

## BOZAR (Centre for Fine Arts)

### Organisational Profile

An Art Deco masterpiece by Victor Horta, the BOZAR is one of the jewels of Belgium's cultural and architectural heritage. Following intensive renovation and restoration work, the Centre has now re-opened its original spaces consisting of a network of exhibition rooms, theatre halls and the Henry Le Bœuf hall, a concert hall seating 2 200, to which have been added new multimedia rooms.

The Brussels Centre for Fine Arts is also an arts centre simmering with international cultural and artistic activities: more than 250 annual chamber music and symphony orchestra concerts; around twenty exhibitions; with contemporary theatre and dance, writers and film-makers

Interns will have the opportunity to attend concerts, performances, and exhibitions in the Palais des Beaux-Arts.

More information can be found at: [bozar.be](http://bozar.be)

### Internship Profile

The interns responsibilities will include:

- Drafting press releases and press kits
- Updating media database and search for new contacts and groups
- Assisting assistance with press conferences
- Translating in French / Dutch / English
- Archiving press clippings & cuttings analysis
- Producing media files (copying and binding)
- Attending meetings press

### Intern Profile

The successful candidate should be:

- √ Trilingual: Dutch / French / English
- √ a good writer who can adapt depending upon the target audience
- √ Social and open minded
- √ Prepared for substantive tasks alternating with administrative tasks
- √ Willing to work to deadlines with flexibility

### Disclaimer:

**\* Possibility to do a double internship of 280 hours (\*applied to Study Abroad students only)**