



The Jane Goodall Institute (I)

Organisational Profile

Founded by renowned primatologist Jane Goodall, the Jane Goodall Institute is a global nonprofit that empowers people to make a difference for all living things. Our work builds on Dr. Goodall's scientific work and her humanitarian vision. Specifically, we seek to:

- improve global understanding and treatment of great apes through research, public education and advocacy
- contribute to the preservation of great apes and their habitats by combining conservation with education and promotion of sustainable livelihoods in local communities
- create a worldwide network of young people who have learned to care deeply for their human community, for all animals and for the environment, and who will take responsible action to care for them

Internship Profile

- Management of the JGI Belgium Membership programme
 - updating database
 - communication with members about news, events and answering questions
 - helping to recruit corporate members
 - membership outreach preparation for January 2011 (getting information about the adopted chimpanzees, news from our JGI African programmes and other factsheets)
- Lead organiser for series of fundraising booths at school Christmas Fairs in late November and early December
- Event support for a variety of planned events (UN Peace Day, Environmental Fairs, Tree Planting event, etc.)
- Website maintenance
 - adding content to website
 - researching for new content and ideas to improve the website
- Assisting in the preparation of the JGI Belgium 2011 Annual Report
- Carrying out other administrative support tasks such as sending emails to volunteers or partner organizations, organizing meetings, updating book and merchandise stock, creating event reports, etc.

Intern Profile

- interest and personal commitment to the Jane Goodall Institute mission and activities
- fluent written and spoken English, with Dutch as an asset
- currently studying at a university level in a relevant field (biology, environmental studies, conservation, business administration, management, international relations, communication, public relations) or with related work experience equivalent
- good IT skills (Word, Excel) and knowledge of Drupal content management system to update website