certified by the Registrar or Head Teacher of the educational institution issuing the documents. Transcripts must be sent in an official envelope of the institution that is sealed and then signed across the back flap by the sending official. Photocopies of original documents are not accepted as official transcripts.

Translation of Credentials

Vesalius College accepts credentials in **English, Dutch, French, and German**. For all other languages, official translations by a certified translator (whose signature is authenticated) are required and are accepted only when accompanied by the document in its original language.

Standardised Tests

English proficiency: the TOEFL (Test of English as Foreign Language) and the **Academic Module of the IELTS** (International English Language Testing System) as well as the **C2 proficiency or CPE** (Cambridge English: Proficiency Certificate) and the **C1 Advanced or CAE** (Cambridge English: Advanced Certificate).

- **TOEFL:** Applicants should register with the TOEFL testing agency. Please visit the website www.toefl.org for more information on test dates, prep, test centres, registration deadlines, fees, payment. Email: toefl@ets.org. Applicants must ask the testing agency to send score reports directly to Vesalius, using the **College code 3574**.
- **IELTS (Academic Module):** Applicants should register with the British Council. Further information (test dates, registration deadlines, fees, payment) can be found at www.britishcouncil.org.

For applicants who must take either the SAT or ACT test here are the addresses and instructions for sending scores:

- **SAT:** Applicants should register with the testing agency. Visit the College Board SAT programme website www.sat.collegeboard.org to register online and for more information (e.g. US and international test dates, registration deadlines, fees, payment). Applicants must ask the testing agency to send score reports directly to Vesalius, using the **College code 3574**.
- **ACT:** Applicants may register with the testing agency. For more information (test dates, registration deadlines, fees, payment), please visit the websites www.act.org and www.actstudent.org. Applicants must ask the testing agency to send score reports directly to Vesalius, using the **College code 5243**.

Transfer Admission: Rules and Regulations

Candidates applying to Vesalius College, who have already completed part of an undergraduate degree elsewhere may apply for 'transfer credits' to count towards their degree requirements at Vesalius College. Students may be considered for transfer to Vesalius College if they have completed at least one semester and are in good academic standing at an accredited college or university and have not been dismissed from that institution. Transfer applicants must submit the same documents as those applying for general admission. Transfer applicants with at least one full-time semester of college credit and a minimum grade point average of 2.0 will be exempt from submitting SAT or ACT scores.

Vesalius College may award transfer credits for courses taken at the university level in other accredited institutions. The minimum requirements for grades depend upon the school where the credit was earned and the student's intended major within Vesalius College. All transfer credits will be awarded at the discretion of the Admissions Committee. Once the transfer credits have been assessed, the file cannot be re-opened. In order to evaluate transfer credits, transfer students must submit the following in addition to the regular application:

- Fill out the transfer credit application form (obtainable online at the admission page of Vesalius College or obtainable from a member of staff of the Admissions Office)
- Indicate on the transfer credit application form the equivalent Vesalius College course which the transferred course should replace.
- Provide the official transcript(s) of all courses taken at the previous university.
- Supply detailed descriptions of the courses taken, including the number of hours per course and copies of course descriptions from the college's catalogue.
- Supply the full course syllabus/course outline of the course taken at another university (A syllabus is a short document, to be distributed at the first class meeting, containing the following information: the aims and content of the course, the textbook(s) and other reading materials, the progress of the course week per week, the way in which it will be assessed, the dates at which written work is due and when the mid-term and final examinations will be held., contact information and office hours for the instructor).

Conditions for Transfer

Transfer credits can only be granted if:

- the course credits obtained at another university were taken in courses that are similar in terms of content, scope and academic rigour compared to Vesalius College courses (this will be determined by members of Vesalius College's academic staff upon the request of the Admission Office);
- the overall course grade is not lower than an average 'C' grade;
- the course carrying the course credits to be transferred is in line with the curriculum structure of Vesalius College (i.e., fits within the categories of and available credits of the curriculum components of 'core courses', 'major requirements', 'major electives' or 'free electives').

Credit Transfer Fee

40 Euros (€) per ECTS credit transferred, payable with the first semester tuition fee invoice.

Visiting/Study Abroad Student Admission

Students who wish to spend one or two semesters at Vesalius College before returning to their home universities are welcome to enrol as study abroad students. The standard admissions procedures apply. Students applying from universities and colleges with which Vesalius College has formal agreements should contact the Vesalius College Study Abroad Office as requirements vary across programmes.

Visa Information

Students who are not EU citizens must obtain a student visa in order to live in Belgium and attend the College. The time it takes to obtain a student visa may vary from one to several months depending on a variety of factors including the student's age and country of origin. Vesalius recommends students apply for their student visas as soon as they are accepted into the programme. Vesalius will confirm students' acceptance via the issuance of an official acceptance letter, which is a necessary document for all student visa applications. It should be noted that student visas for studies in Belgium are only issued to applicants demonstrating proof that they are accepted as full-time students at a Belgian institution.

It is strongly recommended that students contact the Belgian consulate or embassy in their home country to get a complete list of requirements specific for that country.

Orientation

An orientation programme for new degree-seeking students and study abroad students alike is organised each semester from the Wednesday through the Friday of the week before classes begin. This programme is **mandatory** for all new students. During this week, staff and current students introduce newcomers to the workings of the College, both academic and social, and to life in Brussels. There are also several social events at which new students can get to know each other and can meet current students as well as faculty and staff.

The first day of orientation is designed to familiarise new students with the organisation and the philosophy of the College, as well as to give them practical information on academic policies, course registration and internship and study abroad opportunities and to introduce students to the Vesalius Student Government. On this day, Academic Advisors are scheduled to meet with each student in order to provide advice on course selection.

During orientation, students will receive campus tours and will activate their student computer accounts. Study abroad students and continuing Vesalius College students who have applied for internship positions will interview for these positions on the Thursday of orientation.

The Friday of orientation is reserved for course registration. Students will register officially for the courses they will take during the semester.

For the seven-week **summer term**, an abbreviated orientation session is offered to students. This session consists of a brief introduction to the College, a tour of campus and activation of each student's computer account.

FINANCIAL INFORMATION

Tuition and Other Fees for Students

Full-time students: tuition and other fees, as shown below, are payable in full, every semester by the due date indicated in the concerning invoice(s).

Continuing students (not new students) who wish to take more than a full course load (30 ECTS credits) must petition the Student's Academic Standing Committee in advance and will be charged extra tuition fee of €1,280.00 per course in fall 2019 and €1,300.00 in spring 2020.

Tuition fees per semester (24 to 30 ECTS)	Fall 2019: €6,400.00	Spring 2020: €6,500.00
Other potential fees		
Late registration	€100.00	€100.00
ART 301G field trip fee	€795.00	€795.00
Delayed payment fee: (per delayed month for non-agreed delays)	€100.00	€100.00
Transfer credit fee: (per ECTS credit transferred. For details see 'admission section')	€40.00	€40.00

The College reserves the right to adjust the tuition and fees.

Tuition for Part-time Students

Part-time students (following courses for less than 24 ECTS credits) pay €1,600.00 per course in fall 2019 and €1,625.00 in spring 2020.

Other Fees

Application Fee: When students submit their application, they must include a non-refundable fee of €70.00. This fee is also applicable to Study Abroad students.

Deferred Payment Plan

The deferred payment plan allows students to pay for each semester's tuition in two instalments, rather than in a lump sum. The total amount is €6,450.00 for fall 2019 and €6,550.00 for spring 2020 (an administrative fee of €50.00 is included).

Tuition in instalments	Fall 2019 (in €)	Spring 2020 (in €)
1) 60% of Tuition Fee	3,870.00	3,930.00
2) 40% of Tuition Fee	2,580.00	2,620.00
Total	6,450.00	6,550.00

Students who intend to pay this way have to tick the appropriate box on their registration form.

Deadlines for Payment of Tuition and Other Fees

Fall 2019 – Full Payment		Spring 2020 – Full Payment	
Continuing students	1 Aug 2019	Continuing students	1 Jan 2020
New students	31 Aug 2019	New students	31 Jan 2020
Deferred Payment Plan		Deferred Payment Plan	
First payment + applicable fees		First payment + applicable fees	
New students	31 Aug 2019	New students	31 Jan 2020
Continuing students	1 Aug 2019	Continuing students	1 Jan 2020
Second payment		Second payment	
New and continuing students	30 Sept 2019	New and continuing students	28 Feb 2020

Deposit for Initial Tuition Fee Payment

As of spring 2017, an initial non-refundable deposit of €1,000.00 is required from each student upon acceptance to the College to confirm the place. This amount will then be deducted from the first tuition fee invoice. If this deposit is not paid by two weeks before the semester starts, the College will reallocate the place to another student.

Payment due dates and collection process

Fees for the current and last semester must be paid by due date. A first reminder will be sent seven days after the due date. A second reminder will be sent 14 days after the due date of the invoice and the student will be put on financial audit. A third reminder will be sent before the mid-term exams in the respective semester. In the event of failure to pay after the third reminder, the outstanding invoice will be sent for collection and the student will not be allowed to participate in the final exams and the courses will be marked as incomplete. For students intending to graduate must pay all fees by week 10 of the first semester of their third year.

Any cost arising during the collection process will be entirely at the student's charge.

Refunds

Refunds will be made only to bank accounts. For any refunds to non-European bank accounts, the student is liable for all charges.

Independent study

Students who take an independent study to earn credits must hand in a course registration form and pay the appropriate fees.

Summer tuition

For each summer course taken, a fee of €1,300.00 applies. The deadline for payment is 1 June 2020. If a student registers for a summer course after this deadline, immediate payment must be made in order to be duly registered.

Special programmes

Fees apply for our special programmes. An application fee of €70.00 is to be paid before the application process can start. Payment must be made in full at least two weeks before the start of the programme.

Auditing a course

Students may want to attend a course without earning a grade, in which case they are said to audit the course. The same fees as for degree-seeking students apply for auditing courses.

Withdrawal

Notification must be received by the Head of Academic Administration in writing and only then is a student considered to have withdrawn. A credit note for part of the total tuition amount corresponding to the student's registration, depending on the date at which the student officially withdraws, will be issued according to the following schedule:

before the first day of classes	90%
during the first week of classes	80%
during the second week of classes	40%
after the second week of classes	no credit

If tuition and fees have already been paid in full, the corresponding amount will be refunded to the student. Should only a partial payment have been received the difference between the received amount and the non-refundable amount will be reimbursed. If no payment has been received, the student remains fully liable for the difference.

A withdrawal from a course after the second week of classes does not lead to a refund of fees.

This does not apply for students who register for an internship course with Vesalius College. Students are liable for the full fees independently if they decide to cancel the internship before or in the first two weeks of the semester.

Methods of Payment

Payment should be made in Euros (€) by bank transfer or by credit card. Cash payments are not accepted. Invoice(s) will be sent out to each student by e-mail after registration, or if so indicated, to any other person mentioned on the registration form. If a student registers late, he/she must make immediate payment of the fees without waiting for the invoice to be sent out by the college.

By Bank Transfer: Transfers should be made to the Vesalius College account at:

Belfius Bank
Pachecolaan 44, B-1000 Brussels,
Belgium Account number: 068-2410268-39
IBAN number: BE 13 0682 4102 6839
Swift/BIC code: GKCC BE BB

When transferring monies, please **include the student's full name and specify the type of fee or invoice number** (for example Application Fee, Tuition and the applicable semester).

Transferring money from abroad sometimes takes a couple of weeks. It is important to retain proof of payment. To avoid problems, allow time for the payment to arrive before registration; at registration, no bank orders will be accepted. Students are liable for all bank charges, including exchange costs. In cases where Vesalius College pays these costs on behalf of the student, the student will be required to pay the difference before the end of the semester.

By Credit Card: Please check the Vesalius College website – tuition fee section – for the payment portal.

Financial Audit

Students who do not pay the stipulated amount (full or deferred payment) by the due date, mentioned on the invoice, will be placed on a financial audit after two reminders have been sent to her/ him by e-mail.

Students on financial audits can not:

- attend classes and examinations
- obtain an official transcript, notification of grades or any other documents a regularly enrolled student may request:
- receive a student ID card or yearbook
- register for a subsequent semester
- attend a semester abroad at an institution with which Vesalius College has an agreement
- participate in final exams, graduate, be proclaimed or march in the Graduation Ceremony
- receive a diploma

Any dispute arising in case of non-payment will be governed by Belgian law and any legal suit will be brought before the courts of Brussels.

Estimated Costs other than Tuition and Fees

In addition to the tuition and fees that must be paid each semester, students should also budget for living costs. The following table shows a rough estimate for these costs and may help in budgeting for the semester.

Estimated Costs other than Tuition and Fees	Euro (€)
Educational Materials	650 -750
Accommodation	2,100 - 3,300
Food (minimum)	1,300 - 1,500
Public Transportation	250 -300
Health Insurance	150
Mobile Phone	120
Registration at local town hall	10-50
Host Family Placement Fee	210 ¹
Independent Housing placement	210 ¹
Weekly Host Family Housing Fee	155 ¹

¹These non-refundable placement fees and the weekly housing fee are only charged to students who are staying with a host family or applied for host family/independent housing placement.

Family Tuition Reduction

If two siblings are enrolled at Vesalius College simultaneously, the College offers a tuition fee reduction of 25% to one of the siblings. A tuition reduction of 15% is offered to siblings of alumni.

Grants and Loans

Certain countries offer grants and loans for studying at Vesalius College. Applicants are encouraged to check with their home country education authority concerning eligibility for financial assistance.

Vesalius Academic Excellence Scholarship Fund

Vesalius College will award Academic Excellence Scholarships (AES) to students who have outstanding academic records in secondary school and whose extra-curricular achievements show evidence of leadership in today's global society. Other factors include one letter of recommendation from their secondary school and (in certain cases) standardised test scores.

The College's **merit-based financial assistance** can provide **up to a 50% reduction** in tuition per semester. These scholarships will be renewed if the student maintains superior academic performance during each semester of their 3-year Bachelor programme. The scholarship will be directly applied to the student's tuition fees.

Eligibility

- Prospective students must possess outstanding academic records and personal integrity, as demonstrated by grades, extra-curricular activities, standardised test scores (such as TOEFL, SATs) and one letter of recommendation.
- Prospective students must have been accepted into a Vesalius College Bachelor Programme as a full-time, first-year/freshman student.
- Transfer students are not eligible for the Vesalius Academic Excellence Scholarship.
- The Academic Excellence scholarship can only be awarded to students who enroll in the Fall semester (August) and in the Spring semester (January).
- There is a minimum Grade Point Average (GPA) required to obtain a scholarship. Vesalius College will also take motivation and extra-curricular activities into consideration. Evidently, better scores and grades, combined with strong motivation and participation in extra-curricular activities will improve one's chances of acquiring a scholarship.
- There are no limitations with regards to citizenship & residency. All applicants will be treated fairly and equally.

Minimum Requirements for Academic Excellence Scholarships

High School Diploma	GPA/scores	SAT	TOEFL/IELTS
IB Diploma	37 Points		
American High School Diploma	3.8 GPA	Math: 630, Critical reading: 630, Writing: 630	
Belgian High School Diploma	80		TOEFL: 100 or IELTS: 7 or CPE: B or CAE: B
German Abitur	1.8		TOEFL: 100 or IELTS: 7 or CPE: B or CAE: B
French Baccalaureate	16		TOEFL: 100 or IELTS: 7 or CPE: B or CAE: B
British A-levels	AAB		
European Baccalaureate	80%		(TOEFL: 100 or IELTS: 7 or CPE: B or CAE: B)

For minimum eligibility requirements applicable to other types of secondary school diplomas, please contact the Admissions Office. If your specific secondary school diploma is not listed in the table above, it does not mean that your chances of receiving a scholarship are limited. In other words: regardless of where you obtain your secondary education around the globe, if you fulfil the requirements above and have outstanding academic results, you may be able to obtain a scholarship from Vesalius College.

Application Procedure

- Students accepted into the Bachelor programme at Vesalius College who would like to be considered for the Academic Excellence Scholarship must also submit a separate application for the Academic Excellence Scholarship (available online).
- A minimum GPA is required. For more information on minimum GPA, please refer to the 'Minimum Requirements for AES' section.

- Academic Excellence Scholarships are administered via the Admissions Office.
- The Scholarships may be renewed for all three years of the undergraduate programme. For renewal, a minimum GPA must be maintained.

Application deadlines

If students wish to be considered for the Academic Excellence Scholarship, the Admissions Office must receive their College Application as well as their Academic Excellence Scholarship Application no later than 15 April for the Fall semester and no later than 31 October for the Spring semester.

Maintaining Eligibility

Scholarship recipients must maintain a minimum GPA of 3.4/4.0 per semester to continue receiving their scholarship.

Terms of Award

Scholarships may be granted for a minimum of one semester and a maximum of 6 semesters. Scholarships will not be granted for any courses during the Summer Programme.

Contact

For more information, please contact the Admissions Office at vesalius.college.admissions@vub.be.

ACADEMIC REQUIREMENTS

Please note that these requirements apply to students entering Vesalius College during the academic year 2019/20. Students who entered in previous years are bound by the requirements in the catalogue for their year of entry unless specific changes have been implemented that apply to the requirements of that entry year or they shift over entirely to the requirements of a subsequent catalogue.

General Requirements for Bachelor's Degree

In order to graduate, students must have:

- Earned 180 ECTS credits or more, at least 90 of which must be taken at Vesalius College. Unless granted special permission, students should be registered at Vesalius College in the semester preceding graduation
- Achieved a grade point average of at least 2.0 for all of the courses taken at the College (cumulative GPA requirement)
- Achieved a grade point average of at least 2.0 for all of the courses taken in the student's chosen major field (major GPA requirement).
- Met all requirements of the core curriculum as described in the catalogue for their year of admission to the College
- Met all requirements of the chosen major field as described in the catalogue of their year of admission to the College.
- Completed at least half of the ECTS credits in major requirements and major electives at Vesalius College

Meeting the degree requirements is the student's responsibility.

Honours and Diplomas

Students who graduate with no disciplinary sanction on record are awarded their degree with honours as follows:

- Summa Cum Laude (cumulative GPA of at least 3.8)
- Magna Cum Laude (cumulative GPA of at least 3.6)
- Cum Laude (cumulative GPA of at least 3.4)

The graduation diploma is a numbered official document issued by Vesalius College. Legally it can only be issued ONCE—no replacement document is possible. It is signed by the Chairperson of the Board of Vesalius College, the Dean and the Chairperson of the Student Academic Standing Committee. Each diploma records the student's name, the degree earned and the date of graduation. It is only possible to issue diplomas for the Bachelor's programme twice a year. A graduate's diploma will be available for collection only IN PERSON.

ECTS Credit System

The European Credit Transfer System was created in the 1990s to facilitate movement among institutions of higher education in Europe. ECTS credits are calibrated to the student workload required to complete them. They reflect the quantity of work each course requires in relation to the total quantity of work required to complete a full year of academic study at the institution, that is, lectures, practical work, seminars, private study and examinations or other assessments activities. At Vesalius College's BA programme a year's work involves ten courses, each of which counts for 6 ECTS credits.

The GPA

The grade point average (GPA) is a summary measure of a student's academic performance. Calculating the GPA is straightforward. Letter grades are first translated into numerical equivalents according to the following scale.

A 4.0	B+ 3.3	C+ 2.3	D+ 1.3	F 0.0
A- 3.7	B 3.0	C 2.0	D 1.0	
	B- 2.7	C- 1.7		

The numerical equivalents are multiplied by the number of credits for each course and this total is divided by the total number of credits. To take an example, suppose that a student's grades for a semester were A-, C+, B-, D+ and C. The semester grade point average would be calculated as $(3.7 \times 6) + (2.3 \times 6) + (2.7 \times 6) + (1.3 \times 6) + (2.0 \times 6) / 5$ (number of courses) $\times 6$ (number of credits for each course) = $72 / 30 = 2.40$.

There are several different grade point averages:

Semester GPA:	based on the grades for one semester
Cumulative GPA:	based on the grades for all courses taken to date
Major GPA:	based on the grades only for courses in the major field

General Academic Requirements

Academic Core Requirements

The Academic Core develops skills and attitudes essential to the College's distinctive programme of undergraduate education. They include the following courses:

- HUM 101G Introduction to Academic Writing & Critical Thinking
- HUM 103G Global Ethics
- STA 101G Introduction to Statistics
- HUM 203G Global Ethics, Leadership and Personal Development
- SSC 271G Intermediate Qualitative Research Methods
- SSC 272G Intermediate Quantitative Research Methods

The 'Intermediate Quantitative Research Methods' and 'Introduction to Statistics' courses are not compulsory for the students in the International & European Law major.

The Core is set up in an interdisciplinary manner and also includes reflections on major ethical dilemmas and challenges across all majors. Introduction to Academic Writing & Critical Thinking introduces students to the main conventions and requirements of academic writing and the basic elements of research processes. Students learn, for example, how to formulate a research question, how to analyse and critique previous studies from a methodological point of view and compose a literature review.

The Global Ethics, Leadership and Personal Development track (GELPD) provides VeCo students with unique mentoring and individualized training on ethical issues, leadership perspectives and in-depth coaching on students' core competences, skills and attitudes, as outlined by international education frameworks (such as the Dublin descriptors). In their first year, students are introduced to the GELPD in

the framework of the Global Ethics course. There, they will explore theoretical and applied debates, as well as major moral puzzles and challenges in the field of global ethics. In the second year students will meet regularly with professors, academic advisors, external coaches and mentors to further develop their skills (such as presentation skills, team work competences, critical self-reflection), attitudes, life-long learning abilities, as well as their leadership skills in various scenarios.

'Introduction to statistics' and the two courses on intermediate research methods first provide an introduction to several methodologies and later further elaborates on the main quantitative and qualitative research methods required for analysis in the social sciences.

HUM101G 'Introduction to Academic Writing and Critical Thinking' is the core foundational course for all VeCo full-time students. Since this course introduces students to the main conventions of academic writing and research, all students –whether they enter the College as transfer students or beginning students- are required to take this course. **Students may not take courses at the 300-level unless they have successfully completed HUM101G.**

For detailed course descriptions please check the corresponding sections in the catalogue.

Major Requirements and Major Electives

In addition to the academic core and free electives (see below), students study one particular field of knowledge in depth (their major). The majors available at the College are Business and Economics (Global Business and Entrepreneurship), Global Communication, International Affairs and International and European Law. All four majors are designed to prepare students for continued study at the graduate level or for gainful employment.

Each major offers several required courses. These major requirements provide the basic knowledge and skills needed to do further proceed in their studies. They may also involve work in supporting disciplines.

Each major also offers the student room for choice. Major electives can be used to sample a variety of topics and to develop areas of personal and eventual professional interest.

The basic schema for each major may be subject to further specification and/or minor modifications as the new programmes and courses are implemented.

Free Electives

Free electives are entirely at the student's discretion. They may be used to explore fields of study outside the major, to deepen work in the major field, develop language or to develop other skills.

Global Business and Entrepreneurship Major

Students majoring in Business and Economics (Global Business and Entrepreneurship) study in-depth contemporary and global issues and develop an analytical and critical mindset. They learn how organisations are structured and managed, as well as how these function within the global economic, social, legal and political context. In addition, students gain knowledge on crucial elements of international business including: economics, mathematics, management and finance. Complimentarily, the programme offers a strong course offering in economics and business research methods, allowing students to develop expertise in informed decision-making. The programme has a strong emphasis on entrepreneurship as students can profit greatly from learning from the experiences of entrepreneurs and benefit greatly from taking an entrepreneurial mindset. Students can further specialize in several subfields, as offered in the minors.

The official **learning objectives** of the programme are:

1. The bachelor has a broad knowledge of the different functional fields of business management. The student is able to apply this knowledge in the analysis of business-oriented problems and is able to propose solution to specific business problems.
2. The bachelor has an understanding of the interrelatedness of the different functional fields of business and understands the impact of this on decision-making.
3. The bachelor has insight into the broad societal context of businesses and is able to take it into account in the analysis of business-oriented problems.
4. The bachelor knows and is able to apply common qualitative and quantitative research methods and is able to apply these in the field of business studies.
5. The bachelor has an open and academic attitude characterized by accuracy, critical reflection and academic curiosity.
6. The bachelor is able to identify the international dimension in business related problems and knows how to handle these problems in an effective way.
7. The bachelor is able to work in a multi-cultural team.
8. The bachelor recognizes the importance of life-long learning.
9. The bachelor is able to communicate clearly, fluently and accurately; as well in a written report as in an oral presentation.
10. The bachelor is able to combine ethical and business-oriented judgments in the analysis of business problems and takes these ethical considerations explicitly into account in the Solutions proposed for business problems.

Degree Requirements (180 ECTS Credits)

Academic Core (6 courses, 36 ECTS Credits)

HUM 101G	Introduction to Academic Writing & Critical Thinking
HUM 103G	Global Ethics
STA 101G	Introduction to Statistics
HUM 203G	Global Ethics, Leadership and Personal Development
ISSC 271G	Intermediate Qualitative Research Methods
SSC 272G	Intermediate Quantitative Research Methods

Major Requirements (16 courses, 96 ECTS Credits)

BUS 101G	Introduction to Global Business
BUS 131G	International Marketing
BUS 142G	Financial Accounting
BUS 162G	Introduction to Entrepreneurship
ECN 101G	Introduction to Economics
LAW 111G	Business Law
MTH 140G	Mathematics for Business & Economics
BUS 216G	Strategic Management
BUS 222G	Corporate Financial Management
BUS 262G	Social Entrepreneurship
BUS 364G	Scenario Thinking
ECN 201G	Intermediate Macroeconomics
ECN 211G	Intermediate Microeconomics
BUS 393G	Capstone in Business Studies
BUS 395G	BA Thesis in Business and Economics – Seminar I
BUS 396G	BA Thesis in Business and Economics – Seminar II

Major Electives (4 courses, 24 ECTS Credits)

Any of the 200- or 300- level BUS and ECN courses that are not listed as major requirements may be taken as major electives, including courses from other majors and the summer programme. In addition, students may take from the following options in other majors:

CMM 242G	Global Practice of Corporate Communication and Public Relations
CMM 341G	Marketing Communication & Advertising in a Global Context
INT 381G	Internship
LAW 211G	Advanced Business Law
LAW 302G	Environmental Law
POL 231G	European Union Politics
POL 311G	International Political Economy
POL 333G	Policies in the European Union
POL 343G	Global Economic Governance

Other courses from other majors, including summer courses, may be counted as a major elective only with the written approval of the Business and Economics Department.

Free Electives (4 courses, 24 ECTS Credits)

Free electives are entirely at the student's discretion.

Students also have the possibility to choose a minor. Minors are specialisations consisting of major electives and free electives. Please consult the section on minors for the list of courses for each minor.

Global Communication Major

The objective of the Global Communication programme is to produce competent and ethical communicators who can demonstrate a proficiency in research theory and practice of the discipline of Communication Science.

Throughout the programme students develop an understanding of communication and its economic, political and cultural dimensions. The programme takes a global approach, emphasizing the importance of global trends, and the differences between cultures, regions and continents. Students learn about the communication functions of political institutions and business industries, as well as the social responsibilities of professional communicators. In addition to a conceptual approach, students are trained in essential practical skills including researching, evaluating, organising, writing, editing and presenting information for a variety of audiences.

During their studies, students may also choose from two Global Communication minors, namely media studies or strategic communication.

Furthermore, as Brussels is home not only to one of the world's largest press corps, the European Union and NATO, but also to a multitude of political organisations and international businesses, students studying Communication at Vesalius College have many valuable learning opportunities which are not available elsewhere. They can take internships at one of many organisations to support their specific professional ambitions in addition to developing contacts and a professional network that will be invaluable as they advance with their career.

Finally, students are also prepared for continued study at the graduate level in various communication fields including journalism, human communication, mass communication, business communication, political communication, intercultural communication, film studies, European communications studies, media studies and cultural studies.

Learning Objectives

The Flemish Government and its respective agency NVAO accredit the Programme, thus it follows the NVAO Discipline Learning Objectives. Those are:

1. Have a thorough knowledge of scientific levels, types and components of (technologically mediated and not mediated) communication.
2. To distinguish various media critically and thoughtfully based on characteristics, audience, users, effects and applicability.
3. Describing and comparing theories, concepts, authors and paradigms of the domains within the communication science.
4. Knowing and applying the most common qualitative and quantitative methods research in communication science.
5. Contribute to the initiating, planning and executing of basic and applied research around communicators, channels, messages or recipients, starting from a defined mission and report back to colleagues and laymen.
6. Detecting and analysing organizational and social communication processes to support troubleshooting.
7. Know the structure, organization, operation and development of the media landscape and identify and assess their implications, in a communication strategy and policy context.
8. Reflect critically on the role of media and communication in social, cultural, economic, psychological, technological, political, legal and other contexts.
9. Assessing the impact of social, cultural, economic, psychological, technological, political, legal and other factors on communication processes.
10. Apply and transfer of models, methods and theories from auxiliary sciences.
11. To identify the ethical dimension of a communication problem and to acknowledge different points of view.

Degree Requirements (180 ECTS credits)

Academic Core (6 courses, 36 ECTS Credits)

HUM 101G	Introduction to Academic Writing & Critical Thinking
HUM 103G	Global Ethics
STA 101G	Introduction to Statistics
HUM 203G	Global Ethics, Leadership and Personal Development
ISSC 271G	Intermediate Qualitative Research Methods
SSC 272G	Intermediate Quantitative Research Methods

Major Requirements (17 courses, 102 ECTS Credits)

CMM 101G	Human Communication
CMM 102G	Mass Communication
CMM 106G	Intercultural Communication
CMM 211G	Rhetoric
CMM 221G	Global Communication

CMM 244G	Media Organisations & Economics
CMM 253G	Global Advocacy
CMM 323G	Communication Audiences & Effects
CMM 324G	Communication Effects Across Cultures
CMM 352G	Media Ethics & Law
CMM 353G	Comparative Media Systems
CMM 372G	Advanced Quantitative & Qualitative Communication Research Methods
CMM 391G	Capstone in Communication Studies
CMM 395G	BA Thesis in Communication Studies – Seminar I
CMM 396G	BA Thesis in Communication Studies – Seminar II

POL 101G	Global Politics <i>or</i>
LAW 101G	Introduction to International and European Law

ECN 101G	Introduction to Economics <i>or</i>
BUS 101G	Introduction to Global Business

Major Electives (3 courses, 18 ECTS Credits)

Any of the 200- or 300- level CMM courses that are not listed as major requirements may be taken as major electives, including courses from the summer programme. In addition, students may choose the following courses from other majors:

BUS 233G	Social Marketing
BUS 253G	Big Data
LAW 213G	European Intellectual Property Law
LAW 303G	Human Rights
POL 201G	Comparative Political Systems
POL 214G	Western Democracy in Crisis: Post-Truth Politics, Rise of Populism
INT 381G	Internship

Free Electives (4 courses, 24 ECTS Credits)

Free electives are entirely at the student's discretion.

Students also have the possibility to choose a minor. Minors are specialisations consisting of major electives and free electives. Please consult the section on minors for the list of courses for each minor.

International Affairs Major

Students majoring in International Affairs at Vesalius College acquire broad-ranging tools and in-depth capabilities for assessing the most pressing issues in national and global politics. Students learn about the core global processes, norms, dynamics, systemic changes and the impact of major power relations and international organisations that influence and shape contemporary International Affairs. Combining a strong emphasis on Brussels-based politics (including policy-oriented analysis of the European Union and NATO) with a comprehensive curriculum that allows students to explore the most important themes in global politics, the programme equips students with the essential skills and knowledge for a career in international affairs.

The curriculum is structured in such a way that students in their first year acquire core skills for analysing qualitative and quantitative data, critical thinking, academic writing, confidently giving effective presentations and carrying out successful team-work. Additionally, this first year enables students to acquire foundations in politics, economics, history and international law. In their second and third years, students deepen their knowledge in the fields of comparative regional studies, regional history, European Union politics, international organisations, global governance, international history, international law and international economic processes. Students may select an area of concentration (Minor), such as European Peace & Security Studies, European Union Studies, or Global Governance.

Learning Objectives

The learning objectives of the International Affairs programme are the following:

1. The bachelor has a profound knowledge of the main actors and the main processes in European and global international affairs and is able to apply this knowledge in current international affairs.
2. The bachelor has a demonstrable insight in the theoretical and historical frameworks that can be found in the academic literature on international affairs. He/she is able to apply these frameworks in order to understand and interpret the current processes and dynamics in international affairs.
3. The bachelor has insight into the broad societal context and is able to take this societal context into account in the analysis and interpretation of current problems in international affairs.
4. The bachelor understands common qualitative and quantitative research methods and is able to apply these in the field of international affairs.
5. The bachelor has an open and academic attitude, characterised by accuracy, critical reflection and academic curiosity.
6. The bachelor is able to apply a multi-disciplinary perspective in his/her analysis of international affairs.
7. The bachelor is able to work in a multi-cultural team.
8. The bachelor recognises the importance of life-long learning.
9. The bachelor is able to communicate clearly, fluently and accurately in a written report as well as in an oral presentation.
10. The bachelor is able to include ethical judgments in his/her analysis of current problems in international affairs and to assess the impact of these ethical judgments on the solutions proposed for current international affairs.

Degree Requirements (180 ECTS Credits)

Academic Core (6 courses, 36 ECTS Credits)

HUM 101G	Introduction to Academic Writing & Critical Thinking
HUM 103G	Global Ethics
STA 101G	Introduction to Statistics
HUM 203G	Global Ethics, Leadership and Personal Development
SSC 271G	Intermediate Qualitative Research Methods
SSC 272G	Intermediate Quantitative Research Methods

Major Requirements (14 courses, 84 ECTS Credits)

ECN 101G	Introduction to Economics
HIS 101G	Global History since 1945
LAW 101G	Introduction to International and European Law
POL 101G	Global Politics
POL 111G	Introduction to Comparative Regional Studies

HIS 203G	International Relations between the Wars
LAW 201G	Humanitarian Law
POL 201G	Comparative Political Systems
POL 212G	Theories of International Relations
POL 303G	Advanced Theories of International Relations
POL 391G	Capstone in International Affairs
POL 395G	BA Thesis in International Affairs – Seminar I
POL 396G	BA Thesis in International Affairs – Seminar II
HIS 261G	Regional History of International Relations: Africa or
HIS 262G	Regional History of International Relations: Asia

Major Electives (6 courses, 36 ECTS Credits)

Any of the 200- or 300- level POL, HIS or LAW courses that are not listed as major requirements may be taken as major electives, including courses from the summer programme. In addition, students may choose the following options in other majors:

CMM 221G	Global Communication
CMM 251G	Political Communication and Public Diplomacy
CMM 252G	Lobbying in the EU
CMM 253G	Global Advocacy
ECN 202G	The European Economy
INT 381G	Internship

Other courses from other majors, including summer courses, may be counted as a major elective only with the written approval of the International Affairs Department.

Free Electives (4 courses, 24 ECTS Credits)

Free electives are entirely at the student's choice.

Students also have the possibility to choose a minor. Minors are specialisations consisting of major electives and free electives. Please consult the section on minors for the list of courses for each minor.

International & European Law Major

Unique in Belgium, the B.A. in International and European Law offers legal education in an interdisciplinary context. It provides the knowledge, skills and foundations needed for a career in the public international and European legal field. It is ideal for students who are interested in exploring international and European legal issues. This programme offers a comprehensive curriculum allowing for a truly global approach to legal training. The BAIEL is an ambitious, innovative programme that pioneers in offering a non-traditional law degree the curriculum enables students to develop an understanding of legal systems around the world and how they interact, as well as the international system, the European integration process, and European and international law-making. Students will acquire practical skills through reading and analysing cases, recent legal materials, and reporting documents. Students will also learn to write legal texts, deliver oral presentations, debate and interact in group sessions.

Embedded in an academic and research-oriented context, students gain not just knowledge on the fundamental concepts of international legal architecture and European law-making processes but will also acquire the skills necessary to solve complex challenges within a global perspective.

Students amass intellectual knowledge, ethical principles and practical skills to be able to analyze complex European legislative work, draw conclusions from international organizations' reports, advise on the latest directives, regulations and decisions enacted by European institutions as well as write in-depth articles and policy papers. Because of our experience-based learning approach, the student experience extends beyond the classroom to empower them to become leaders in the world of NGOs, governmental institutions, lobby groups and think tanks.

Finally, the Law Programme prepares students with the necessary skills and knowledge for legal, regulatory and policy-oriented professions in international and European organisations, such as think- tanks, NGOs, governmental institutions, public affairs and lobbying, as well as the private sector. Successful completion of this degree will also prepare students for advanced studies at Master's level in areas such as Competition Law, Human Rights, Intellectual Property Law, Environmental Law, European Law, International Business Law, etc.

Learning Objectives

The B.A. in International and European Law programme has the following learning objectives:

1. Acquire knowledge of terminology and concepts of international and European Law.
2. Gain an understanding of the international system and the European integration process.
3. Develop a working knowledge of international law-making by means of treaties, state practice and decisions of international organizations and conferences.
4. Become familiar with the European institutions and the decision-making processes.
5. Develop the ability for independent analysis of the interplay between international and European Law.
6. Develop the ability to transpose the analysis of rules and events into a scientifically sound and feasible research project.
7. Enhance the student's ability to use the appropriate research methods and tools in the framework of independent research projects.
8. Provide students with the knowledge of and practice with electronic information sources on international and European law.
9. Develop the ability to communicate in an effective way the acquired knowledge and the outcome of research projects, both in written and oral form.
10. Develop the ability for group work, incorporated into the structure of in-class presentations and case studies.
11. Further develop skills in intercultural communication.
12. Develop English language skills, both written and oral.
13. Stimulate critical attitudes, which are necessary for "life-long learning" and sensitivity to the importance of legal and ethical considerations and the ability to confront dominant, popular opinions with constructive criticism.
14. Stimulate an awareness of the normative dimension of international and European legal policies and of related ethical, social and operational problems and dilemmas.

Degree Requirements (180 ECTS Credits)

Academic Core (4 courses, 24 ECTS Credits)

HUM 101G	Introduction to Academic Writing & Critical Thinking
HUM 103G	Global Ethics
HUM 203G	Global Ethics, Leadership and Personal Development
ISCC 271G	Intermediate Qualitative Research Methods

Major Requirements (18 courses, 108 ECTS Credits)

CMM 101G	Human Communication
ECN 101G	Introduction to Economics
LAW 101G	Introduction to International and European Law
LAW 102G	Introduction to Legal Principles and Theories
LAW 103G	Lawyering
LAW 111G	Business Law
POL 101G	Global Politics
CMM 211G	Rhetoric
LAW 202G	Legal Aspects of Migration
LAW 203G	Criminal Law
LAW 211G	Advanced Business Law
LAW 222G	EU Constitutional Law
LAW 271G	Legal Analysis, Research and Writing
LAW 303G	Human Rights
LAW 322G	Law of the EU Internal Market
LAW 391G	Capstone in International and European Law
LAW 395G	BA Thesis in Int. and European Law – Seminar I (Advanced)
LAW 396G	BA Thesis in Int. and European Law – Seminar II (Senior Seminar)

Major Electives (4 courses, 24 ECTS Credits)

Any of the 200- or 300- level Law courses that are not listed as major requirements may be taken as major electives, including courses from the summer programme. In addition, students may take from the following options in other majors:

CMM 252G	Lobbying in the EU
CMM 253G	Global Advocacy
INT 381G	Internship
POL 231G	European Union Politics
POL 243G	International Organisations and Global Governance
POL 244G	The United Nations and Global Governance
POL 333G	Policies in the European Union

Other courses from other majors, including summer courses, may be counted as a major elective only with the written approval of the Law Department.

Free Electives (4 courses, 24 ECTS Credits)

Free electives are entirely at the student's discretion.

Students also have the possibility to choose a minor. Minors are specialisations consisting of major electives and free electives. Please consult the section on minors for the list of courses for each minor.

MINORS

Students also have the possibility to choose a Minor. The programmes of all the majors include several minors. Minors are a group of at least four courses (24 ECTS) that provide students with a coherent specialization in a given field. Students have the possibility to choose a minor from all the majors, regardless of their own major. Minors can either be taken in terms of 'deepening minors' (i.e. deepening knowledge in an area related to the Major) or in terms of 'widening' (i.e., picking a Minor from a neighbouring Discipline, such as Business and Economics, Communication, International Affairs, or International and European Law). In cases where a minor consists of major requirements, students of that specific major may not choose that minor (see indications below).

To successfully complete a minor, students are required to pass at least four courses within their chosen minor, i.e. at least 24 ECTS credits. Students are not required to do a minor, but those choosing to do so should declare their minor by the end of the first semester of the second year (SY1) at the latest by informing the Head of Academic Administration in writing.

The following minors are available:

Minor in Digital Economy

BUS 251G	Business Information Systems
BUS 253G	Big Data
BUS 314G	Project Management
BUS 353G	e-Business

Minor in Family Business

BUS 2110G	International Business Management
BUS 2112G	Management of SMEs
BUS 312G	Mergers, Acquisition & Related Transactions
BUS 325G	International Finance

Minor in International Finance

BUS 224G	Political and Financial Risk Analysis
BUS 312G	Mergers, Acquisitions & Related Transactions
BUS 321G	Financial Markets and Investments
BUS 325G	International Finance

Minor in International Management and Governance

BUS 224G	Political and Financial Risk Analysis
ECN 202G	The European Economy
ECN 302G	International Trade and Politics
ECN 322G	Economic Growth and Development
POL 311G	International Political Economy

Minor in Marketing

BUS 131G	International Marketing
BUS 233G	Social Marketing
BUS 262G	Social Entrepreneurship
CMM 106G	Intercultural Communication
CMM 242G	Global Practice of Corporate Communication & Public Relations
CMM 244G	Media Organization and Economics
CMM 341G	Marketing Communication and Advertising in a Global Context

Minor in Media Studies

CMM 132G	Writing Across the Media
CMM 233G	Photojournalism
CMM 261G	World Cinema: History, Theory and Narration
CMM 262G	Topics in European Film History
CMM 263G	Convergence Culture & Transmedia Narratives
CMM 331G	International Journalism

Minor in Strategic Communication

CMM 214G	Gamification in Politics, Business and Communications
CMM 242G	Global Practice of Corporate Communication & Public Relations
CMM 251G	Political Communication and Public Diplomacy
CMM 252G	Lobbying in the EU
CMM 341G	Marketing Communication & Advertising in a Global Context

Minor in European Peace and Security Studies (EPSS)

POL 221G	The EU's Common Foreign and Security Policy
POL 222G	Understanding Contemporary Conflicts in the Euro-Mediterranean Region
POL 225G	Global Terrorism, Counter-terrorism and (De-)Radicalisation
POL 227G	Security, Migration and Cultural Diversity in Europe
POL 321G	NATO and Transatlantic Approaches to Security
POL 322G	Military Approaches to Promoting Security
POL 324G	International Approaches to State-Building, Reform and Good Governance

Minor in European Union Studies

POL 231G	European Union Politics
POL 233G	The EU's Approach to Democratisation and Human Rights
POL 234G	Economics and Politics of the European Union
POL 333G	Policies in the EU
POL 334G	The European Union in the World

Minor in Global Governance

CMM 221G	Global Communication
CMM 253G	Global Advocacy
POL 233G	The EU's Approach to Democratisation and Human Rights
POL 243G	International Organisations and Global Governance
POL 334G	The European Union in the World
POL 341G	The United Nations and Global Governance
POL 342G	Emerging Powers in the Global Order

Minor in History (not for IA students)

HIS 203G	International Relations between the Wars
HIS 261G	Regional History of International Relations: Africa
HIS 262G	Regional History of International Relations: Asia
POL261G	History and Politics of the Modern Middle East

Minor in Business Law

BUS 325G	International Finance
LAW 212G	International Commercial Arbitration
LAW 213G	European Intellectual Property Law
LAW 311G	Competition Law
LAW 322G	EU Law of the Internal Market

Minor in European Law

LAW 221G	European Organisations
LAW 222G	EU Constitutional Law
LAW 302G	Environmental Law
LAW 311G	Competition Law
LAW 322G	EU Law of the Internal Market
POL 231G	European Union Politics

Minor in International Law

LAW 201G	Humanitarian Law
LAW 212G	International Commercial Arbitration
LAW 302G	Environmental Law
LAW 303G	Human Rights
POL 243G	International Organisations and Global Governance
POL 244G	The United Nations and Global Governance

COURSE DESCRIPTIONS: Bachelor's Programme

The courses regularly taught in the Bachelor's programme are described in this section, though other courses may be offered on an occasional basis. All courses are worth 6 ECTS credits.

The courses are listed by subject area, which is also indicated by the first three letters of the course code. Courses are offered at three levels. Courses at the 100 level are introductory and can be taken by all students. They are often taken in the first year. Courses at the 200 and 300 levels are more advanced and cannot be taken without first having passed an introductory course in the subject. Some of these upper-level courses may even require successful completion of a 200-level course. Any such prerequisites are indicated at the end of the course description.

Exemptions from Pre-requisites may be granted by the Head of Department and must be notified in writing to the Head of Academic Administration.

Art (ART)

Art in Belgium

ART 101G

Based around three case studies of art in Belgium (or the equivalent cultural area before Belgium's independence in 1830), the course provides an introduction to art and culture in Belgium from the 15th to the 20th century, by using a number of analytical tools in art appreciation, art historiography, the collecting and display of art, including some business and legal aspects. The course provides a historical and intellectual framework for the other courses on the topic. It helps students to contextualise the rich and diversified aspects of Belgian culture, as well as its quirky ones.

Art in Europe: Aspects of European Culture and History

ART 301G

A course focusing on European history and culture, which includes field trips to different European cities (Antwerp, Bruges, Tournai and Brussels for Belgium; Amsterdam for the Netherlands; Paris for France). In this course students study the historical, cultural and economic aspects of the above-mentioned cities and countries. Special emphasis is placed on the history of art and architecture. All costs for the trips are to be paid by the participants as an additional fee collected at registration; see section on tuition and fees.

Business (BUS)

Introduction to Global Business

BUS 101G

This course introduces students to the fundamentals of business studies. It provides insight into the internal organization of companies as well as the legal, economic, political and social environment in which businesses operate. Businesses compete for ideas, customers, employees and capital. Entrepreneurs and managers make choices on how to create and capture value through innovation, differentiation of products and services, and how they utilize resources and organize activities. Furthermore, students will be introduced to the tools to understand business decisions. Students will learn how to make educated business decisions that take market forces, technologies, government and society into consideration. The course provides knowledge on how the different divisions of a firm, such as finance, marketing, operations, human resources and innovation contribute to realizing the objectives of globally operating businesses. Students will also deepen their analytical and research skills related to business studies with exercises complementing the HUM101 course.

International Marketing

BUS 131G

This course analyzes the role of marketing in a globalized world with a focus on a variety of approaches used in creating customer satisfaction. The course emphasizes the importance of understanding customer needs and translating them into a (perceived) superior value, quality and service for the target market. Students will learn how to compose an effective marketing program by discussing and examining real world examples provided in case studies, films/videos, articles, class discussions and a group assignment. Students will be introduced to basic marketing theories and approaches. Students will discuss and elaborate on marketing strategies and learn how to apply them. Students will have the opportunity to apply their skills and to work on a real project. They will define the marketing strategy for a contemporary event or product.

Financial Accounting

BUS 142G

The core of this course deals with the main concepts in financial accounting and how these concepts are interconnected with managerial accounting. It is centered around the study of accounting cycles of service and manufacturing industries. Students will learn how financial statements are prepared and how to analyse them, i.e. the underlying business transactions that are reported. The course covers a broad range of topics in the valuation and reporting of assets, liabilities and equity. In the second part of the course students will understand managerial accounting concepts. The emphasis is put on analysis of cost behaviour, budgeting concepts, standard cost systems and variance analysis, as well as the use of accounting information to make decisions.

Introduction to Entrepreneurship

BUS 162G

This course introduces students to the theory of entrepreneurship and its practical implementation. It focuses on different stages related to the entrepreneurial process, including business model innovation, monetization, small business management as well as strategies that improve performance of new business ventures. Centered around a mixture of theoretical exploration as well as case studies of real-world examples and guest lectures, students will develop an understanding of successes, opportunities and risks of entrepreneurship. Students will also develop skills in written business communication and oral presentations that allow students to integrate entrepreneurship concepts and interact with business experts. This course has an interdisciplinary approach and is therefore open to students from other Majors.

Strategic Management

BUS 216G

This course focuses on business strategies that entrepreneurs and management develop to secure resources and develop capabilities needed to gain or sustain competitive advantages in traditional and emerging markets. Developing such competitive advantage is at the core of strategic management. This course thus focuses on strategy formulation, implementation and performance, and deals with the identification and analysis of external opportunities as well as constraints faced by companies. This course focuses on value creation through strategic management and decision making based on financial information. The main functions of the corporation are investigated by means of theory and case-studies, products and services, research and development; manufacturing, logistics, marketing, finance/accounting, and human resources. Prerequisites: BUS 101G and BUS 142G

International Business Management

BUS 2110G

This course provides insights on tools and practices that help to identify and interpret international business opportunities. Students will analyse international management- and investment strategies.

This course provides insights on tools and practices that help to identify and interpret international business opportunities. Students will analyse international management- and investment strategies and learn how to identify and evaluate challenges and opportunities of the international business environment.

This course draws upon international business theory and practice for understanding the international business context. It aims to provide students with practical tools and theoretical knowledge related to international trade and the exploration of practical issues faced by business managers in international business situations. Students will study international business at (i) the nation-state level and (ii) at the level of the company. Understanding international business management from the nation-state perspective, students will analyze the role of international monetary institutions as well as political and economic factor that influence foreign direct investments. At the company level, this course provides insight into factors that influence internationalization, entry strategies into foreign markets such as exporting, licensing, joint-ventures and tools to manage and evaluate risks and changes of international operations.

This course has an interdisciplinary approach by providing insights on how the international political environment affects business decisions such as internationalizing or global production. International affairs and communication students are very welcome to join this course.

Prerequisite: BUS 101G

Global Leadership

BUS 2111G

This course provides students with insight into the nature and scope of global leadership as well as its successes, limitations and failures. Students will examine the core traits, behaviors, and values of what makes managers effective leaders. The course will focus on the human side of leadership and management in a global context, exploring how successful leaders have built effective organizations and companies through essential competences, relationships, visions and interaction within and across businesses. The course will also assess the importance of cross-cultural and intercultural leadership as well as sensitivity towards a variety of social, ethical and diversity issues.

Management of Small and Medium-Sized Enterprises (SMEs)

BUS 2112G

This course provides students with insight on key aspects and challenges of small and medium-sized enterprises (SMEs). Students will gain knowledge of systems and techniques to manage and strategically position SMEs in the national and international context. This course will emphasize the opportunities and challenges of internationalization strategies of SMEs. Students will learn about tools for assessing foreign markets and strategic evaluation models specific to SMEs. It will introduce the strategic evaluation tools for different entry-mode options in domestic and foreign markets. It will assess the importance of competitive positioning of SMEs in an international context.

Students will examine the key characteristics of SMEs and understand the challenges and the unique position of SMEs in contrast to larger organizations. A main part of this course is dedicated to strategic management models and theories specific to SMEs. Furthermore, this course will focus on the uniqueness of the managerial process, control and accountability issues of SMEs. This course has an interdisciplinary approach. While mainly open to business students, input and expertise from international affairs and communication major will enrich the course.

Prerequisite: BUS 101G

Corporate Financial Management

BUS 222G

This course focuses on corporate finance from the managerial point of view. Students will engage in vivid discussions about the key considerations behind fundamental choices CFOs face. Students

will also gain insight on the company's financial decision-making processes and learn how to make educated financial decisions. Corporate financial management involves the process through which the corporation creates value through its capital allocation decisions. Using a blend of quantitative tools and analyses, managers forecast financial needs and opportunities, assess the value of these opportunities, and implement a strategy for achieving the company's financial goals. Major corporate finance decisions include capital budgeting decisions, valuation analysis, financing decisions, risk management, and dividend policy. Students will learn how to analyze how a company functions by looking into the yearly reports disclosed by companies. They will gain knowledge on how to apply the most important ratios (e.g. leverage/ return on investment) and will be able to analyze the company results.

Prerequisites: BUS 101G, BUS 142G and MTH 140G

Political and Financial Risk Analysis

BUS 224G

The contemporary forces of increased globalisation create a peculiar global political and financial environment, giving rise to a new, interdisciplinary field of enquiry: Political and Financial risk analysis.

Globalized markets create many risks and opportunities for companies seeking international business. This course teaches students how to examine, analyse and evaluate the portfolio of risks that a company is facing in an international environment. Students will be familiarized with the main tools, practises and theories needed to assess a broad spectrum of potential risks. In the first part of the course students will focus on different types of financial risks and principles of diversification such as hedging. In the second part of this course political aspects will be taken into consideration when analysing financial risks.

In the era of globalisation, companies must consider new political dynamics when investing in less predictable institutional environments, such as economies in transition or markets affected by different political and economic systems as well as different factors of instability. In addition, companies have to consider other risks on the international playing field. The students will gain insights on risk assessment in international economic relations such as exchange rate regimes, monetary policy and economic financial integration as well as elaborate on political factors that impact investments.

Prerequisites: BUS 101G, and MTH 140G or STA 101G

Social Marketing

BUS 233G

The course is based on the use of marketing principles to develop social marketing strategies and programs and to bring behavioral change for a social good. Social marketing can be used to promote merit goods, or to make a society to avoid demerit goods and thus promoting well-being of society.

Students will learn how to apply key marketing principles to campaigns and efforts to improve health, decrease injuries, protect the environment, build communities, and enhance financial well-being.

The width and breath of the topics discussed are very wide starting from fighting tuberculosis, syphilis elimination, reducing teen pregnancy to wearing seat belts. The projects and programs could be both locality based and targeted at a small number of people or could be large scale international projects dealing with global issues.

The course will also examine issues of social responsibility in business and how marketing may be used to promote more environmentally and socially conscious business practices.

Prerequisite: BUS131G

This course teaches and applies theories that help students to understand information systems. First students will be introduced to basic concepts such as logic gates and the representation of data in binary form and concepts of computers that include central processing units, internal and external memory, input/output buses. In the second part of this course students will learn about communications protocols, computer networks, operating systems, middleware, applications software and file formats. Furthermore, the usage of information systems in organisations will be discussed. On a practical level, students will learn to use spreadsheets and relational database servers.

Prerequisite: BUS101G

Big Data: Technological, Business and Societal Implications

BUS 253G

This course examines, analyses and evaluates the evolution, impact and future direction of 'big data' (i.e., extremely large volume of data sets that can be used for discovering patterns of use for business, technological and societal solutions) in relation to global business and the development of new services, products and innovations. The course explores the different ways to which companies can take advantage of big data and focuses on core aspects, such as volume, velocity, variety and variability as well as complexity. Students will also assess both the risks and opportunities associated with the generation and use of big data and will explore impacts both on societal, economic and technological processes and issues. The course will also touch on issues related to big data and technology, including the 'robotics revolution' and advances in Artificial Intelligence. This course is interdisciplinary in nature and open to students from other majors.

Prerequisite: BUS101G

Social Entrepreneurship

BUS 262G

This course focuses on the growing phenomenon of 'Social Entrepreneurship', defined as developing business ideas and companies that drive social change through innovative and profitable solutions. As such, social entrepreneurship combines tools, techniques and visions related to entrepreneurship and business innovation on the one hand with practical, market-driven solutions for fundamental social challenges, problems and concerns on the other hand. The course will provide an in-depth analysis of the history, evolution and major features of successful social entrepreneurship initiatives and will explore innovative approaches towards generating 'shared value' between companies and societies. Although this course is aimed primarily at Business Students, it is deliberately interdisciplinary in nature and open to students from other majors.

Prerequisite: ECN101G

Mergers & Acquisitions

BUS 312G

This course provides students with the full spectrum of the Merger and Acquisitions (M&A) process with a special focus on international M&As. It covers the main types of M&A (including leveraged buy-outs; management buy-outs; friendly and hostile mergers and acquisitions), and related transactions (including divestments; de-mergers; privatizations; alliances, partnerships and joint-ventures). In this course students will learn and apply tools to evaluate whether a merger or acquisition contributes to the overall goal of the company. Transactions are studied from all angles. The topics covered include: motives; search for potential acquisition targets, acquirers and partners; the role of advisers; bid tactics; legal and regulatory issues; valuation; financing; accounting and tax issues; organisational and human resource aspects; integration; successes and failures. One major challenge of an M&A is a smooth integration. Students will reflect on the challenges of integration and learn about tools to make the integration successful.

Prerequisites: BUS 101G, BUS142G and BUS222G

Project Management

BUS 314G

This course provides a systematic and thorough introduction to all aspects of project management. Projects are an increasingly important aspect of modern business. Therefore, the course underlines the importance of understanding the relation between projects and the strategic goals of the organisation. The course also discusses the technical, cultural, and interpersonal skills necessary to successfully manage projects from start to finish. It emphasises that project management is a professional discipline with its own tools, body of knowledge, and skills. Concepts are reinforced by case studies covering a wide variety of project types and industries.

Prerequisites: BUS101G and BUS222G

Financial Markets and Investments

BUS 321G

The course aims to familiarize students with the theoretical and practical workings and concepts of financial markets, with a specific focus on investments. It will provide students with simple, but powerful tools to assess financial management decisions. These tools can be used to make personal financial decisions, but will also prepare students for a career in the financial or investment industry. Concepts of risk/return rate, efficient markets, portfolio allocation, asset pricing are discussed in great detail. Topics, such as the 2008 financial crisis and the advantages of international diversification will also be discussed.

Prerequisites: BUS 101G and BUS 142G

International Finance

BUS 325G

The course aims at providing a solid understanding of international finance within a complex capital markets context. It emphasizes the managerial perspective of finance for a multinational corporation (MNC). Based on macroeconomic and institutional foundations, advanced techniques and instruments for managing the foreign exchange exposure and risk of MNCs are developed. The course further addresses international banking and money markets.

Students will be prepared to, and provided with the skills required for, international investment management, cross-border acquisitions, international capital budgeting, and multinational cash management and trade financing.

Prerequisites: BUS 101G and BUS 222G

e-business

BUS 353G

This course deals with the characteristics of e-Commerce in various target markets, how products and services are bought and sold via the Internet and other electronic systems. It starts with building a basic understanding of the infrastructure that is the internet, and the World Wide Web as the aggregation of content made available via the internet. We will discuss the various features that make e-business (and mobile e-Commerce or m-Commerce) stand out from traditional businesses, as well as the related security, privacy, and other legal, ethical, and social issues. Students will learn some basics about what it takes to develop a mobile web application or "app".

Prerequisites: BUS101G, ECN101G and BUS251G

Scenario Thinking

BUS 364G

In this interdisciplinary course students will use scenario thinking and planning as the main vehicle to understand global business. It is focused on the macro-environmental context of global business, at a variety of levels- local, national, regional and global. Despite half a century of trade liberalisation and the acceleration of globalising processes since the early 1990s, we witness the re-emergence

of popularism in politics, rapid increases in migration, creeping protectionism, and world free trade zones in difficulty. Global business environments are highly complex and uncertain. These a variety of levels- local, national, regional and global. Despite half a century of trade libnd the political, legal and ecological. Organisations and management decisions and actions do not exist in a vacuum; they are situated in this complex, dynamic and often turbulent environment. Global business environments are highly complex and uncertain. These are used to recognise, understand and reflect upon the challenges and opportunities that various contextual aspects present. Due to the interdisciplinary approach students from all majors are welcome. This course is offered in an intensive module format. Prerequisites: BUS101G, and MTH140G or STA101G

Capstone in Business Studies

BUS 393G

The capstone course is the final integrative and summative course that provides an opportunity for students to integrate and apply all their knowledge acquired throughout their 3-year Business Studies curriculum to advancing their own idea and plan for setting up a viable new business.

The course challenges students to develop a marketable idea, and lay down the most important parts of a business plan. The key element is to give a real-world exercise to students, which requires them to apply knowledge acquired in the fields of entrepreneurship, economics, marketing, finance and accounting, strategic management and related fields.

During this course, students will be able to develop their business plan in detail and begin to implement the ideas to the extent to which a new company or business could be launched. Students will be exposed to real-life entrepreneurs and have to present their final ideas to an external panel of professional business leaders.

Prerequisites: Third year standing.

BA Thesis in Business and Economics Seminar I

BUS 395G

The advanced research methods seminar (Seminar I) for the BA Thesis in Business Studies, requires students to formulate and devise their research question for their BA Thesis topic as well as to choose and apply advanced research methods specific to the field of Business Studies in order to tackle and investigate their major research topic. In this seminar, students will acquire knowledge and skills of advanced research methods and will complete their preparatory work for conducting major research on their BA topic which will serve as a foundation for finalizing their thesis writing in BA Thesis Seminar.

Prerequisites: Students must have taken all Core courses (except HUM103G and HUM203G) before taking this course.

BA Thesis in Business and Economics - Seminar II

BUS 396G

After completing the BA Thesis Seminar I, students are required to complete writing their BA thesis, applying advanced research methods acquired in BA Thesis Seminar I. Under the guidance of their thesis supervisor, students finalise the writing process and present intermediary results in senior seminars and roundtables. The final oral defence/presentation of the thesis' results will take place in the context of the College's public 'undergraduate research day'.

Prerequisite: BUS395G

Global Communication (CMM)

Human Communication

CMM 101G

The course focuses on the preliminaries of language as well as verbal and non-verbal communication in a variety of social and cultural settings. Perceptions of others based on such physical traits as body, face and voice will be analysed while empathy as a crucial aspect of interpersonal communication will be analysed. The nature of groups (their goals, types and characteristics) will be analysed and the techniques for solving problems within groups will be discussed and applied in the relevant assignments. The course also focuses on the various traditions of human communication theory, ranging from semiotic and the phenomenological to the socio-cultural and the critical tradition as well as concepts linked to the pragmatics of human communication.

Mass Communication

CMM 102G

This course provides an overview of theories to describe and explain media communication. The course examines several perspectives on media and how they are translated into contemporary research efforts. Specifically, the course deals with the communication field from the perspectives of content and language, media and society, audiences and effects, and media organisations. Students will be encouraged to participate in discussions where key theories will be analysed and possible applications discussed.

Intercultural Communication

CMM 106G

The first part of the course introduces students to the main culturally-driven models and criteria as espoused by major interculturalists such as Hofstede, Hall, Tompenaars and Meyers with a view to help them better comprehend the definition of the term culture in both its broad and narrow sense and appreciate the implications thereof on a personal, interpersonal and social level as well as in the job or business-related environment. Topics such as culture shock, ethnocentrism, stereotyping and other intercultural dynamics will be analysed in view of how these elements can engender misunderstanding and miscommunication. Major theoretical issues will be discussed in order to better illustrate the difficulty of dealing with cultures and identities in all their complexity. By focusing on nation-specific cultural values and the inevitable behavioural impact that it engenders, the course will provide a framework and context to discuss such sensitive topics as cultural imperialism, cultural relativism and multiculturalism.

Writing Across the Media

CMM 132G

This course introduces students to the various kinds of writing they will encounter in the field of mass media and communication. The activities include different writing projects, such as blogging, news and feature stories, press releases, script writing for a public service announcements and reviews. In addition, there will be discussions on emerging media themes, including the ethical and legal implications of publishing online and aggregating content in a 24/7 environment, the impact of social media, and the importance of web analytics. The students will build an online portfolio of their work using a content management system (CMS) such as Weebly.

Rhetoric

CMM 211G

CMM211G offers an introduction to rhetoric defined as an act of persuasive communication. The course is divided in two parts. The first part will focus on the history and theory of rhetoric. The second part will focus on practice: first students will learn how to apply rhetorical analysis to contemporary persuasive communication instances (verbal and visual) and finally they will create their own (oral

and written) pieces of rhetoric. Typical classes involve analysis of relevant materials (written texts, videoclips, podcasts, pictures), group discussions, oral presentations and one field trip. The paramount aim of the course is to teach students how to detect and analyse rhetoric in all its contemporary forms (ranging from political speeches to commercial advertisements) and how to use it effectively because "whoever does not study rhetoric will be a victim of it" as an ancient Greek encryption on the wall states.

Gamification in Politics, Business and Communications: An Interdisciplinary Approach

CMM 214G

The course on Gamification aims at introducing students to the uses of game design elements (such as online games or apps) in non-game contexts. Gamification is a broad concept, which has been increasingly applied to different sectors and areas, ranging from political communications, the non-profit sector ("gamification for advocacy"), the business sector, and even the public sector. The rise of gamification as an important tool and strategy raises fundamental questions about the opportunities, challenges and the risks of the increased use of websites, online games and apps for major sectors of society.

This interdisciplinary course aims to: (1) introducing and comparing scholarly analyses of gamification across a variety of fields (politics, public governance, advocacy, marketing); (2) illustrating relevant case-studies and best practices of gamified strategies from business organizations/non-profits/media outlets/political parties/governments; (3) pinpointing common patterns in the development of gamification strategies from various actors; (4) highlighting the benefits for participation and democracy arising from the increased use of gamification strategies; (5) Discussing the issues of gamification and the problems arising from its increased use.

Typical class will involve case analysis, group problem solving, analysis of relevant materials (movies, podcasts, pictures) and debate.

Global Communication

CMM 221G

This course introduces the historical context, and examines different theoretical approaches to global communication. The course also examines the theories and problems related to the global function of the news media and the entertainment industry from a political, cultural and economic perspective. Students also gain a clear understanding of the creation of the global media marketplace and how international communication evolves in the Internet age. Furthermore, the course discusses the international governance structures related to media and the communications sector.

Prerequisite: HUM 101G, CMM101G

Introduction to Photojournalism

CMM 233G

This class is an introduction to photojournalism, with a focus on developing core skills and learning photography theory in order to produce effective photographic news stories. The course consists of both classroom sessions and classes held off campus, on location in Brussels. Students will learn practical skills, such as how cameras and lenses work, image composition and the rule of thirds, lighting conditions and techniques, and theory including the decisive moment and the human perception of truth in photography. The photographic assignments will fall into several categories including food, nature, architecture and tourism.

Global Practice of Corporate Communication & Public Relations

CMM 242G

The course provides an analysis of the practice of corporate communication and public relations. It studies how major companies provide information on their activities, defend their issues and manage

their identity and reputation and build or manage their brand image. Particular attention is drawn to the science and art of effective communication with various stakeholders, including the general public, media, shareholders and employees. Students will gain a better understanding of how corporate communication tools and PR instruments can be used to communicate with both internal and external stakeholders. A number of major crisis management situations will be explored and their response analysed for effectiveness. Special emphasis will be placed on the strategies companies need to adopt in order to communicate effectively with the media and improve their media relations.

Media Organisations and Economics

CMM 244G

The course aims to analyse the different industry structures and operations related to mass media (including print, broadcast media, sound recordings, motion pictures, social media and media chains) from a historical perspective while emphasising its economic underpinnings. The course aims to explain the key drivers to the functioning of the media industry. It provides a comprehensive macro-view of the increasingly globalised and interconnected communication markets. The course will also focus on how the most recent technological trends have significantly impacted on the media economy. Finally, the course also examines how the economy of media affects the social fabric and discourse, media policy making, and raises such fundamental issues as competition law, copyright issues, and subsidies in media services.

Political Communication and Public Diplomacy

CMM 251G

This course examines the triangle of media, politics and the public (domestic and abroad). The course examines the relationships between these actors, for example the way in political actors use media to communicate with the public at large, or the impact that media has on politics. Moreover, the course provides insight into the crucial function of media in democracy, and the impact of political messages on the public. In this regard, the course not only examines how political actors communicate with domestic publics, but also foreign publics: this is the domain of public diplomacy and international political marketing. The course seeks to develop students' understanding of a key aspect of modern communications, namely the attempts by state and non-state actors to influence public opinion through strategic communication policies and soft power.

Lobbying in the EU

CMM 252G

Lobbying is an integral part of the EU decision-making process. Set in the context of wider problems of EU legitimacy, this course describes the participatory model of EU policymaking based around agents of participation. Indeed, actors representing State and non-governmental interests engage with European Commission decision makers and members of the European Council and of the European Parliament on a daily basis. Lobbying is therefore perceived as a legitimate tool of pluralist bargaining in which interest representatives are perceived as a source of data and practical expertise, informing and improving policy development. Major trends in the culture of EU interest representation such as the need for 'transparency' and the use of coalition and alliance building are addressed. Finally, from a practical perspective, the course deals directly with lobbying techniques ranging from the legal drafting of amendments to the use of social media and civil society supported activities and events.

Global Advocacy

CMM 253G

This course introduces students to the complex and fascinating interplay between globalisation and advocacy. By taking into account the impact globalization has had throughout the world, students of this course are introduced to the analysis of successful and unsuccessful advocacy efforts. The course investigates a wide array of cases, for example civil society's attempts to influence international organisations (e.g. the United Nations, the World Bank), or supranational regulators (e.g. European

Union) and national governments. This course discusses key theories underlying the practice of advocacy, but also trains students to apply these theories through the study of key cases.

Word Cinema: History, Theory and Narration

CMM 261G

The course aims to provide a historical overview of the craft and evolution of the film industry from an international perspective, from its early inception in the late 19th century to the latest trends and developments in the 21st century. Students will become familiar with fundamental film theories, techniques, genres, as well as film schools throughout the world (including Italian neorealism, French Nouvelle Vague, the British social film movement, the Russian style of editing and the dogma manifesto). The course provides students with the tools needed to understand and apply critical analysis to nation-specific cinemas. Special focus is put on how various governments and regimes have used cinema as an effective propaganda tool and how national identity can inform the narrative strand of a given film and arguably stress cultural, nation-specific values. By emphasising film genres, the course will also discuss the concept of global genres as developed by William V. Constanzo and explore cinematic border crossings and cultural links between various nations. Students will be tasked with adapting a literary property into an actionable screenplay.

Topics in European Film History

CMM 262G

This course reveals Europe at its edgiest. It is impossible to understand European culture without experiencing its cinema. Students study ground-breaking and thought-provoking films from Europe pioneered genre-filmmaking (fantasy, comedy, the epic, horror, thriller, cult, documentary and animation), and defined aesthetic concepts such as 'realism', and 'surrealism' that have become key inspirations for cultural productions around the world.

Convergence Culture and Transmedia Narratives

CMM 263G

The course introduces students to how narratives and brands are increasingly conceptualised and produced across multiple media platforms. The course also assesses the major cultural, social and political changes that have occurred as a result of increased media convergence. The course analyses how this major technologically driven cultural shift is impacting audience participation, interaction and consumption of mediated content. Students learn to appreciate how convergence and transmedia affects and shapes audience involvement on the spectrum that goes from passive consumption to active participation and full engagement, the latter impacting on various processes, including democratisation, commercialisation and individualisation. A significant portion of the course will be devoted to analysing and discussing the findings of some of the major theorists and practitioners in the field, including Henry Jenkins, Max Giovagnoli and Nuno Bernardo.

Communication Audiences and Effects

CMM 323G

This course introduces students to the impact of various types of communications on the public. As this is a widely researched topic, the course covers a wide array of theories, including uses and gratification approaches, cultivation theory, the elaboration likelihood model (ELM), spiral of silence, knowledge-gap, agenda setting, priming, and framing theories. In addition to understanding these theories, students learn to apply these theories to specific situations, evaluating real world events through the lens of these theories. Finally, students are expected to be able to take a critical position regarding the normative implications of communications' effects on the public.

Prerequisites: CMM101G

Communication Effects across Cultures

CMM 324G

This course focuses on applying theory of communication effects to different cultures using mostly humanities perspective. The course will challenge the assumption that Western theories of human communication and mass communication have universal applicability. To fully grasp the influence of culture on interpersonal, mediated, and mass communication, we will study human and mediated communication concepts first. Then we will turn to the concepts related to culture. Only then will we be ready to understand the interrelations between communication and culture and their effects in the Western and non-Western world, including Asian, African, and Latin American contexts. Apart from theory, the course will focus on practice: students will learn how to analyse real-life communication instances using theoretical concepts studied in class. Furthermore, students will write a research paper on a chosen topic as well as they will prepare a group presentation dedicated to another topic of their choice.

International Journalism

CMM 331G

The course focuses on the understanding of the foreign correspondents' and international news' role in society. The course analyses the direction, flow and pattern of the foreign correspondents' coverage, as well as the impact of new technologies on the quantity, frequency and speed of their coverage. It also addresses the political, social and economic consequences of journalistic coverage. In its discussion of these aspects of journalism studies, the course takes an international approach, contrasting differences in journalistic cultures and approaches, as well as discussing the impact of global trends (e.g. the democratization of content creation) on journalistic practices.

Prerequisites: CMM102G

Marketing Communication & Advertising in a Global Context

CMM 341G

The course surveys the theoretical models of marketing communication with a particular emphasis on a coherent and fully integrated approach to communication. Students are involved in the design and implementation of various strategic communication schemes for different publics while focusing on the advertising, publicity and promotional strands that are part of a comprehensive media-driven marketing campaign. The global nature of advertising and marketing is duly considered, thus allowing students to fully incorporate a series of important cultural factors. They also gain an understanding of why and how these factors need to be taken into consideration when selling a product, a service or a media/ cultural production such as a film. The course also focuses on the conceptualisation and creation of public service announcements as well as hospitality industry related campaigns (tourism, hotel industry) that are then focus group tested.

Media Ethics & Law

CMM 352G

This course introduces students to media law and policy. The course content covers governance approaches in different media sectors, key values and principles underlying communication law and policy, and the basics of media law, including but not limited to an analysis of various legal frameworks on freedom of expression, privacy and confidential information, libel and defamation, racial hatred and blasphemy, copyright, and right of reply. Rather than entering into the specificity of one country's legislation, students will receive a global comparative view on the subject matter. Media ethics are heavily emphasized in the course, as the basis on which media law and policy are developed. The course will discuss relevant policy developments and legal cases.

Comparative Media Systems

CMM 353G

This course introduces students to the main theoretical and methodological approaches underpinning

comparative research on media systems. In the first part of the course, we take a deep dive into Hallin and Mancini's comparative media systems model for the Western world, and some of the academic responses it has elicited since its publication in 2004. In the second part of the course, we explore how this media systems model holds up by studying cases inside and outside the Western world. Attention is paid to the role that global and digital communication transformations play on media systems. Through this course, students will be familiarized with comparative communication research and gain an in-depth understanding of the strengths and weaknesses of comparing media systems.

Advanced Quantitative and
Qualitative Communication Research Methods

CMM 372G

The course introduces students to the major research methods used in communication research. The course tackles qualitative methods (qualitative interviewing and qualitative content analysis) as well as quantitative methods (quantitative content analysis, experiments, and survey research). The course first introduces students to various applications of these methods in communication research, by covering studies from various subfields of communications, such as political communication, journalism studies, marketing, corporate communications, and health communication. Students also learn which methods are fit to study different research questions, and must then apply communication research methods to a research question of their choosing.

Capstone in Communication Studies

CMM 391G

This course requires students to integrate the knowledge and skills they have acquired throughout the Global Communication major. The Capstone provides them with an opportunity to work on an extended research project while advising an external client. The client sets the main task for the students, in order for them to apply their acquired skills to a complex and 'real-life' problem related to Communication Science. As such, the Capstone is designed to contribute to preparing students for the job market and support their transition from academia to the professional world. Furthermore, by calling for sophisticated understanding of theoretical issues as well as an appreciation of ways to construct empirical research solutions, it also prepares students for independent research at graduate level.

BA Thesis in Communication Studies - Seminar I

CMM 395G

BA Thesis I in Global Communication requires students to develop an Extended Thesis Proposal, which outlines the research question, conceptual model and research design they aim to investigate empirically in BA Thesis II. In BA Thesis Seminar I, students acquire knowledge and skills of advanced research methods applied to their research question, and will complete their preparatory work for conducting a major research effort on their topic. BA Thesis Seminar I results in an extended thesis proposal, which serves as the basis for the BA Thesis Seminar II, during which students finalize their thesis.

Students must have taken all Core courses (except HUM103G and HUM203G) before taking this course.

BA Thesis in Communication Studies - Seminar II

CMM 396G

After completing the BA Thesis Seminar I, students are required to finish writing their BA thesis based on the extended thesis proposal from CMM 395G, further developing the theoretical framework and executing the research design outlined in the proposal. Under the guidance of their thesis supervisor, students finalize the writing process and present intermittent results in senior seminars and round-tables. The final product of CMM 396G is the full BA Thesis.

Prerequisite: CMM395G

Economics (ECN)

Introduction to Economics

ECN 101G

The course illustrates the way in which economists view the world. You will learn about basic tools of micro- and macroeconomic analysis and, by applying them, you will understand the behaviour of households, firms and government. Problems include: trade and specialisation; the operation of markets; industrial structure and economic welfare; the determination of aggregate output and price level; fiscal and monetary policy and foreign exchange rates.

Intermediate Macroeconomics

ECN 201G

This intermediate-level course examines the determination of income, employment, the price level, interest rates and exchange rates in the economy. Piece-by-piece, we construct a model that describes how each of these variables is determined in the long- and short-run. We investigate issues of long-run growth, business cycles, international trade, and monetary and fiscal policy. We pay special attention to current developments, with an international and European perspective throughout.

Prerequisite: ECN 101G

The European Economy

ECN 202G

This course is intended for those students interested in the main aspects of the European economy considered from a theoretical, empirical and a policy perspective. The course focuses on the recent political and academic debates on the different economic issues pertaining to the European integration. It firstly considers the most relevant historical events leading to the establishment of the European Union and the Euro area. Secondly, a short overview of the different European institutions is provided. Next, monetary and fiscal integration are explored followed by a focus on the financial and economic crises. The course, then, studies in detail the structure of the European economy in terms of trade and labour market, internal production and external trade.

Prerequisite: ECN 101G

Intermediate Microeconomics

ECN 211G

Provides a rigorous intermediate-level treatment of microeconomic theory with applications to business and public policy. Topics include the mathematical foundations of economic theory; the theory of individual economic behaviour; the theory of the firm and economic organisation; perfect competition, general equilibrium, and economics of information; corporate behaviour and strategy under imperfect competition; capital theory; labour markets; welfare economics and public choice. Prerequisites: ECN 101G and MTH 140G

Environmental and Ecological Economics

ECN 301G

The course provides an overview of issues regarding the environment and sustainability from an economics perspective. It will make use of microeconomic and statistical analysis applied to real-world examples. The course introduces basic analytical concepts and relevant economic theory to address topics such as the environment as a public good, externalities, market failures, government intervention, environmental regulation, eco-innovation and sustainable development. Moreover, various tools of economic policy analysis are used to assess environmental policies such as the EU Emission Trading Scheme (EU ETS) and the Paris Agreement.

Prerequisite: ECN101G

This course analyses the interdependence that arises from international trade in goods and services. We cover the following topics: the gains from trade, the pattern of trade, the impact of protection, international factor movements, and trade policy. The course further in-depth studies the institutions dealing with, and regulating trade policy.

Prerequisite: ECN 101G

Economic Growth and Development

ECN322G

This course gives an overview of issues related to growth and development. It looks into different growth theories and the explanations of differences in standard of living and economic growth across nations. The course furthermore examines the long term history of economic growth and empirical outcomes in both developed and developing countries. Topics addressed are convergence or divergence, the role of institutions, education, population growth, natural resources, technology, inequality, openness, climate and culture.

Prerequisites: ECN101G and ECN201G

History (HIS)

Global History since 1945

HIS 101G

This course introduces students to the key developments, processes and major events in global history from 1945 to the present. The course not only focuses on conflict and cooperation among the major Western powers, but also places the development of modern International Relations into the global context of socio-economic and political developments in Eurasia, Asia, Africa, the Middle East and Latin America. The course serves as a foundation for further region-based and thematic in-depth history courses at the 200 and 300 levels.

International Relations between the Wars

HIS 203G

The primary objective of the course is to examine and review the Interwar period in the history of the twentieth century. The lectures will cover international and domestic events in between the outbreak of the Great War and the aftermath of the Second World War, such as: the collapse of the European Empires and the rise of the United States; the Versailles Treaty and the creation of the League of Nations; the Bolshevik revolution, Communism and the creation of the Soviet Union; the collapse of the Weimar Republic and the rise of Nazism in Germany. Apart from deciding the shape of the international system and the world order until today, these events have also had an overwhelming impact on the appearance of the study of International Relations (IR) as an academic discipline. In this respect, the secondary objective of the course is to reflect on the implications of the Interwar period for the study of IR. The course takes an interdisciplinary approach and is suitable for all students who have a strong interest in the history and international relations of the twentieth century.

Prerequisite: HIS 101G

Regional History of international relations: Africa

HIS 261G

This course surveys major historical developments that underpin the contemporary politics of Africa. Among the issues discussed are: European colonialism, westernisation, the slave trade and contemporary challenges linked to decolonisation processes and independence movements, state- building, peace- building and the roles of gender, race and ethnicity. Students are expected to broaden their understanding of Africa and how its history is interlinked with global politics, economic and environmental developments.

Prerequisite: HIS 101G

This course introduces students to the history of modern Asia, developments within and between the regional states, and the impact that they have on global politics. The course is composed of lectures and seminars during which students analyse texts and engage with guiding questions developed for each week's readings. The course analyses historical developments through the prism of contemporary politics and assesses how historical paths, domestic political institutions, and extra-regional actors such as the United States have shaped the history of modern Asia.

Prerequisite: HIS 101G

Humanities (HUM)

Introduction to Academic Writing and Critical Thinking

HUM 101G

This course introduces students to the main conventions and requirements of academic writing and to basic elements of research processes. Students learn how to formulate a research question, how to analyse and critique the methodologies of previous studies and compose a literature review. Students improve their critical thinking skills by engaging with research language and thereby hone their academic writing. Students learn how to select, question and analyse studies and how to use academic research in their own writing. In addition, critical thinking exercises refine students' ability to distinguish valid from invalid arguments and will teach students key critical analysis skills. The course also engages with core debates important in understanding contemporary processes in the fields of Business and Economics, Communications, International Affairs and Law.

Global Ethics

HUM 103G

This course introduces students to the major theoretical and applied debates in the field of global ethics as well as to its major moral puzzles and challenges. Drawing on interdisciplinary perspectives and thematic issues in the fields of Business and Economics, Communications, International Affairs and Law, the course will challenge students to reflect on major ethical theories and traditions as well as core problems such as corporate governance, media ethics, global distributive justice, the ethics of making and sustaining peace and the legal dimensions of ethics. By combining the works of both classical and contemporary philosophers with contemporary applied global issues, students will be able to critically reflect on fundamental normative questions from an interdisciplinary perspective and reflect on the rights, responsibilities and challenges of 'good global citizenship'.

Global Ethics, Leadership and Personal Development (GELPD)

HUM203G

The Global Ethics, Leadership and Personal Development track (GELPD) provides VeCo students with unique mentoring and individualized training on ethical issues, leadership perspectives and in-depth coaching on students' core competences, skills and attitudes, as outlined by international education frameworks (such as the Dublin descriptors). Students meet regularly with professors, academic advisors, external coaches and mentors to work on the development of their skills (such as presentation skills, team work competences, critical self-reflection), attitudes, life-long learning abilities, as well as their leadership skills in various scenarios. Building on HUM 103G (Global Ethics), students are also deepening their knowledge and reflection on major ethical issues from a global perspective and are encouraged to engage in the local community in Brussels through pro bono and charity work.

Prerequisite: HUM 103G

Internship (INT)

Internship

INT 381G

Working in a sponsoring firm or organisation, students undertake a 150-hour, semester-long project on a theme or topic related to their major. It requires students to work on-site at least 10 hours per week, keep a daily activity log and write a project report. Pre-requisites: Students in their second semester of second year or first semester of third year, good academic standing and approval by the Internship Committee.

Law (LAW)

Introduction to International and European Law

LAW 101G

This course introduces students to both general international law and EU law. The first part is an introduction to international law. The major fields of international law are explained: sources of law, fundamental rights and duties of states, human rights, international organisations, international legal regimes governing particular subjects (the atmosphere, Antarctica, the high seas). The second part deals with EU law. It explains the sources and the hierarchy of EU law, the principles governing the powers and the division of power in the EU as well as between the EU and its member states. The course also addresses issues linked to democratic governance and human rights, the EU institutions, and the internal market.

Introduction to Legal Principles and Theories

LAW 102G

This course covers the basic legal concepts, issues and themes that are common to the world's major legal systems. This course focuses on legal reasoning and argumentation. It offers an in-depth analysis of legal theories and jurisprudence as they are reference points in the practice of international law and European law. Students will have the opportunity to explore a variety of theoretical approaches to law. Topics include legal history, nature and concept of law, the relationship between law and morality, different legal theories such as natural law, legal positivism, legal realism, Critical Legal Race, Feminism and Law. Students will understand the different arguments across different legal contexts.

Lawyering

LAW103G

The lawyering course focuses on teaching the real-life skills in the field of law. Through this course students would develop essential legal skills, such as analytical thinking, legal research, legal citation, writing skills, negotiation, oral advocacy, counseling, drafting briefings, policy papers, memoranda, and exploring how law and fact unite in legal analysis. This course provides you with the necessary legal skill set that would serve you for the rest of the program.

Business Law

LAW 111G

This course provides a general introduction to Business Law concepts, beginning with the legal context in which business is conducted on an international basis, with focus on civil and common law jurisdictions. After examining the sources and components of Business Law, students will be introduced to Contracts Law as a key to successful transactions. Students will become familiar with the elements of contracts and the formation process. We then move to enforcement of contracts, third party rights, performance and termination of contracts including impossibility, frustration of purpose, damages and remedies. During the second part of the course, students will be introduced to agency law, intellectual property rights, competition law, forms of business organizations, bankruptcy and the fight against white collar crime. In addressing contemporary legal debates related to Business Law, students will gain sensitivity to the importance of ethical considerations in business decision making.

Humanitarian Law

LAW 201G

This course addresses international humanitarian law as part of general international law. It introduces students to the history and codification of International Humanitarian Law (IHL) from the 16th century till today. The methodology is explained by highlighting the difference between *ius ad bellum* (the legitimacy of armed operations) and *ius in bello* (law applicable during armed conflict). The four Geneva conventions of 1949 and the two additional protocols of 1977 are looked at in detail. Attention is paid to the question of law enforcement, in particular the numerous resolutions of the UN Security Council. The course illustrates IHL in some recent armed conflicts such as the NATO air campaign in Kosovo, the Libyan civil war, the Syrian civil war and looks at some new challenges of IHL in the context of armed drones and cyber warfare.

Legal Aspects of Migration

LAW 202G

This course provides a detailed introduction to the international and European legal frameworks relating to migration. The main focus will be the study of the nature and implications of the progressive establishment of a common European legislative and policy framework covering the status, rights and mobility of persons in the European Union. The course will address the ways in which the nation state's powers over the regulation of flows of persons and the status of mobile nationals and non-nationals has been affected by these transnational legal developments and the case law of supranational courts. Prerequisite: LAW 101G or with prior written permission from the instructor

Criminal Law

LAW 203G

This course offers an introduction to criminal law and the criminal justice system, beginning with a historical overview of criminal law and its aims. Through a look at the historical development of criminal law, basic concepts are addressed such as the acts classified as crimes, the distinction between more serious offences (felonies) and less serious offences (misdemeanours), punishments (including incarceration and fines), the difference between the prosecuting office and the tribunal/court, the investigation process, the role of law enforcement agencies and victims' rights. Penal codes of several countries will be used to illustrate a comparative overview of criminal law.

Law and Technology

LAW205G

With law often playing catch-up to today's technology driven society, the study of how law interacts with technology is more critical now than ever before. The course Law and Technology will provide a forum for discussing the legal challenges associated with new and emerging technologies in the digital age. The course covers different domains such as internet governance, intellectual property, privacy, data protection, digital currency, as the various ways technological developments can exert pressure on existing legal concepts and legal institutions. This course covers regulatory issues in the spheres of international and European law providing cutting-edge knowledge within the burgeoning field of technology regulation. This course on Law and Technology aims to give answers to the complex and dynamic issues arising in this diverse and rapidly changing field.

International Trade Law

LAW 206G

This course discusses the legal system governing international trade, with particular emphases on the laws of the World Trade Organization (WTO) and the European Union (EU). It is designed to give students an overview of the regulation of international trade law. The class will examine the world trading system, its strengths and weaknesses and the tensions of trading super powers such as the EU, USA, China, India, and Brazil. The objective of this course is to give students a comprehensive overview of free trade doctrines: most-favored nation treatment, national treatment, transparency, the economy

of the treaty framework, the relationship between international and EU law, bilateralism versus multilateralism, the WTO dispute resolution system, nondiscrimination obligations in international trade, and trade after Brexit.

Advanced Business Law

LAW 211G

This advanced-level course illustrates that no aspect of business life is entirely free from legal aspects. Building on the concepts learned in Business Law (LAW 111G), students will further examine the sources and components of Business Law as well as conflicts of law, competency of courts and various legal regimes governing international business transactions and operations. Students will focus on special problems concerning sales contracts, product liability, negotiable instruments, banking procedures, creditor's rights, debtor protection, secured transactions, company law, mergers and acquisitions, employment law, bankruptcy and receivership. Throughout the course, students will gain enhanced critical-thinking skills and the ability to identify legal issues within the business context. Finally, in examining emerging trends in Business Law, this course deals with issues regarding legal ethics as applied to modern business.

Prerequisite: LAW 111G

International Commercial Arbitration

LAW 212G

This course covers the basics of the law and practice governing international commercial arbitration, mediation and alternate dispute resolution. It provides students with both the theoretical and practical aspects of commercial arbitration, including topics such as the enforcement of arbitration agreements, review of the major international arbitral institutions and their rules of procedure. In studying the relationship between international arbitration and national court systems, students will review court decisions on arbitration, perform research on arbitration at the global level and draft arbitration agreements.

European Intellectual Property Law

LAW 213G

This course provides an introduction to the four primary types of intellectual property protection: patent, copyright, trademark, and trade secret. Students will gain a basic understanding of the various grounds for and limitations of such protections by exploring the policies and legal principles which support international and European protection of intellectual property rights, designs, protection of trade secrets as well as the sources of those rights. Special topics will include acquisition of rights, registration, infringement, remedies and international aspects of these laws. The course also examines the function of international intellectual property organisations and recent developments in the EU.

European Organisations

LAW 221G

The European Union has become the most influential organisation in Europe, with a membership of 27 European states. However, 21 independent European intergovernmental organisations or European cooperation frameworks exist which are active in fields not, or not completely, covered by the activities of the European Union. These 21 European Organisations are divided in four sectors: economy & finance, political and security, science, and river commissions. The course will explain the law and policy of the 21 European organisations: their origins, membership, activities and cooperation among them or with the European Union. The students will acquire a complete overview of the all existing European intergovernmental organisations. Another objective is to prepare students of the International Affairs major to the job market in the world of European organisations and the related sectors (procurement for contractors, sub-contractors).

Prerequisite: LAW 101G or with prior written permission from the instructor

The union of 28 countries in a single economic market and political system that covers over 500 million people is one of the most formidable accomplishments of the modern era. This course focuses on the constitutional architecture of this Union. It brings students into an academic journey across the fascinating and complex system of the European institutions, their decision-making processes, their history, and the set of rules that governs the Union. Moreover, students have the opportunity to develop an insightful view into the economic system of the European Union and its four freedoms. This course would not be complete without the study of the European Charter of Fundamental Rights and the Court of Justice of the European Union. To give students a well-rounded understanding of the complex and shifting future of the Union, particular emphasis is given to the topic of Brexit, the impending withdrawal of the UK from the European Union. This course provides a multidimensional perspective of the legal, economic and political aspects of the constitutional architecture of the European Union.

Prerequisite: LAW 101G or with prior written permission from the instructor

Methods: Legal Analysis, Research and Writing

LAW 271G

This course is designed to develop the student's ability to identify legal issues and communicate such findings effectively, particularly in the written form. In developing the ability for legal analysis and problem-solving skills, students will focus particularly on the interplay between international and European law, through historical, political and economic dimensions. Students will be encouraged to apply legal knowledge gained in previous courses in a number of ways. Finally, students will be provided with the opportunity for enhanced use of appropriate legal research methods and tools within the framework of class assignments.

Prerequisite: LAW 102G or with prior written permission from the instructor.

Environmental Law

LAW 302G

The protection of the environment is one of the main challenges of the 21st century. This course seeks to provide a comprehensive understanding of the foundations of both theoretical and practical knowledge of environmental law and policy. This will be achieved through an exploration of the philosophical and historical background to the study of environmental law. It looks at the institutions, structures, rules, legal frameworks, theories, sources, basic concepts, issues, challenges, perspectives, and debates related to the study of environmental law. The examination of environmental laws and regulations, and the main legal approaches embedded in case studies, will provide students with analytical tools that will expand and enhance their understanding in this field of study. In this course, students will gain an insight into the principles of environmental law, fundamental environmental rights, and the role of law to reduce our environmental footprint to benefit future generations at the European and international level.

Human Rights

LAW 303G

The first part of this course provides insight into the theoretical and philosophical background of the evolution of human rights, while the second half focuses on the legal instruments and application of human rights law in practice. Topics include the principles regarding the status of individuals under international law, the 'International Bill of Human Rights', regional human rights instruments, human rights related to expulsion and extradition, stateless persons, refugees and asylum, and the treatment standards regarding foreigners. The course incorporates major case law. This course is designed to give an in-depth understanding of international human rights standards and the institutional framework of the UN, and the regional systems that implement them. It has both theoretical and practical dimensions, with an emphasis on current issues.

Prerequisite: LAW 101G or with prior written permission from the instructor

Competition Law

LAW 311G

In this course, students will examine the role of competition law and policy, at both the EU and national levels and within the global economy. The different regimes of competition law will be closely analysed, including the interaction between trade and competition and the process of internationalisation of competition law and policy. Students will explore various issues related to competition law, including abuse of dominant position, anti-competitive agreements, the interface between Intellectual Property Rights and competition law and other current issues related to business strategy.

Prerequisite: BUS 101G or LAW 111G or with prior written permission from the instructor

EU Law of the Internal Market

LAW 322G

This advanced course provides a systematic analysis of the internal market and focuses on the four freedoms, namely the free movement of goods (including custom duties and taxation, quantitative restrictions and similar measures), the free movement of services (including the freedom of establishment), the freedom of movement of people (including the Schengen Area) and the free movement of capital (including monetary union). Related topics will also include EU citizenship, fundamental rights, harmonisation of legislation and redress mechanisms.

Prerequisite: LAW 222G or with prior written permission from the instructor

Capstone in International and EU Law

LAW 391G

The aim of the Capstone course is to allow students at the end of their 3-year BA studies to synthesize and draw on all their acquired knowledge and skills in order to apply them to a complex, real-life policy problem in the area of International and European Law. A core element of the learning process and format is the presence of an "external client" (normally a high-level official representing a major International Organization) who sets the main policy-advice task for the students. To this end, course participants are required to have completed all methods courses and should apply in-depth knowledge of International and European Law as well as legal analysis to a contemporary policy problem.

Prerequisite: LAW 271G and third year standing in the Law major, or with prior written permission from the instructor

BA Thesis in International and European - Law Seminar I (Advanced Research Methods)

LAW 395G

The advanced research methods seminar (Seminar I) for the BA Thesis in International and European Law requires students to formulate and devise a research question for their BA Thesis topic as well as to choose and apply advanced research methods specific to the field of International and European Law in order to investigate their major research topic. In this seminar, students will acquire knowledge and skills of advanced research methods and will complete their preparatory work for conducting major research on their BA topic which will serve as a foundation for finalizing their thesis writing in BA Thesis Seminar II.

Prerequisite: Students must have taken all Core courses (except HUM103G and HUM203G) before taking this course.

BA Thesis in International and European Law - Seminar II (Senior Seminar)

LAW 396G

After completing the BA Thesis Seminar I, students are required to complete their BA Thesis, applying advanced research methods acquired in BA Thesis Seminar I. Under the guidance of their thesis supervisor, students will finalize the writing process and present intermittent results in senior seminars and roundtable discussions. The final oral defence/presentation of the thesis results will take place in the context of the College's public undergraduate research day.

Prerequisite: LAW 395G

Languages

Arabic (LAR)

Elementary Arabic

LAR 101G

This is a course of Modern Standard Arabic, the language that comes closest to a Lingua Franca in the Arab World. It enables students to read modern texts and follow the news (decipher headlines and look up words that are unknown) and most important provides them with the tools to constantly improve and broaden their knowledge by engaging in conversation with locals who speak Arabic and ask for words and expressions that are new to them. Since the Arab culture is often described as an "oral culture" students of Arabic benefit greatly from this approach.

They will also get an insight into the diversity of the Arabic language and the main differences between the biggest groups of dialects. At the end of the course participants will be able to have a simple conversation with native speakers, as well as getting a grip of the local variety they speak. In order to achieve that we use not only a classical teaching book, but also recorded texts (mostly with transcripts), songs and films from different countries where Arabic is spoken and one or the other social media entry.

This course is a door-opener helping you to make your first steps into the Arab-speaking part of the world and will get you as far as your enthusiasm carries you, once you got the hang of it. With potential for further courses to follow.

Chinese (LCH)

Elementary Chinese

LCH 101G

This course teaches Mandarin Chinese, which is used as official language in Taiwan and mainland of P.R. China. Equal emphasis will be given to listening and comprehension, speaking, reading and writing. The objective is to lay solid foundations for further learning of Chinese. The course will be conducted, as far as possible, in Chinese from the beginning. After this course students should be able to speak with correct pronunciation and tone, write all strokes in the correct order and some Chinese characters, understand and read simple conversations and texts. The course will also expose students to various aspects of Chinese culture. It is designed for students with no prior knowledge of Chinese.

Dutch (LDU)

Elementary Dutch

LDU 101G

This course focuses on listening and understanding, vocabulary and basic practical grammar. After these courses students should be able to manage to live in a Dutch-speaking environment, to participate in everyday conversations, to read and understand basic Dutch texts and to compose simple written work. Students will also learn more about Dutch/ Belgian culture. This course is designed for students with no prior knowledge of Dutch.

French (LFR)

Elementary French I & II

LFR 101G, LFR 102G

This sequence focuses on listening and understanding, vocabulary and basic practical grammar.

After these courses students should be able to manage to live in a French-speaking environment, to participate in everyday conversations, to read and understand basic French texts and to compose simple written work. Students will also learn more about French/ Belgian culture.

LFR101G is designed for students with no prior knowledge of French, whereas LFR102G is for students with the equivalent of one semester of college French as assessed by a placement test.

Intermediate French I & II

LFR 200 level

This level consists of 8 different modules, each focusing on a different aspect of language learning. This sequence focuses on the acquisition of major elements of French grammar, as well as a more advanced level of comprehension, accurate and active communication skills and a broader coverage of vocabulary. The students can choose 4 different modules that correspond best to their individual learning path. The modules are Grammar I and II, Reading and Writing I and II, Conversation I and II, and Culture and Civilisation I and II.

Prerequisite for LFR200 level: LFR102G or placement test. The choice of modules is discussed at the Placement test with the French Instructors.

Advanced French I & II

LFR 301G, LFR 302G

The two courses are comparable in their methods of instruction, as they are content courses taught in French enabling students to master advanced vocabulary, to practice grammar, to organise class discussions, to write essays, and to do oral presentations and/or extracurricular projects, but each has its own programme and its own theme. The two courses complement each other in the development of vocabulary, comprehension, writing and oral skills, and may be taken in any order.

Prerequisite for LFR 301G: LFR 200 level or placement test.

Prerequisite for LFR 302G: LFR 200 level or placement test.

Mathematics (MTH)

Mathematics for Business and Economics

MTH 140G

Teaches the mathematical skills required for problem solving and decision making in the business world through use of mathematical models and specialised techniques. Topics include: functions as mathematical models, equation-solving techniques, differential and integral calculus, exponential growth and time-value of money and partial derivatives and their applications in economic functions.

Politics and International Affairs (POL)

Global Politics

POL 101G

This is a basic introductory course familiarising students with core concepts, processes and events in global politics. It gives insight into the so-called 'global' dimension of world politics, which encompasses the worldwide, the regional, the national and the sub-national levels. In this course, students study concepts and issues related to state and sovereignty, the nation and globalisation; power and war; diplomacy and sanctions, identity and terrorism. Studying these issues helps to outline the interdependence and interconnectedness of state and non-state actors in world politics.

This course aims to provide students with an understanding of different regions and the political challenges they are facing, as well as the emergence of regional political and economic cooperation and integration in response to some of these challenges. Grounded in both comparative politics and regionalist studies, the course examines what constitutes regions as well as why and how states within regions choose to cooperate with each other. In doing so, it takes Europe and European integration as a starting point before moving to the transatlantic region, the post-Soviet space, sub-Saharan Africa and the Arab world. The objective is to both understand why different regions have chosen different paths with regards to how far they are willing to engage in cooperation as well as what types of challenges they are facing more generally in political terms.

Comparative Political Systems

POL 201G

This course offers foundations for studying comparative politics, "the study of politics predominantly within countries," at an advanced level. In addition to substantive knowledge about major themes in the field, the course provides students with analytical and methodological tools to study the state of the art in comparative politics. Students will be exposed to methods such as game theory, experiments, and statistical analysis. Rather than focusing on increasing students' knowledge about specific countries, the course will train students to critically examine problems in comparative politics. Topics covered in the course include conceptualization and measurement of democracy and dictatorship, economic and cultural determinants of democracy and dictatorship, group decision making, parliamentary, presidential, and semi-presidential democracies, electoral systems, social cleavages and party systems. Prerequisite: POL101G or POL111G

Theories of International Relations

POL 212G

The course introduces and explores core concepts, approaches and arguments of International Relations Theories. Students will engage with key debates and controversies in world politics from a distinctly theoretical perspective. By engaging with central theoretical paradigms and key authors (ranging from the realism/liberalism/constructivism paradigms and its 'neo'- variants to more critical and more recent perspectives) students will acquire a nuanced understanding of debates and controversies in International Relations scholarship. On the practical level, the course also focuses on strengthening students' research, team-work and public speaking skills through essay-writing, presentations and seminar-leading exercises.

Prerequisite: POL101G

Western Democracy in Crisis:
Post-truth Politics and the Rise of Populism

POL 214G

This course will examine one of the defining political puzzles of our time: from the EU referendum in the United Kingdom to the presidential election in the United States and the rise of populist forces everywhere in Europe, there is a growing realization that truth may no longer be relevant to politics. 'Post-truth' politics – the Oxford Dictionaries word of the year – threatens to turn Western liberal democracy upside-down. The public scorns at politicians, technocrats and experts; conspiracies and viral hoaxes run rampant in social media; objective facts are less influential in shaping public opinion than appeals to emotion and personal belief. We will use an interdisciplinary approach – with lectures, group activities and assignments – to examine the philosophical underpinnings, the evolution and the effects of populism. In the course of seven weeks we will consider a range of questions such as: is populism a crisis of democracy or a legitimate revolt of the masses against their shrinking political importance? To what extent can populism be considered as a descendant of eighteenth century Romanticism?

What are the 'post-truth' challenges to the European Union, the transatlantic security and the liberal world order?

Prerequisite: POL101G or HIS101G

Understanding Contemporary Conflicts
in the Euro-Mediterranean Region

POL 222G

Formerly known as 'Understanding Contemporary Conflict in Europe and Beyond', this is an EPSS course on the history and the politics of contemporary conflicts, with a specific focus on the Mediterranean region and the impact that its dynamics have had on European security. It will provide an understanding of the historical roots, conceptual foundations, and current developments characterising the conflicts of this area. The course is divided into three parts: the first part will be focused on understanding the historical developments and changes in warfare and the tools to analyse and manage conflicts. The second part of the course will deal specifically with the most important historical developments that have created the conditions for the current conflicts in the region. The role of Europe in the formation of the contemporary Middle East will be highlighted. The third part will focus on current crises in the Middle East, dealing with four specific case studies: the Arab-Israeli conflict, the Syrian civil war, sectarianism in the Middle East and the rivalry between the Islamic State (IS) and Al-Qaeda in the Jihadist camp.

Prerequisite: POL101G or HIS101G

Ethnic Conflict, Reconciliation and Post-war Reconstruction

POL 223G

This interdisciplinary course is aimed at students interested in the study of peace and conflict resolution, international relations, political science, sociology and history. It combines a historical overview of the breakup of Yugoslavia and the wars of 1990 with a theoretical discussion on peace and conflict resolution. The course consists of a series of lectures and presentations during which students look at the main events and causes that led to the break-up of Yugoslavia in the 1990s as well as the impact the conflict has had on the security, economic, demographic, and religious situation in the region. No background in Yugoslav history or politics is required. The role of nationalist ideology and organisation in the breakdown and building of state structures is a key element of this course, as is (often violent) conflict surrounding the implementation of state-building projects. A final element of major significance is the impact of international intervention or world geopolitics, particularly the interests of Great Powers and their attempts to shape state-building projects of local actors. The course assists students in identifying and analysing the causes of the Yugoslavian conflict, and more importantly, learning how to anticipate such conflicts in the future.

Prerequisite: HIS101G or POL101G

Global Terrorism, Counter-terrorism and (De-)Radicalisation

POL 225G

This course examines the contours of the jihadist movements, with the aim of enhancing students' understanding of ideological, strategic, and operational characteristics that define it. Students explore the ideological and strategic debates within the movement as well as national, regional, and international events that contributed to these debates. A particular emphasis is placed on aspects of counterinsurgency, national and international policy to combat radicalism and jihadism and areas of continued concern within the international system for such occurrences. This course introduces students to policy debates, theoretical literature available in the emerging field of jihadist studies as well as statements and literature produced by jihadists themselves. This course places heavy emphasis on professional writing, briefing, conduct, and other skills needed for careers in the fields of terrorism and security.

Prerequisite: POL101G

Recent events from the terrorist attacks in France and Belgium to the US presidential election through the Brexit referendum in the UK have highlighted the saliency of migration and cultural diversity in industrialised societies and the frequent linkages being made between 'migrants' (or 'culturally others') and security in its broadest sense. The main aim of this EPSS course is to equip students with the knowledge and analytical skills necessary to explain how migrants and minorities have come to be seen as threatening and the public policies that have been developed in that respect, as well as evaluating the consequences for those at the receiving end of these discourses and policies and for industrialised societies more broadly.

Prerequisite: POL101G

European Union Politics: Introduction to the European Union

POL231G

This course focuses on the European Union's integration, institutions, decision making processes and major policies and on the theoretical approaches to studying European integration. The course is divided into 4 major parts. Part one provides a historical overview and analyses evolving treaty framework in the European Union. Part two details the organisation and functioning of the European Union institutions including the European Commission, the Council of the European Union and the European Council as well as the European Parliament and the European Court of Justice. Part three deals with policy processes and the making of legislation in the European Union and focuses on selected policy areas. The final part of the course focuses on the major theoretical approaches to studying European integration including neofunctionalism, intergovernmentalism, neo-institutionalism and constructivism(s).

Prerequisite: POL101G

The EU's Approach to Democratisation and Human Rights

POL 233G

This course examines the historical evolution, policies and overall track-record of major European countries and the European Union itself in the field of democratisation and the promotion of human rights. The first part of the course provides a comprehensive overview of the main conceptualisations, debates and core issues related to human rights and democracy promotion. The second part of the course consists of a critical analysis of both the internal and external human rights policies and democratisation efforts of the European Union and major European states.

Prerequisite: POL101G

Economics and Politics of the European Union

POL 234G

In the alphabet soup of regional groupings the European Union is unique because it has a system of sovereignty-sharing between nation-states. The course will examine precisely what that means and how it expresses itself in terms of institutional arrangements. The EU is also unique in having built up a single market in which business activity in another member state is intended to be (and in some cases, has become) as straightforward as activity in another region of the same state. The course will examine both of these aspects.

Prerequisite: POL101G

International Organisations and Global Governance

POL 243G

Analysis of the historical evolution, policies and impact of core International Organisations in the field of Global Governance. Students examine and evaluate the policy-making processes, successes and failures of major International Organisations in addressing core global challenges, such as global peace and security, global economic governance, development and the global fight against hunger, climate

change and environmental governance, the global rule of law, human rights and democratisation.

Prerequisite: HIS101G or POL101G

The United Nations and Global Governance

POL 244G

This course introduces and explores the history, institutions, core policies and impact of the United Nations in the context of 'contemporary global governance'. Emphasis is placed on assessing the UN's core institutions (Security Council, General Assembly, ECOSOC, UN Secretariat and Secretary-General) and the UN's policies in the fields of peace and security, human rights and (sustainable) development. Particular emphasis is placed on UN Peacekeeping. Students are encouraged to critically assess the UN's effectiveness and options for reform, whilst appreciating the persistent challenges of global governance in the context of a multiplicity of actors without formal, overall coordination. The course also provides students with an opportunity for critical in-depth (tutorial) discussion, group work and in-depth research into the role, function and performance of the United Nations in the policy fields discussed in the course.

Prerequisite: HIS101G or POL101G

History and Politics of the Modern Middle East

POL 261G

This is an introductory course to Modern Middle Eastern Studies. The course introduces students to some of the major historical, political and cultural events that have affected the Middle Eastern region since the fall of the Ottoman Empire. It is an interdisciplinary course that examines key historical and political milestones that have shaped, defined and redefined the Modern Middle East since the beginning of the 20th century: modernity, colonialism, nationalism, ethnicity, identity and religion, state formation, democratisation, wars and geography as well as the impact of external influences on the region. The course also touches upon recent events in the region, in particular the Arab uprising and the ongoing Israeli-Palestinian conflict. Given the complex history of the region, current events cannot be dissected from the Middle East's history alone. This introductory course will provide students with basic building blocks that will enable them to better understand and analyse today's events and conflicts in the greater context of the region's historical, political and cultural developments over the past 100 years. The course includes film viewings as well as guest-lectures by experienced practitioners and policy-makers.

Prerequisite: POL101G or HIS101G

US Foreign Policy

POL 262G

This course examines the evolution and pursuit of US interests by the United States Government internationally over the 20th century through to today. It investigates the evolution of US foreign policy in the context of conflicting regional nationalisms, sub-regional poles of power, competition with the Soviet Union, and the post-9/11 era. This course draws upon readings, lecture, class discussion, and crisis simulation to foster an understanding of the history of U.S. foreign policy and help students develop an analytic framework for understanding current policy debates.

Prerequisite: POL101G or HIS101G

Russian Foreign Policy

POL 263G

This course introduces students to the key developments in Russia's foreign and defence policy. It closely examines the drivers, policy tools and constraints Russia faces when seeking to achieve its foreign policy objectives. Students also learn to apply major theories of international relations to the analysis of specific countries' foreign policy decisions and to the development of policy recommendations for emerging security challenges.

Prerequisite: POL101G or HIS101G

This course takes an in-depth look into international relations theory and places them in the context of contemporary politics. The course provides an overview and critical analysis of the important scholarly debates. Students learn to think critically about different theoretical assumptions and practice applying them to real cases from global politics. In addition to contemporary politics, students draw on their history knowledge to contextualise different theories and their origins. The format of the course includes some lectures paired with seminars where students analyse readings of the core theoretical texts and analyse their own views on the merits and limitations of different theoretical approaches. Thus, class discussions and seminar presentations are among the core activities of this course which is designed to equip students with the theoretical knowledge they need to carry out rigorous research for their BA thesis.

Prerequisite: POL212G

International Political Economy

POL 311G

This course studies the interactions among political, economic, and social institutions and processes and how they affect international relations. It describes mercantilist, neoliberal, radical, and contemporary approaches to international political economy. Students analyse the structures of trade, finance, security, and knowledge and compare change, transition, and development in different regions.

Furthermore, this course analyses global problems, including energy, migration, and environment. Prerequisites: ECN101G and POL101G

NATO and Transatlantic Approaches to Security

POL 321G

This EPSS course explores the history, track record and major political and policy challenges related to both the North Atlantic Treaty Organisation (NATO) and wider US-Europe transatlantic relations more generally. Students examine the waxing and waning of US-EU relations in the field of security and assess the evolution, institutions, policy-making processes and impact of NATO's core security policies. The final part of the course invites students to explore emerging and future challenges NATO and US-EU relations will face.

Prerequisite: POL101G

Military Approaches to Security

POL 322G

This EPSS course provides an in-depth analysis of core actors, as well as key dimensions and approaches to promoting security through military means. Particular emphasis will be placed on the so-called 'comprehensive approach'. The course provides a conceptual and theoretical introduction to military security by focusing on the concepts of threat, risk, security and conflict and explains their evolution. It discusses the changing nature of war and the complexity of today's conflicts and analyses the role of the military in security issues such as deterrence; arms control and disarmament; proliferation of weapons of mass destruction, small arms and light weapons; and failed states. The course will also explore how the role of the military is influenced by the privatisation of international security and the evolution of military equipment. Finally, students study the role of the military in state-building, the specificity of the military in crisis management, and the main approaches to peace support operations and military crisis management in the UN, EU and NATO frameworks.

Prerequisite: POL101G

This interdisciplinary course is aimed to engage students in debates on the origins, development and deterioration of states. Approaches to promoting good governance and state-building as part of post-Soviet transition, African studies, development studies, security studies, post-conflict reconstruction, have been the subject of numerous academic and policy debates. Students learn about these different approaches as well as how they are interlinked with democracy assistance and security sector reform initiatives. Students review the indicators for state capacity and good governance, assess issues critical for the development of states in transition and will discuss models of state-society relationship. While this course primarily focuses on the role of the international actors in state-building efforts, it also focuses on issues linked to the concept of nation, national movements and civil society. The course consists of lectures, seminar discussions and includes guest speakers as well as interactive exercises.
Prerequisite: POL101G

Policies in the European Union

POL 333G

This course aims to familiarise students with institutions, actors and policy patterns of EU policy domains (agriculture, regional development, environmental policy, social policy and foreign/security policy), as well as with public policy approaches and concepts used to analyse EU policies. It addresses some of the challenges of EU policy-making: asymmetry, path dependency, complexity, accountability, legitimacy, public participation, implementation and monitoring deficits, hierarchical authority, enlargement, etc. This course refers extensively to policy cases and domains to clarify theories and concepts, which are juxtaposed to highlight explanatory advantages and weaknesses.
Prerequisite: POL 231G

The European Union in the World

POL 334G

This course explores the changing role of the European Union (EU) on the global stage. It examines the evolution of the EU's global influence through an analysis of several key areas of influence, including enlargement, trade and economic policy and the development of defence policy.
Prerequisite: POL 101G

Emerging Powers in the Global Order

POL 342G

The course analyses the challenges of Global Governance and the role played by emerging countries (BRICS+) in the new global order. It analyses the key drivers and challenges to the emergence of these countries, their major foreign policy priorities, the rationale behind their engagement in international multilateral organisations/institutions and the ways in which they try to change the balance in the global system. Firstly therefore, this course presents and studies the key concepts that continuously shape its content and reviews the various strategies that global powers can use to 'emerge'. Second, it looks specifically at the power structures of a number of emerging countries and at their external strategies. The country case studies focus on Brazil, Russia, India, China, South Africa and a few others (BRICS+). Third, students look at the ways in which these states engage into the international governance structures, the tools they use and the efforts they make to influence or redesign current structures. To do this, the course discusses certain international issues such as the global economy, development cooperation, climate negotiations and global security. Finally, students explore the strategies developed by established powers (the US and the EU) to confront these new powers and look at possible scenarios for future global structures.
Prerequisite: HIS101G or POL101G

This course provides an overview of the evolving architecture, functions and outcomes of global economic governance. It assesses the establishment and the role of international institutions, including the International Monetary Fund, the World Bank, the World Trade Organisation and their capacity to deal with global challenges. The course also examines the role of international rules, norms, practices and institutions that have been challenged in the recent financial crisis. Students analyse how international institutions facilitate cooperation and mitigate conflict in the world economy. Students also take a look at issues such as the role international trade, finance and development through the prism of international politics.

Capstone in International Affairs

POL 391G

The International Affairs Capstone course provides students with an opportunity to integrate their knowledge and apply the skills acquired throughout their studies to a concrete policy problem. As the final, summative and integrative course of the IA Programme, students apply their knowledge and skills in a highly independent, theory-driven, but policy-oriented manner. For the duration of the Capstone course, students work on a real-life problem and act as policy advisors or policy analysts for a 'client' (policy-maker from Brussels-based organisations, such as the European Union or NATO). By calling for the integration and application of their multi-disciplinary knowledge, the Capstone course seeks to prepare students both for independent research at the graduate level and to bridge the gap between academic studies and the professional realm of policy-oriented analysis.

Prerequisites: SSC271G and SSC272G, and third-year standing in the International Affairs Major; or with prior written permission from the instructor.

BA Thesis in International Affairs - Seminar I

POL 395G

The first part of seminar for the BA Thesis in International Affairs requires students to formulate and devise their research question for their BA Thesis topic as well as to choose and apply advanced research methods specific to the field of International Affairs in order to tackle and investigate their major research topic. In this seminar, students will acquire knowledge and skills of advanced research methods and will complete their preparatory work for conducting major research on their BA topic which will serve as a foundation for finalizing their thesis writing in BA Thesis Seminar II.

Prerequisite: Students must have taken all Core courses (except HUM103G and HUM203G) before taking this course.

BA Thesis in International Affairs - Seminar II

POL 396G

After completing the BA Thesis Seminar I, students are required to complete writing their BA thesis, based on the research design proposed in BA Thesis Seminar I. Under the guidance of their thesis supervisor, students finalize the writing process and present intermittent results in senior seminars and round-tables. The final oral defence/presentation of the thesis' results will take place in the context of the College's public 'undergraduate research day'. Prerequisite: POL395G

Psychology (PSY)

Introduction to Psychology

PSY 101G

This course is aimed to provide students with an introduction into the research field of psychology. Students get acquainted to core concepts and existing domains within Psychology. Psychology as a

scientific discipline and the interconnection between sub domains in Psychology are central issues in this course. Topics that will be treated include: what is psychology, biology of behaviour, sensation and perception, states of consciousness, learning and adaptation, motivation and emotion, development over the life span, personality, adjusting to life (stress, coping and health), psychological disorders, social thinking and behaviour, etc. Theory will be supported by demos, class experiments, exercises and film fragments.

Social Sciences (SSC)

Intermediate Qualitative Research Methods

SSC 271G

This course will give an overview of several qualitative methodologies relevant for addressing some of the cutting-edge social and policy problems. Thanks to lectures and interactive exercises, students learn to pursue an independent research project and work in a team. The course is beneficial to students of Business, Communications, International Affairs, and International and European Law majors.

The class format allows students to practice their research methods skills by including many real-life case studies. Students learn how to gather different kinds of evidence prioritise and analyse it and produce high-quality reports. Students are also trained to make effective briefings and presentations. The course is structured as to give students the opportunity to practice what they learn in lectures. This is done by including both lectures and seminar-style sessions. While it is expected that students actively participate in the lectures by asking questions and doing readings prior to the class, during the seminars, the students are required to be prepared to lead the discussion and group exercises. Prerequisite: HUM101G

Intermediate Quantitative Research Methods

SSC272G

This course exposes students to the main quantitative research methods required for analysis in the Social Sciences. Students learn the main methodological approaches from the field of Business and Economics, Communications, International Affairs and International and European Law studies. The course also provides essential skills required for analysing and tackling major research issues. Prerequisite: STA 101G

Statistics (STA)

Introduction to Statistics

STA 101G

Statistics is the art of using data to make numerical conjectures about problems. Descriptive statistics is the art of summarizing data. Topics include: histograms, the average, the standard deviation, the normal curve, correlation. Much statistical reasoning depends on the theory of probability. Topics include: chance models, expected value, standard error, probability histograms, convergence to the normal curve. Statistical inference is the art of making valid generalisations from samples. Topics include: estimation, measurement error, tests of statistical significance.

ACADEMIC OPPORTUNITIES

Internships

Internships provide an excellent opportunity for students to gain valuable professional experience that can help orient their choices after graduation. At Vesalius College, an internship may be taken as a major elective in our Global Business and Entrepreneurship, Global Communication, International Affairs and International and European Law majors. Study abroad students frequently opt for an internship with a local firm or institution as part of their studies in Brussels.

Conditions and Application

The Internship Programme is open to students in good academic standing (with a minimum GPA of 2.7 for degree-seeking students) as early as the second semester of their second year at Vesalius. The internship should consist of a specific project wherever possible. Vesalius College students are eligible for 'single' internships, worth six ECTS credits. Because the College will administer and award credit for the internship, the student must pay tuition for the internship, even when it has been arranged by the student. While only one internship may be taken for credit during a student's academic career at Vesalius, the College encourages all students to undertake internships on their own when possible.

Study abroad students are eligible for 'single' internships, worth 6 ECTS credits, or for 'double' internships, worth 12 ECTS credits. They are limited to one internship per semester but can apply to the internship programme each semester if on a year-long study abroad programme. Study abroad students are eligible for an internship if they have completed half of the academic credits towards graduation at their home university.

A list of sponsors and a description of internship offerings are available on the Vesalius College website. Updated internship catalogues are typically issued according to the following schedule:

Fall Catalogue	issued late June
Spring Catalogue	issued late October
Summer Catalogue	issued late March

Internship profiles have three sections: the first describes the organisation; the second the nature of the work, and the third the sort of candidate the organisation is seeking. The internship profile serves to clarify the nature of the internship for the student and the supervisor. Students may find their own internships, but need to request approval from the Internship and Career Office and the Internship Advisor of the respective major if they want to receive academic credit for the internship.

Students must apply for internships and there is no guarantee that they will be selected. Internship applications take place in the semester preceding the one in which the student wishes to do the internship. Students must be very vigilant and monitor the internship page of the website, so that they are aware of the strict application deadlines each term. Once the catalogue has been issued, students have a **maximum of 3 weeks** in which to submit their application to the Internship and Career Office and the Internship Advisor of the respective major. Students should select a maximum of three sponsors, and prepare a CV and cover letter for each.

The selection procedure can take time. At registration students should register for a regular course, then drop that course and add the internship when selected for a position. In addition, delays in securing an internship can mean that the student will need to work more hours per week during the remainder of the semester in order to complete the total number of hours required to receive full credit.

Requirements and Assessment

For the 'single' internship, students work for a minimum of 150 hours (approximately 12-15 hours per week during the fall or spring semesters, and 30 hours per week during the summer session). For the 'double' internship, students work for a minimum of 280 hours (approximately 25-30 hours per week in the fall and spring semesters). The intern must keep track of the hours spent at the internship in a log that is countersigned by a supervisor in the organisation. The internship will always be unpaid and the student will be responsible for transportation costs to and from the internship site.

The internship is given a letter grade by a Vesalius faculty member. This grade is based primarily on the internship sponsor's evaluation of the student's work and on a 3000-word final report by the student on the internship experience. Other requirements (meeting with a faculty adviser, expected behaviour, etc.) are outlined in a contract drawn up between the student and Vesalius College. Students enrolled in the double internship programme are also required to complete a research project during the semester in addition to completing the above requirements.

It should be noted that, once an internship is accepted by the student and the contract signed, **it is not possible to drop the internship course** without documented proof of extraordinary circumstances preventing the student from completing the course. No fees will be refunded after registering for an internship course.

Study Abroad students who apply for the internship course with the intention of receiving transfer grades and credit for their home university transcript must have obtained **prior approval** from their home university for this credit transfer. Students who find out after obtaining an internship that the credits will not transfer back to their home university will not be considered eligible for dropping the course.

Detailed information on the application procedures and regulations can be obtained from the administration. The list of the internships on offer becomes available during the preceding semester.

Internships Abroad

Vesalius students may request to take an internship as part of their study abroad programme. As with any other course taken abroad, an internship course abroad must be pre-approved by their adviser. The internship abroad must follow the general requirements that are outlined in the Vesalius Internship Programme catalogue, especially with respect to the number of hours worked and the number of credits earned, and must be supervised and evaluated by an academic supervisor at the host university.

Study Abroad

Vesalius College strongly encourages its students to study abroad as an important component of an international, multicultural education. Each semester, the College welcomes a growing number of independent students and students from partner institutions from around the globe, who have chosen to study and live in Brussels. The College also sends some of its own students off to experience the challenges, opportunities and satisfactions of living and working in a different language and culture.

Vesalius students may study abroad either at an institution with which the College has an agreement (Partner Universities – see list on page 67) or at an approved college or university of their choice (Non-Partner Universities).

1) Study Abroad at Partner Universities:

To be eligible for study abroad with a partner university (for a semester or summer semester), students must meet the following requirements:

- Must be in the fourth or fifth semester of their Vesalius degree programme.
- Must be in good academic standing with a cumulative grade point average (GPA) of 2.7 or better **at the time of application**. Since requirements may differ for some institutions, please check with the Study Abroad Coordinator.
- Must have completed at least one full year studying at Vesalius. Transfer students must complete one semester at Vesalius College to be eligible.
- Must submit their request to study abroad (via the 'Study Abroad Request Form') to the Study Abroad Coordinator no later than the **Friday of Week 11** of the term.

Interested students should plan their study abroad one full year in advance of the desired study abroad term. The following time-sensitive issues must be considered:

Time to obtain course syllabi from the host university: If a student is interested in studying abroad during the fall semester, for example, then he or she would need to consult the course offering at the host university for the term that precedes the one in which he or she wishes to study abroad and obtain all course syllabi.

1. Time for academic adviser approval of the desired host university course syllabi. If course syllabi have not received prior approval, then they will need area specialist approval prior to course registration.
2. Time to apply to the host university and receive the acceptance documents required for the visa application.
3. The visa application procedure can also be quite lengthy depending on the country of destination (3-6 months).
4. The deadline for submitting the 'Study Abroad Request Form' is the Friday of Week 11.

Interested students must contact the Study Abroad Coordinator, the Head of Academic Administration and their academic adviser during the preparatory stages. The Study Abroad Coordinator will assist them with choosing their host university and programme and will check whether they are eligible to apply. The Head of Academic Administration and the academic adviser will check that the courses that the student plans to take abroad contribute to fulfilling the requirements of the student's major.

The following **steps** must be completed by the study abroad candidate:

1. Obtain a 'Study Abroad Request Form' from the Receptionist.
2. Fill out the form and list the courses to be taken at the host university.
3. Obtain syllabi from the host university for the desired courses.
4. Consult with the Study Abroad Coordinator to see if Vesalius has previously approved the desired partner university courses. If so, then there will be automatic approval for those courses.
5. If not, consult their academic adviser, with syllabi in hand, for approval of the remaining courses for credit transfer. If the courses for which the student needs approval are not in the domain in which their adviser specialises, then it might be necessary to seek approval from another faculty member with more knowledge of the field.
6. Obtain the signature of their academic adviser to confirm the approval of the university and of the selected courses.
7. Check all the boxes that pertain to the student's responsibilities and then sign the form.
8. See the Head of Academic Administration, who will give the final approval and will determine how the chosen study abroad courses will fit into their overall curriculum worksheet. Obtain the signature of the Head of Academic Administration.

If the student fails to submit the completed 'Study Abroad Request Form' on time (prior to the Friday of Week 11), Vesalius College cannot guarantee that their request to study abroad will be approved.

It is the responsibility of the student to ensure that all Vesalius College and partner university fees are paid in full. Otherwise, Vesalius College reserves the right to prevent the student from receiving transfer credits.

All students approved for study abroad with a partner university are expected to write a 250-word experience report (with attached pictures if possible), which should be submitted to the Study Abroad Coordinator by the end of the semester following the semester abroad.

Grade transfers for Vesalius students studying at Partner Universities

When studying at a partner university, both the grades (including an F grade) and credits earned at the host university are eligible for transfer to the Vesalius College transcript.

Study abroad students are subject to the grading policies and guidelines of the host institution. In the case of study with a partner institution, letter grades received will be transferred directly from the host university transcript to the student's Vesalius College transcript. Grades will not be modified upon transfer, even if the grading scale of the host university differs from that of Vesalius College.

It is the responsibility of the student to arrange with the host university to have an official transcript sent to the Head of Academic Administration of Vesalius College.

Types of Partnership Agreements

As a student at Vesalius College, you can benefit from the many established partnerships that Vesalius College has with excellent universities and institutes around the world. Depending on the type of agreement between Vesalius and its partner, you can spend a period of study abroad as a study abroad student or as an exchange student.

1. Fee-Paying Study Abroad Agreements:

With this type of agreement, students pay the host institution's tuition and fees, rather than the Vesalius tuition and fees.

2. Exchange and Limited Exchange Agreements:

Under this kind of arrangement, students pay Vesalius College's tuition and fees whilst taking courses at the partner institution. With certain exchange partners, Vesalius College has established a limited exchange agreement whereby, once a certain pre-determined number of students have been exchanged, any additional student wishing to enrol at the partner institution may do so under the terms of a fee-paying study abroad agreement. If a student wishes to study at a university represented by one of our consortium partners, the fees and programme details will vary depending on the host institution. Details of these agreements should be obtained from the Study Abroad Coordinator. Grades (including an F grade) and credits earned with exchange partners transfer directly to the student's Vesalius transcript.

Vesalius currently has agreements with the following institutions and consortia:

USA:

American University, Washington, D.C.
Auburn University, Alabama
Beloit College, Wisconsin
Birmingham Southern College, Alabama
Chatham University, Pennsylvania
College of Staten Island, New York
Covenant College, Georgia
Doane College, Nebraska
Hawaii Pacific University, Hawaii
Hobart and William Smith Colleges, New York
Marymount University, Virginia
Oglethorpe University, Georgia
Rutgers University, New Jersey
St. Louis, University, Missouri
State University of New York at New Paltz, New York
University of Denver, Colorado
University of Hawaii at Hilo, Hawaii
University of Illinois, Illinois
University of Mississippi, Mississippi
University of Memphis, Tennessee
University of Missouri, Missouri

Canada:

Carleton University, Ontario

Europe:

Anglo-American College, Czech Republic
Césine Centro Universitario, Spain
Dublin Business School, Ireland
IE University, Spain
International University of Monaco, Monaco
London School of Economics (LSE), UK

Koç University, Turkey
Richmond, The American University of London, UK
St. Louis University Madrid, Spain
The American University of Rome (AUR), Italy
UBIS University, Switzerland
University of Derby, UK
University of Ljubljana, Slovenia
University of Lower Silesia, Poland
University of the West England (UWE), UK

Latin America:

CESA Business School, Columbia
Instituto Tecnológico y de Estudios Superiores de Occidente (ITESO), Mexico
Tec de Monterrey (ITESM), Mexico
Universidad Casa Grande, Ecuador
Universidad de Ciencias Empresariales y Sociales, Argentina
Universidad de Especialidades Espíritu Santo (UEES), Ecuador
Universidad San Ignacio de Loyola, Péru

Asia:

Ajeenkya DY Patil University, India
Akita International University, Japan
China University of Politics and Law, China
Chonbuk National University, South Korea
Hallym University, South Korea
Jiangxi University of Finance and Economics, China
Kansai Gaidai University, Japan
Konkuk University, South Korea
Kyung Hee University, South Korea
National Law School of India, India
Peking University HSBC, China
Ritsumeikan Asia Pacific University, Japan
Shanghai Lixin University of Commerce, China
Singapore Institute of Management (SIM), Singapore
University of Nottingham, China
Waseda University, Japan

Oceania:

Bond University, Queensland, Australia

As the Study Abroad Office regularly signs new partnership agreements, please consult the website for the most up-to-date partner list.

2) Studying at non-partner institutions:

If a student wishes to study abroad at a university with which Vesalius College has no exchange or study abroad agreement, he or she should apply directly to that institution, paying its tuition and other fees. During this semester abroad, the student will be considered a temporarily withdrawn student and will have no financial obligation towards Vesalius College, with the exception of the Courses Abroad administrative fee (please see Financial Manager).

It is imperative that students consult their academic adviser concerning their study plans. Student wishing to have credits transferred for taking courses elsewhere must obtain prior approval of the external courses from their academic adviser. If the courses for which the student needs approval are not in the domain in which their adviser specialises, the student may need to obtain approval from another faculty member with more knowledge of the field. Above all, the student must secure prior approval of the host university from their adviser if they wish to receive transfer credit for the courses taken while abroad.

Students must fill out and have their adviser and the Head of Academic Administration sign the '*External Course Approval Request Form*'.

The following **steps** must be completed by the study abroad candidate:

1. Obtain an 'External Course Approval Request Form' from the Receptionist.
2. Fill out the form and list the courses to be taken at the host university.
3. Obtain syllabi from the host university for the desired courses.
4. Consult with the Head of Academic Administration to see if Vesalius has previously approved the desired partner university courses. If so, then there will be automatic approval for those courses.
5. If not, consult their academic adviser, with syllabi in hand, for approval of the remaining courses for credit transfer. If the courses for which the student needs approval are not in the domain in which their adviser specialises, the student may need to obtain approval from another faculty member with more knowledge of the field.
6. Obtain the signature of their academic adviser to confirm the approval of the university and of the selected courses.
7. Check all the boxes that pertain to the student's responsibilities and then sign the form.
8. See the Head of Academic Administration, who will give final approval and will determine how their study abroad courses will fit into their overall curriculum worksheet. Obtain the signature of the Head of Academic Administration.

Credit transfers for Vesalius students studying at non-partner Universities

Upon return to the College, students will receive transfer credits for approved courses in which they earned a grade of C or above. However, the grades earned at non-partner institutions will not be transferred (and hence will not be included in a student's GPA).

It is the responsibility of the student to arrange with the host university to have an official transcript sent to the Head of Academic Administration of Vesalius College.

Summer Programmes

1) Vesalius College Summer Programmes

The Vesalius College summer programmes provide courses for college credit, for personal enrichment and for the enhancement of professional skills. The programmes consist of:

- **Summer Session I:** six weeks of classes and one week of exams. Classes are scheduled for eight hours per week.
- **Summer Session II:** 10-Day Intensive summer programmes (6 ECTS).

Transcripts are issued at the end of the summer programmes for the home institution of visiting students. Course offerings for the summer programmes are posted on the website (www.vesalius.edu) in February. Vesalius College reserves the right to cancel courses that do not meet the minimum enrolment numbers.

For admission to the summer programmes, secondary school education and a good command of the English language are required and should be demonstrated by appropriate documentation. Admission is decided on a case-by-case basis.

In cases where a student visa is not required to attend the summer programmes, a student must hold a valid passport or identity card.

It should be noted that admission to the summer programmes does not constitute admission to Vesalius College as a regular student for either the fall or the spring semester.

2) Summer Programmes elsewhere:

Vesalius College students may take courses during the summer at other universities. Administrative procedures for application to external summer programmes (partner programmes as well as non-partner programmes) are identical to those for application to study abroad programmes in the fall or spring.

RULES AND REGULATIONS

The College needs procedures and rules in order to run effectively and to maintain fair and appropriate academic standards. Advisers are the first point of contact to support students to navigate their way through their degree programme.

But students should ultimately take personal responsibility for complying with the rules. Students are responsible for completing and submitting in a timely manner the proper forms necessary to keep their own records up to date. As such it is crucial that they are familiar with rules and regulations, described in the catalogue.

Student Academic Standing Committee

The Student Academic Standing Committee (SASC) is the key body for academic matters. The SASC verifies that students have met all the requirements for graduation in their major. It ensures that the College's regulations pertaining to individual student assessment and overall academic evaluation are applied in a fair manner. It can grant exemptions from certain rules. The dates and times of its meetings are publicised in the Vesalius Student Government (VSG) Bulletin and on notice boards. Student requests for exemptions must be received in writing at Vesalius College reception before the published deadline. Requests submitted after the deadline are considered at the next meeting. A student may appeal a decision of the Student Academic Standing Committee (for appeals of dismissals, see below). Appeals must be submitted in writing to the Associate Dean within five days of notification of the decision. If the request is clearly without grounds, the student will be notified in writing that the request has been refused. Otherwise an appeal committee will be convened within five working days.

Student Conduct Committee

Cases of academic dishonesty and other student misconduct come before the Student Conduct Committee (SCC), which is composed of faculty, students, and members of the administration. The SCC meets each semester in the week after final exams to deliberate on the reported cases of academic dishonesty and other misconduct. If necessary, a smaller form of the SCC, composed of the Chairperson and at least one other faculty member, can meet during the semester to address urgent issues. The student is entitled to appear in person and present his or her defence to the Committee, on his or her own or with the help of counsel. If the student elects not to appear before the Committee, the hearing will be held in his or her absence. Within a week of the hearing, a letter is sent informing the student of the decision rendered and the reasons for it. S/he shall be notified of his or her right to appeal the decision and of the procedure to be followed. Appeals must be submitted in writing to the Dean within five days of notification of the decision. A full explanation of the SCC procedures and sanctions can be found below in the section "Academic Dishonesty and Other Student Misconduct".

Ombudsperson

In cases of dispute or concern, students may always consult the ombudsperson, whose job it is to mediate conflicts that may arise. To reach the ombudsperson, see the list of Key Contacts for Students.

Registration

In order to take courses at the College, students must be officially registered. Registration for new students takes place during the orientation week preceding the start of their first semester. Registration for continuing students normally takes place during the preceding semester (see the academic calendar for dates).

Continuing students who defer registration until the orientation period are advised not to do so in case the courses that they want to take are oversubscribed. Vesalius students who are studying abroad or taking leave of absence, may register by fax, post or email during the designated registration period. However, they need to confirm their registration upon arrival.

Academic Advising

The advisers help students make course and scheduling choices in line with academic requirements and students' career goals.

Course registration takes place through an online course selection system. An introduction and overview of all courses for each semester are given by the Heads of Department and Administration during Orientation. Students should also see their academic advisors to discuss course selections and their curriculum choices well in advance.

Course Load

Students have a course load per semester of five courses which amount to a total of 30 ECTS credits per semester. Fulltime students must take courses for at least 24 ECTS credits; otherwise they are classified as part-time. Students who wish to take an overload, that is a course load exceeding 30 ECTS credits, must petition the SASC in advance, which will decide without further appeal on a case-by-case basis. Students who are granted an overload should note that extra tuition(s) fee is charged.

Registering

To register for a course, students must:

- have met all prerequisites to the course as listed in the 'Course Description' section of the Catalogue, or are expected to have met them by the end of the current semester when registering in the continuing students' registration period.
- have passed HUM 101G in order to take a 300-level course.

If a student fails a prerequisite of a course at the end of the current semester, the student has to take the necessary steps to adapt course registration to the new situation before the end of the registration period of the next semester.

The number of places in each course is limited to ensure high academic standards and to function properly. If a course is oversubscribed, the students will be placed on a waiting list at registration. Should places in the course subsequently become available, waiting-list students will be informed according to their position on the list. The deadline for adding courses from the waiting list is the same as that for adding any other course (see below). Students on the waiting list can attend classes with the consent of the professor, but can only add the course with the permission of the Head of Academic Administration, after completing a Drop/Add form.

Students may want to attend a course without earning a grade, in which case they are said to audit the course. Students may register to audit a course only after obtaining written permission from the Head of Academic Administration and the instructor by confirmation of the Request to Audit form. Students who audit a course are expected to attend class regularly, undertake the readings, write papers and participate in class discussions. Instructors may impose their own requirements on students auditing a course. Registration for an audit does not count towards calculating full-time status, though it does count in terms of workload.

Changes during the Semester

If students wish to change the courses for which they have registered the below described rules apply.

Adding a Course

Students may add a course until the end of the second week of the semester. This is done by submitting a Drop/ Add form to the administration. If students are in doubt whether or not to add a course, they should consult their adviser.

Adding a course may not result in a course load of more than 30 ECTS credits unless a request for an overload has been approved by the Student Academic Standing Committee.

Dropping a Course

In order to drop a course a student must submit a Drop/Add form to the administration. If the course load falls below 24 ECTS credits student must petition the Student Academic Standing Committee to change from full-time to part-time status.

Courses that are dropped during the first two weeks of the semester will not appear on the student's transcript. Courses dropped between the third and ninth weeks will be recorded as Withdrawal Pass (WP) and will appear on the transcript but not count towards their grade point average. There is one exception to these rules: a course dropped so that a student may take up an internship does not appear on the transcript. Students may not drop a course and receive a Withdrawal Pass after the ninth week unless permission is granted by the Student Academic Standing Committee.

If a student drops a course after the ninth week then she/he will receive a Withdrawal Fail (WF). This grade will be entered on the transcript and will count as an F in the calculation of the student's grade point average. Students who drop late must still file a Drop/Add form and additionally must seek permission from the Head of Academic Administration. Fulltime students for whom a drop will move their course load below 24 ECTS credits must also seek permission from the Head of Academic Administration.

Withdrawing from a course is not allowed after the end of the 9th week. After this time, the course grade will be an 'F'.

A student may decide not to withdraw completely from a course, but only to audit it, in which case no grade and no ECTS credit are given, but the course appears on the student's transcript with the indication Audit in the grade column.

Prior to changing to an audit, the student must be registered for the course. The deadline for switching to an audit is the end of the 9th week.

Appeals concerning drops and adds

When the deadlines for dropping and adding courses have passed, a student may petition the Student Academic Standing Committee for a waiver of the deadline. The student must submit to the Head of Academic Administration a written request citing reasons for special treatment. In the case of adding a class, students shall be allowed to attend class if there is no waiting list until the Committee has reached a decision. Students who want to drop a course must continue to attend class while awaiting a decision.

Course Work

Syllabus

The key document for any course is the syllabus. It should be distributed during the first class. It should contain at least the following information: contact details and office hours, course description, pre-requisites, the learning objectives, course schedule, the textbook(s) and other reading materials, course assessments, grading scale, description of activities and grading criteria, the progress of the course week per week, the way in which it will be assessed (grading rubrics, the dates at which written work is due and when examinations will be held, attendance requirements.

Class Attendance

As the College is committed to providing students with high-quality classes and ample opportunity for teacher-student interaction, it is imperative that students regularly attend class. As such, Vesalius College has a strict attendance policy.

Participation in class meetings is mandatory, except in case of a medical emergency (e.g. sickness). Students will need to provide evidence for missing class (doctor's note). If evidence is provided, the missed class is considered as an excused class. If no evidence is provided immediately before or after the class, the missed class is counted as an absence.

Participation implies that students are on time: as a general rule, the College advises that students should be punctual in this regard, but it is up to the professor to decide whether to count late arrivals as absences, or not. After two consecutive absences, your advisor will be informed.

Please note that Language Courses may apply a stricter attendance policy. Please double check with your language course instructor at the beginning of the semester.

Assignments and Late Work

At Vesalius College, instructors schedule regular assignments, such as term papers, tests, quizzes and possibly other tasks. It is the student's responsibility to complete assignments on time and to be present for any form of quizzes and tests. Equally, it is the instructor's responsibility to correct and return assignments within an appropriate timeframe. The instructor should schedule sufficient feedback moments to provide opportunities to discuss the work with him or her. Students must submit homework or other class work assignments by the specified deadline unless they have certified medical, religious or other reasons for handing the work in late. Instructors may penalise late work, but their rules for doing so should be laid out clearly in the course syllabus.

Teaching Evaluations

The College rigorously monitors the quality of instruction through the quality control procedures of the Academic Quality Committee (AQC). As part of the quality control, the College also conducts student evaluations of teaching. Each semester students have the opportunity to provide feedback on the course. Early in the semester there is a short collective evaluation to detect any major problems. Toward the end of the semester, students have a longer, more formal opportunity to communicate their views concerning the course content and the teaching methods. Each instructor will later receive a report from the administration summarising, in anonymous form, the results of the student evaluations. Results are discussed with the instructor to ensure that the feedback is taken into consideration for future classes.

Assessment

Criteria for Assessment

The ways in which a student's work will be assessed should be specified in the course syllabus. It should describe the various elements of assessed work e.g. examinations, papers, presentations, and outline how each element is weighted in the final course grade. Students will be evaluated along the line of clear defined guidelines (grading rubrics). Any significant deviations from the announced assessment scheme must receive the prior written approval from the Chair of the Academic Quality Committee (Dean).

Grades and Grading Scales

The final grades for a course are as follows: A, A-, B+, B, B-, C+, C, C-, D+, D, F. 'F' means that the course has been failed and that the ECTS credits for the course have not been earned. Note, too, that 'F's' count toward the calculation of grade point averages. All other grades are passing grades and receive ECTS credit.

Instructors have the option of assessing individual pieces of work on a numerical scale. The following table gives letter grade equivalents for scales of 20 and 100:

Letter Grade	Scale of 20	Scale of 100
A	17.0-20.0	85-100
A-	16.1-16.9	81-84
B+	15.3-16.0	77-80
B	14.5-15.2	73-76
B-	13.7-14.4	69-72
C+	13.1-13.6	66-68
C	12.3-13.0	62-65
C-	11.5-12.2	58-61
D+	10.7-11.4	54-57
D	10.0-10.6	50-53
F	0-9.9	0-49

Instructors teaching relatives (defined as husbands, wives, parents, children and cousins) or intimate partners of either gender must inform the Dean. The Dean will appoint another person to assess and grade all of the student's work (i.e. homework assignments, papers, presentations, mid-term and final examinations) that contributes to the final grade for the course.

Examinations

Students are not allowed to take an examination if they are not registered for the course or if their general registration is not in good standing. For the registration to be in good standing, the student must have submitted all original diplomas, certificates, test scores, and other required documents, and all tuition and fees must have been fully paid.

Examinations must be given by the instructor in charge of the course except in cases approved by the Dean. In the case of an emergency or for other legitimate reasons for absence, the instructor can ask the Associate Dean to choose a proctor or a replacement for the examination procedure.

The instructor must adhere strictly to the examination schedule (time and place). If the instructor does not appear, students must wait 20 minutes, then, after contacting the administration, they may leave. The students must notify the Associate Dean, who will set a new date for the examination.

A student must adhere strictly to the examination schedule (time and place). If a student is unable to attend for serious documented reasons, the student must notify the Head of Academic Administration and the instructor before the examination. Subsequently, the student must present certificates validating the absence (e.g. a medical certificate signed by a physician) and fill in an Incomplete Grade form with the instructor. If no acceptable documentation is presented, the grade for the examination is an F.

A make-up examination, which may be oral, can be arranged with the consent of the instructor if there is a legitimate reason for missing the scheduled examination. If the student knows in advance that he or she will be unable to attend an examination for legitimate reasons, the student should discuss arrangements for the make-up examination with the instructor prior to the absence.

Mid-term and final examinations are not allowed to be taken on Sundays, legal or academic holidays, or in periods other than stipulated above, without the consent of the Associate Dean. Students with documented learning disabilities may ask for special consideration in taking final exams, with the consent of the Associate Dean.

Mid-term examinations should, as a general rule, be held during the seventh week of classes. Mid-term examinations serve to help indicate how well a student is doing in the course, and to assist the student in deciding whether to continue in the course or to drop it. To this end, instructors file mid-term feedback reports with the Head of Academic Administration and these are distributed to advisers. Final examinations are given during the fifteenth week of the semester. Any other form of final examinations must be approved by the Dean and announced in the syllabus. Final examinations are normally given in all courses except those that require significant independent or project work.

All final examinations are public. They are scheduled in a room on campus. Exceptions require a written agreement from the Dean. Written examinations are deemed public if the papers are available for inspection by an interested party. A student has the right to see their corrected examination paper after notification of the results. The final examination papers are kept in the external examiner files located in a place known to the public and are accessible during the first week of the semester following notification of the results. The College administration keeps the examination papers for at least three years.

Students who have three final examinations on the same day or two exams at the same time may request in writing a re-scheduled examination for one of the courses. This request must be made before the end of the 12th week to the Associate Dean. The make-up examination can be oral and must be taken before the end of the examination period.

Course Grades

Final grades must be submitted to the administration at least three working days before the meeting of the SASC. Grades are submitted in letter form from 'A' to 'F'. Please note that 'A+' and 'D-' are not admissible as final course grades. On their grade reports, instructors must enter a grade for each student, or submit an appropriate Incomplete Grade form.

Incompletes

Students who cannot, for valid reasons, complete a part of the work of a course required for successful completion may, with the instructor's approval, take an incomplete for the course. The required form and accompanying letter of justification, indicating the work to be done and the deadline for completion must be duly completed and signed by instructor and student and handed in by the instructor along with the final grade report for the class. Exceptionally, if a medical condition prevents a student from complying with this procedure, the student should contact both the Associate Dean and the concerned professor. The deadline for completion of the work to be done by the student must not be later than the Thursday of the second week of the following term (including the Summer Term). The final course grade must be submitted to the Head of Academic Administration by the Friday. If the work is not completed by the above deadline, the 'INC', indicating an 'incomplete', is automatically changed to an 'F' grade (failure). In exceptional circumstances, a request for a waiver to this regulation must be made in writing to the Student Academic Standing Committee (SASC), before the agreed deadline to make up for the incomplete. The request is to be documented. The SASC decides.

Grade Changes

A final grade may not be changed, except in cases of material error or miscalculation, and with the consent of the instructor. A 'Change of Grade form' must then be filled out and signed by the instructor and submitted to the administration.

Failing and Repeating a Course

When a student repeats a course that s/he failed, the original F will not be counted in the computation of the GPA if the student successfully completes the repeated course with a passing grade. The failing grade F will not disappear from the academic record but will appear there as an FRE (Failed but retaken).

If the student fails the course a second time, s/he may retake the course again with the same conditions applying (non-computation of second F in GPA; recorded in transcript as a second FRE). If the student fails on the third attempt, the F will stand and will be calculated in the GPA.

The above-mentioned policy will be carried out under the following condition:

- This policy applies only to courses that are part of the Vesalius College curriculum
- The repeated course must be the same course
- A maximum of three courses over the total Vesalius College programme taken by a student
- are eligible for the FRE status
- The WF grade given by the SCC for academic dishonesty or disciplinary reasons cannot be re-designated as FRE when the courses are repeated
- Degree credit is awarded only once, regardless of how many times the course is repeated

Disputes about Grades

In cases where a student has concerns about the way in which assessment has taken place, there are three steps that the student can take. The first is to discuss the matter with the instructor. The second is to bring the case to the College's ombudsperson, whose job it is to mediate conflicts that may arise between students and instructors. The third is to petition the Student Academic Standing Committee, before the end of the first week of the following semester, to review the case. The Committee will assess the evidence on its merits but cannot change the grade; it may however ask the instructor to reconsider the grade. The Committee will notify the student in writing of the decision.

Academic Dishonesty and Other Student Misconduct

The College expects its faculty, staff and students to be responsible members of the academic community. All have a role to play in contributing to a constructive and respectful learning environment. Concerns pertaining to a faculty or staff member's behaviour should be signaled to the relevant Head of Department and/or the Dean. Academic dishonesty and other student misconduct should be reported to the Chairperson of the Student Conduct Committee (SCC). Faculty, staff and students can report cases of academic dishonesty and student misconduct. Charges should only be lodged when proof or strong circumstantial evidence exists to substantiate the charge.

Student conduct must be consistent with the highest standards of academic honesty. Academic dishonesty includes, but is not limited to:

- Use of illicit aids during an examination
- Giving or receiving illicit aid in an examination
- Copying from another student's examination, term paper, homework, etc. or letting another student copy work
- Unauthorised access to the computer accounts of others, modification of system facilities
- Subversion of the restrictions associated with accounts, etc.
- Using the exact words, data, or ideas of another without properly acknowledging their source or turning in one's own work from another course without acknowledgement
- Theft of examination materials
- Falsification of works or records

Plagiarism, the undocumented and inappropriate use of someone else's words, is a trap for the unwary and can lead to severe penalties, which are outlined below. At the end of this catalogue is a text on avoiding plagiarism that is required reading for all students.

A system of academic honesty is perfectly compatible with teamwork that is done under proper conditions. Working together is acceptable as long as the names of all students in the group appear on the final document, which lists each student's specific responsibilities.

Students should be aware that handing in the same piece of homework, the same paper, or significant parts thereof constitutes academic dishonesty. Students should request permission from their instructors when they want to use work that has been or will be handed in another course at Vesalius College or elsewhere. If permission is granted, then a specific reference to the prior work (including date, number and name of course, title, etc.) must be made in a footnote or endnote. Quotation marks should always be used when citing directly from a source, including own's one. Attention must be paid that distance is taken from the original text and that each assignment is unique.

Instructors will deal severely with all cases of suspected academic dishonesty. If the instructor is convinced that a student has been academically dishonest, the instructor attributes a low score ('D' or

'F') on the grading criteria related to the sections of plagiarised text, taking into account the severity of plagiarism and the student's class standing. He/she then notifies both the student and the Chairperson of the Student Conduct Committee in writing of the alleged academic dishonesty. Staff and students can also report cases of suspected academic dishonesty.

The Chairperson of the Student Conduct Committee prepares a file containing the relevant documentation. The only persons who will have access to this file are:

- The student or someone to whom the student (in writing) gives permission
- The Dean, the Associate Dean and the SCC Chair
- The person who lodged the complaint
- Members of the Student Conduct Committee.

The Chairperson notifies the student that the student has been accused of academic dishonesty (or other misconduct), convokes a meeting of the Student Conduct Committee and notifies the student and the other interested parties in writing of the time and place of the hearing. The student may choose to be accompanied by a counsel of his or her choice. This counsel may be a student in good standing, a member of the faculty or of the administrative staff. The student informs the Chairperson of this choice and provides the name and address of the counsel, if possible. If the student elects not to appear before the Committee, the hearing will be held in his or her absence. The student and other interested parties may produce either oral testimony or written affidavits.

The Committee meets first to review the evidence. The person(s) bringing the charges and the student(s) against whom the charges have been lodged are invited to join the Committee to present evidence. Testimony from other interested parties will be called as necessary. After hearing the evidence, the Committee dismisses all non-members and deliberates. For a decision to be carried, at least three affirmative votes are needed.

The Committee may impose any of the following sanctions:

Warning Probation: consists of a warning letter placed in the student conduct file and is only applied in minor cases of misconduct. This sanction may also include activities to remedy actions that led to misconduct.

Suspension: for serious misconduct, students can be suspended for a course or courses. Courses in the current semester from which a student is suspended shall be graded as 'Withdrawal Fail' (WF). The student will need to retake the course(s), but the grade(s) will not be expunged. This sanction may also include activities to remedy actions that led to misconduct.

Dismissal or Expulsion: in cases of more serious or repeated misconduct, a student may be temporarily dismissed for one or more semesters or permanently expelled from the college community. A student expelled under such circumstances is not eligible for readmission.

In determining the sanction to be applied, the Committee will consider, on a case-by-case basis and considering College precedents in similar cases, the following:

- The student's class standing. (e.g. whether it is the student's first year or not)
- Whether or not the student in question has a previous record of misconduct
- The severity of the infraction (e.g. in a plagiarism case, the extent of material plagiarised, or the level of the course, e.g. 200- or 300-level)

Exacerbating and mitigating circumstances shall be considered at the Committee's discretion.

Within a week of the hearing, a letter is sent to the student informing the student of the decision

reached. He or she shall be notified of his or her right to appeal the decision and of the procedure to be followed.

All letters of sanction will be retained in the Student Conduct File until graduation. For transfer students (study abroad), a copy will be included with the transcript. Sanctions of suspension and expulsion will appear on the student transcript. Once a student has received an SCC sanction, he/she can no longer be placed on the Dean's List for the duration of the studies.

The secretary of the Committee keeps a confidential list of the disciplinary cases of the last four years on file indicating the given sanction, to ensure consistency in the sanctioning of misconduct.

The student and the person who lodge the complaint have the right to appeal a decision of the Student Conduct Committee to the Dean. The appeal must be in written form and contain substantive arguments. As long as an appeal is pending the sanction does not take effect. The appeal must be received by the Office of the Dean within five days of the student's notification of the sanction imposed by the Student Conduct Committee.

In the case of an appeal, the Dean hears the parties involved. He or she is responsible for the final review of the appeal in a reasonable time period and for notifying the student and Student Conduct Committee of the decision and its rationale. The Dean's decision is final.

Other cases of student misconduct can also be brought to the Student Conduct Committee. 'Non-academic' student misconduct includes, but is not limited to:

- Repeated disruptive classroom behaviour
- Theft or intentional damage to College or fellow students' property
- Illegal drugs, misuse of legal drugs or weapons on campus
- Harassment, intimidation and threats of faculty, staff or fellow students.

Faculty, staff and students can report cases of student misconduct. Charges should only be lodged when proof or strong circumstantial evidence exists to substantiate the charge. The procedures and sanctions are similar to those for academic dishonesty.

In urgent circumstances, the Student Conduct Committee can meet during the semester in smaller format. In this case, the committee will be composed of the Chairperson and at least one other faculty member. The procedures and sanctions are similar to those at the end of the semester.

Academic Standing

At the end of each semester the Student Academic Standing Committee assesses the class standing and performance of each student.

Students, who drop out of any or all of their classes after the drop deadline, without providing any acceptable reason for termination, are discussed at the end-of-semester Student Academic Standing Committee meeting and treated as would any regular student, based on grades received.

Class Standing

The number of credits earned by a student at any given time determines the student's class standing. Class standing determines eligibility for certain courses and programmes. There are six standings:

first-year first semester	FY1	less than 30 ECTS credits
first-year second semester	FY2	30-59 ECTS credits
second-year first semester	SY1	60-89 ECTS credits
second-year second semester	SY2	90-119 ECTS credits
third-year first semester	TY1	120-149 ECTS credits
third-year second semester	TY2	150 ECTS credits or more

Dean's List

Each semester students who have performed exceptionally well are placed on the Dean's List. To be put on the Dean's List the student must have achieved a semester grade point average of at least 3.4, have earned 24 ECTS credits or more at the College, and have no disciplinary sanction or notification of academic dishonesty on file. Part-time students who are working toward a degree are accepted on the Dean's List if they have a cumulative grade point average of at least 3.4 over two consecutive semesters during which they acquired at least 24 ECTS credits. Students who have an incomplete grade at the end of the semester are placed on the Dean's List only if they have completed at least 24 ECTS credits with a semester grade point average of at least 3.4 and maintain that grade point average after receiving grade(s) for the incomplete course(s). Earning a place on the Dean's List is recorded on the student's transcript.

Academic Probation

Students with poor academic performance in a given semester are warned by being placed on academic probation. Students who are on academic probation may only take a maximum of 24 ECTS credits. Their progress is closely monitored to help them improve their performance. A full-time student is placed on academic probation if any of the following conditions are fulfilled:

1. the student's semester GPA is below 2.0
2. the student's cumulative GPA is below 2.0
3. the student has not earned a minimum of 48 ECTS credits in two consecutive semesters

For part-time students only conditions 1 and 2 apply.

A full-time student on academic probation who earns a semester GPA and a cumulative GPA of at least 2.0 during the semester, and has earned a total of at least 48 ECTS credits during the current and previous semesters is removed from academic probation. For part-time students, only the conditions on the GPA apply in order to be removed from academic probation. A student who does not meet the conditions for removal from academic probation may be dismissed.

Dismissal

Students with sustained or seriously poor academic performance may be subject to dismissal from the College. A student with a semester GPA below 1.3, even if not previously on academic probation, may be dismissed immediately. The Student Academic Standing Committee considers and rules on each case of dismissal individually. A student may appeal to the Dismissal Appeal Committee, composed of the department chairs and the Dean (or the Dean's representative). The request must be submitted in writing with substantive arguments. There is no appeal from the DAC's final decision.

Readmission after Dismissal

A student who has been dismissed for academic reasons may apply for re-admission upon the following conditions:

- at least one regular Vesalius College semester must elapse before applying for re-admission
- an application for re-admission must be submitted in writing to the SASC. It must contain documentation of activities, usually serious academic study, demonstrating the student's fitness to resume studies at the College, as well as a personal statement that explains the motivation for continuing studies here. This request must be submitted before the end of the semester preceding the re-admission date.

To prove documentation of serious academic study, students have to pass at least two courses with a grade of C or above. Courses can be taken as follows:

1. Students can follow courses at another university provided that the university and the courses are accepted by Vesalius College. Students are asked to discuss this matter beforehand with their adviser.
2. Students can follow courses during the summer semester at Vesalius College.
3. Students can enrol on the Foundation Programme organised by Vesalius College.
4. Students who have been re-admitted are placed on special academic probation.

To regain normal standing they must take and pass, in the current semester, 24 ECTS credits with a grade point average of at least 2.0. If these conditions are not met, the student may be dismissed. The Student Academic Standing Committee considers and rules on each case individually.

Going Part-Time

A full-time student who desires to go part-time during an on-going semester must petition the Student Academic Standing Committee to do so.

Taking a Leave of Absence

Students desiring to interrupt their studies for one semester or more may do so by requesting permission to take a leave of absence. They must do so in writing to the Head of Academic Administration before the start of the semester they desire to take the leave. A student who does not do so is deemed to have dropped out of the College and must apply for re-admission to the Head of Academic Administration at least two weeks before the start of the semester in which the student hopes to return.

Grade Reports, Transcripts and Diplomas

Shortly after the end of every semester, the Head of Academic Administration makes semester grade reports available to all students. Degree-seeking students can check their grades on line. Official transcripts are provided for study-abroad students.

Transcripts

Upon receipt of a Transcript Request form, the Registration Office will provide transcripts (official cumulative grade reports bearing the seal of the College). A Transcript Request form is available from reception or on the College's website. Students should expect their request to take five (5) working days to process. Neither transcripts nor grade reports are given to students who have unresolved financial or admissions obligations.

Diplomas

The graduation diploma is a numbered official document issued by Vesalius College. Legally it can only be issued ONCE - no replacement document is possible. It is signed by the Chairman of the Board of Vesalius College, the Dean and the Chairperson of the Student Academic Standing Committee. Each diploma records the student's name, the degree earned and the date of graduation. A graduate's diploma will be available for collection only IN PERSON.

AVOIDING PLAGIARISM

The following is adapted from 'How To Avoid Plagiarism,' Department of English, Lafayette College.

The College will not tolerate academic dishonesty. Plagiarism is considered serious misconduct and is subject to severe disciplinary action. Your writing is expected to be your own, except for duly acknowledged borrowings. Plagiarism, the dishonest omission of such acknowledgment, makes another person's fact, idea, opinion, line of argument or wording appear as your own, whether you copy it (use the exact words), paraphrase it (put it into your own words), summarise it or adopt its line of argument. Whatever the use, with or without quotation, each borrowing must be documented (common knowledge need not be documented, however.)

Here are some guidelines for avoiding the academic sin of plagiarism.

Quotation

Even one or two words, if distinctive, must be identified as a quotation. Ordinarily, this is done by using quotation marks. A longer quotation, however, more than four lines of prose or two of verse should be set out as a block quotation, indented. (With block quotations, quotation marks are omitted as redundant.) Quotations must be reproduced with letter perfect accuracy, any additions or changes being carefully placed within brackets [like this] and any deleted matter being replaced by an ellipsis (three spaced dots).

Documentation

While a footnote is one of the most familiar forms, there are a number of others. Proper documentation must show a book's author, title, city of publication, publisher and date of publication, as well as under most systems of documentation the page(s) where the borrowed material occurs. For a periodical article, documentation will indicate author, article title, periodical title, volume number, year of publication and the page(s) containing the borrowed matter. Intentionally false documentation is, of course, dishonest.

If you have any doubt about whether documentation is needed, consult the instructor before handing in the paper. Err on the side of safety by fully documenting the sources.

Some examples

In order to clarify the boundaries between the acceptable and the unacceptable, consider the following sentences, all based on a passage from Paul Fussell, 'The Stationary Tourist,' *The Random House Reader*. Ed. Frederick Crews. New York: Random House, 1981. 233-244.

1. In 'The Stationary Tourist,' Paul Fussell contends that tourism 'began more than a century ago, in England [when] the unwhole someness of England's great soot-caked cities made any place abroad ... appear almost mystically salubrious, especially in an age of rampant tuberculosis' (233- 34). **Direct quotation, documented. Acceptable**
2. The English considered foreign travel almost mystically salubrious according to Fussell (234). Quotation without quotation marks. **Unacceptable even though documented.**
3. The English considered foreign travel 'almost mystically salubrious,' according to Fussell (234). **Partial paraphrase, documented with the brief quotation properly identified. Acceptable.**

4. Tourism started more than a century ago in England. The great soot-caked cities were so unwholesome that any place abroad seemed almost mystically healthful by comparison (233-34). **Half-baked paraphrase: the original with a few words changed around. Unacceptable even though documented.**
5. Paul Fussell believes tourism grew out of nineteenth century urban squalor: cities became so dirty and unhealthy that people took vacations to escape (233-34). **Complete paraphrase, documented. Acceptable.**
6. Tourism grew out of nineteenth century urban squalor: cities became so dirty and unhealthy that people took vacations abroad to escape. **Paraphrase, undocumented. Unacceptable.**

STUDENT SERVICES

For further information on items in this section see www.vesalius.edu.

Libraries:

Central Library	Main Library
VUB Campus - Building C Tel: +32 (0)2 629 25 05 www.vub.ac.be/BIBLIO	ULB, Solbosch Campus - Building NB Tel: +32(0)2 6502377 www.bib.ulb.ac.be
Opening hours during Academic Year:	
Mon-Thu:	9:00 - 21:00
Fri:	9:00 - 19:00
Sat:	10:00 - 16:00

On the main VUB campus, the central library – supporting the humanities, the social sciences and the natural and formalised sciences – provides collections for students in all curricular areas. Students have full access to books and other materials shelved in open stacks and may obtain assistance from the computer search and interlibrary loan services. Library holdings number more than 400,000 volumes and 2,800 periodicals, as well as many online resources.

Vesalius College students also have full access to the library facilities of the French-speaking Université Libre de Bruxelles (ULB). Registration may be done at the loan desk of the ULB library, Solbosch Campus - Building NB. The ULB has campuses adjacent to and close by the VUB main campus. Both libraries have made arrangements for reciprocal use of their collections.

Vesalius College students may also use The Royal Library Albert I (Koninklijke Bibliotheek van België/ Bibliothèque Royale de Belgique), which is situated in the centre of Brussels and can be easily reached by public transport. Registration and an annual fee are required to use the Royal Library (note: there is no lending, only consultation on site).

Together, the three libraries have a collection of more than five million books. To avoid unnecessary travelling, prior consultation of their online catalogues is recommended.

Self-Study Centre

Location: Building F, Level 1

This centre provides a place for students to study and consult reference books, dictionaries and periodicals. There are also collections of slides and videos that complement the lecture courses. The centre also has computers and printers that students can use. No books, materials or equipment may be taken out of the centre.

Computer Facilities

Locations: Vesalius College: Pleinlaan 5 and VUB campus, building B, level 0 (B002 & B006) and building E, level 0.

Students have access to the VUB computer centres and to the dedicated computer room at Vesalius College. Word processing, spreadsheet, database software and a printer-scanner are available at Vesalius College.

Each student also has a VUB computer account which can be activated after registering at Vesalius College. Linked to this account is an email address (webmail.vub.ac.be). Students also have access to the VUB wireless network VUBnext using their dedicated VUB computer account. Instructions can be found on the Vesalius College website and in the orientation pack.

A data communications network, called VUBnet, connects most of the computer equipment available on the three VUB campuses. Fibre optic links and Ethernet cabling between all buildings provide for fast data transfers and easy access to local and remote servers. VUBnet ties into the Internet and, in particular, to Belnet, the Belgian Research network.

Professors may use the online learning platform Canvas to publish additional readings, presentations, course material, assignments and communicate with students. Students should consult Canvas regularly to review this course material. The online learning platform is available at canvas.vesalius.edu

Each student has access to the student portal, which shows the courses the student is registered for. Professors are encouraged to use the online gradebook so student can access their grades on tests and assignments via the student portal. At the end of the semester, the grade reports will be published on the student portal at a pre-set date announced via email and the bulletin boards. This service is available via studentportal.vesalius.edu.

Professors are urged to have assignments handed in by students checked via the plagiarism detection software www.turnitin.com. Instructions on how to use the system are available at the reception of Vesalius College.

English and Math Workspace

The English and Math Workspace is a place where students who are struggling with language or math skills can come for assistance.

Students who wish to get this extra help with English should get in touch with the person in charge (to be confirmed). This person will deal with problems in English language, grammar and syntax, as well as with the structure and formatting of written assignments, research skills and bibliographies. Numeracy assistance and tutoring are offered for statistics and mathematics. Students who wish to get this extra help should get in touch with the person in charge, Dr. Dean Vucinic.

Learning Support

Learning Support at Vesalius College offers limited administrative assistance to all students with medically documented special needs requirements, such as dyslexia and attention deficit disorder. The assistance is offered in the form of extra time allowed for final exams, if requested. Special Needs Students are given the option of taking their final exams at the same time as the other students in the class, in a separate classroom or with a separate proctor, and are allowed up to 50 % extra time to complete their exams. For more information, please contact Ms. Louise Bond at lbond@vub.be.

Counselling Service

The College Psychologist Alex Anghelou provides confidential help for students with personal concerns, which may or may not be related to their studies. Our professional psychologist helps students deal with their emotional, academic or relationship difficulties, as well as assisting them to overcome culture shock and homesickness. For students with special problems, our psychologist works closely together with a team of other qualified specialists.

Appointments can be made by sending Mr. Alex Anghelou an e-mail to: anghelou@gmail.com.

Career Service

Vesalius College employs a career counsellor, Mona Shair (vesalius@key2advance.com), to help students, especially those in their last year, to explore their career options and search for employment. Meetings and services are announced during the semester to students in their last year. This service includes CV and cover letter writing workshops, interview training and networking sessions and seminars.

Dining

Locations: Cafeteria, Sports Cafe (all on VUB Campus)

Reduced prices for students are available at the cafeteria upon presentation of the VUB student ID card. The cafeteria achieved the MSC Sustainable Seafood Certificate in 2013 and relies heavily on biological farming. It offers a wide range of sandwiches upstairs, 100% fair trade coffee plus two complete menus from Monday to Friday, one vegetarian menu, one vegan menu, pasta bar, salad bar and wok in the free flow restaurant downstairs. These menus include soup, main course, dessert and tap water.

Beyond the campus, there are numerous cafes, restaurants and food trucks that cater for the student lifestyle.

Sports Facilities

All Vesalius students are permitted to make use of the VUB campus athletic facilities including track and field, weight room and swimming pool (for a fee). Additionally, Vesalius students may join VUB sports club teams. Facilities for the following sports are available at the VUB sports complex:

Aerobics	Boxing	Rock climbing
Basketball	Football (soccer)	Yoga
Self-defence	Tennis	Aerobics
Badminton	Diving	Rugby
Gymnastics	Gymnastic	Weightlifting
Squash	Volleyball	Running
Basketball	Judo	Swimming

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ABBREVIATIONS

AP	Academic Probation	LEN	English Et American Literature
AP2/X	Extended Academic Probation Second	LFR	Language French LGE Language German
ART	Arts Et Civilisation	MCL	Magna Cum Laude ME Major Elective
BA	Bachelor	MR	Major Requirement
BIO	Biology	MTH	Mathematics
BUS	Business	ND	Non-Degree-Seeking Student
CC	Core Course	NSC	Natural Science
CL	Cum Laude	PHS	Physics
CMM	Communication	PHL	Philosophy
CMP	Computer Science	POL	Politics
DAC	Dismissal Appeal Committee	PSY	Psychology
DIS	Dismissal	S	Semester
DL	Dean's List	SA	Study Abroad
ECN	Economics	SAP	Special Academic Probation
ECTS	European Credit Transfer System	SASC	Student Academic Standing Committee
ENV	Environmental Sciences	SCC	Student Conduct Committee
F	Fail (grade)	SCI	Science
FE	Free Elective	SCL	Summa Cum Laude
FP	Foundation Programme	SOC	Sociology Et Anthropology
FRE	Failed but retaken	SSC	Social Sciences
FY1	First year first semester	STA	Statistics
FY2	First year second semester	SY1	Second year first semester
G	Grade	SY2	Second year second semester
GAR	General Academic Regulations	TC	Transfer Credit
GPA	Grade Point Average	TOEFL	Test of English as Foreign Language
HIS	History	TY1	Third year first semester
HUM	Humanities	TY2	Third year second semester
IA	International Affairs	VECO	Vesalius College
INC	Incomplete (grade)	VIP	Vesalius Internship Programme
INT	Internship	VSG	Vesalius Student Government
LAW	Law	WF	Withdrawal Fail
LCH	Language Chinese	WP	Withdrawal Pass
LDU	Language Dutch		

VESALIUS COLLEGE – ACADEMIC CALENDAR 2019 – 2020 (BA)

ACADEMIC WEEKS

ACADEMIC EVENTS

Fall Semester 2019			
ORIENTATION		19 – 20 August	Teaching Quality Workshops
		21 – 23 August	Orientation for new BA and MA students
		22 – 23 August	August 22 Foreign language placement test for new students
			August 22 & 23 Registration for continuing students, August 23 Registration for new students
26 August – 30 August	Week 1	26 August	First day of classes
		26 – 30 August	Late registration for all students
02 September – 06 September	Week 2	06 September	Last day to add a course
09 September – 13 September	Week 3		
16 September – 20 September	Week 4		
23 September – 27 September	Week 5		
30 September – 04 October	Week 6		
07 October – 11 October	Week 7	07 – 11 October	Mid-term exams
14 October – 18 October	Week 8		
21 October – 25 October	Week 9	25 October	Last day to drop a course (Withdrawal Pass)
28 October – 01 November	Fall Recess	28 October – 01 November	Academic holiday (no classes)
04 November – 08 November	Week 10	04 – 08 November	Pre-registration: continuing students/ adviser meeting
11 November – 15 November	Week 11	12 – 15 November	November 11 Legal holiday November 12 – 15, Pre-registration: continuing students/adviser meeting
18 November – 22 November	Week 12	20 November	Academic holiday-VUB Verhaegen Day (no classes, office closed)
25 November – 29 November	Week 13		
02 December – 06 December	Week 14	06 December	End of classes / AQC Folders due
09 December – 13 December	Week 15	09 – 13 December	Final exams
		13 December	End of Fall Semester
16 December – 20 December	AQC Week	18 December	Final grades & complete Folder due 4PM
		19 – 20 December	External Examiners / AQC meeting on 20 December
AQC-SASC Period		02 – 03 January, 2020	AQC Remedial action period
		06 January, 2020	SASC meetings

Spring Semester 2020

ORIENTATION		13 – 14 January	Teaching Quality Workshop
		15 – 17 January	Orientation for new students
		16 – 17 January	January 16 Foreign language placement test for new students
January 16 & 17 Registration for continuing students, January 17 Registration for new students			
20 January - 24 January	Week 1	20 January	First day of classes
		20 – 24 January	Late registration for all students
27 January - 31 January	Week 2	31 January	Last day to add a course
03 February - 07 February	Week 3		
10 February - 14 February	Week 4		
17 February - 21 February	Week 5		
24 February - 28 February	Week 6		
02 March - 06 March	Week 7	02 - 06 March	Mid-term exams
09 March - 13 March	Week 8		
16 March - 20 March	Week 9	20 March	Last day to drop a course (Withdrawal Pass)
23 March - 27 March	Week 10		
30 March - 03 April	Week 11	30 March – 03 April	Pre-registration: continuing students/adviser meeting
06 April - 10 April	Spring Recess	06 April – 10 April	Academic holiday (no classes)
13 April - 17 April	Spring Recess	13 April – 17 April	Academic holiday (no classes)
20 April - 24 April	Week 12	20 April – 24 April	Pre-registration: continuing students/adviser meeting
27 April - 01 May	Week 13	01 May	Legal holiday
04 May - 08 May	Week 14	08 May	End of classes / AQC Folders due
11 May - 15 May	Week 15	11 – 15 May	Final exams
		15 May	End of Spring Semester
18 May - 22 May	AQC Week	20 May	Final grades and complete Folder due 4PM
		21 May	Legal holiday
AQC-SASC Period		25 - 26 May	External Examiners / AQC meeting on 26 May
		27 - 28 May	AQC Remedial action period
		29 May	SASC meetings

Academic Weeks: Summer Programme 2020			
01 June - 05 June	Week 1	01 June	Legal holiday
		02 June	First day of classes
		02 - 05 June	Registration
08 June - 12 June	Week 2		
15 June - 19 June	Week 3		
22 June - 26 June	Week 4		
29 June - 03 July	Week 5	01 July	Submission of syllabi
26 June - 30 June	Week 6	10 July	End of classes
13 July - 17 July	Week 7	13 July	AQC Feedback deadline: to instructors on syllabi
		13 - 17 July	Final exams

Please note that the information highlighted in grey are for faculty and Academic Quality Committee processes only.

Notes



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Brussels

In affiliation with



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