

Meessen de Clercq

Organisational Profile

Meessen De Clercq is a contemporary art gallery that brings a group of strong, international artists. The gallery occupies three floors in a house built in 1911, including a separate video space and a "Wunderkammer", offering a particular look on the theatre of the world.

Meessen De Clercq considers the gallery space as a small part of the meaningful platform it wants to be for the artists represented. In order to promote the career of the artist and to distribute his/her work, the gallery also works together with national and international museums and participates in important international art fairs. Meessen De Clercq furthermore publishes catalogues and editions in close collaboration with the represented artists.

For more information: www.meessendeclercq.com

Internship Profile

A number of projects are running simultaneously in the organisation. The idea is that the intern works on a number of projects, closely in collaboration with the on of the 2 internal project leaders. Responsibilities vary with the kind of project and the personality of the intern.

Some projects for the coming year, starting at the beginning of September 2010:

- About 20 exhibition projects have to be managed
 - o On average every 7 weeks 3 exhibition projects run simultaneously
 - o In general 2 soloshows run during the same period, and 1 specific 'wunderkammer' proposition, the average exhibition lasts for 6 weeks
- Approximately 5 extra-muros exhibition projects have to be managed
 - o National and international museums preparing soloshows of artists represented by the gallery
- Approximately 4 publications have to be prepared
 - o Either independently or in collaboration with museums or publishers books and catalogues concerning artists or exhibitions have to be coordinated and delivered taking into account strict deadlines
- Approximately 6 international fairs have to be prepared
 - o Meessen De Clercq will participate in a number of European Art Fairs
- Improve electronic communication
 - o Website adaptation, improve communication through facebook, research the use of other new communication channels
- Improve business management software

Intern Profile

Ideally the intern is fluent in English and French or Dutch. Any other language is a plus. The person should mainly be motivated to work in a small scale flexible very internationally oriented environment, and be rather hands-on than theoreticist. Most of the above mentioned projects include logistic and administrative issues such as transport, insurance, contracts, customs etc... that have to be managed, so the person has to be precise, while being social. He or she should be familiar with computers, but the core software is company specific and easy to learn.