Organisational Profile

Citi, the leading global financial services company, has approximately 200 million customer accounts and does business in more than 160 countries and jurisdictions. Citi provides consumers, corporations, financial institutions and governments with a broad range of financial products and services, including consumer banking and credit, corporate and investment banking, securities brokerage, transaction services, and wealth management.

About the Institutional Clients Group

Citi's Institutional Clients Group is comprised of diverse, talented professionals globally located in more than 100 countries and territories, collectively representing an unparalleled international network of financial skills and capabilities serving targeted clients. Our clients are top corporations, financial institutions and governments in countries around the world and our mission is to help them achieve their goals. We do so by providing strategic, financing and operational insights and executing tailored product/service solutions, both across our borders and domestically. The ICG responds to clients' changing needs through its long-established relationship coverage approach that provides client solutions utilizing all of Citi's relevant capabilities, including the broadest possible access to financial markets globally. No other institution can match our combination of global insights, client relationship management services, geographic reach and local and cross-border product expertise.

Internship Profile

The Intern will work in close cooperation with the Country Controller for Belgium.

Main duties and responsibilities will be:

- Review quality of balance sheet reconciliations from various departments in- and outside of Belgium
- Participate in the monthly Balance sheet review call
- Review Control procedures
- Develop process flows to support the various Manager’s Control Assessment (MCA) items
- Effect controls related to MCA
- Annual mapping review for US reporting
- Annual mapping review for Regulatory reporting
- Ad hoc requests (*continued on next page*)
Intern Profile

- Strong communication skills (both written and verbal)
- Strong presentation skills
- Analytical skills: understanding financial statements, accounting transactions, balance sheet reconciliations
- Self-motivated, highly ambitious and goal oriented
- Ability to work under pressure

Important Note: the application must include a certificate of no criminal conviction