



# FULBRIGHT

## **Organisational Profile**

The Commission for Educational Exchange between the United States of America, Belgium and Luxembourg is located in the Royal Library Albert I in Brussels. The Commission administers several Fulbright Scholarship Programs for citizens of Belgium and Luxembourg. Grants are available for graduate study (Master's or Ph.D.), pre-doctoral research and post-doctoral research or university lecturing in the United States. Special programs for language teaching assistants (Dutch, French and German) and secondary school teachers of English also exist. US citizens seeking Fulbright grants for study or research in Belgium or Luxembourg can also obtain information from the Commission. Please see Information for U.S. Citizens.

## **Internship Profile**

The Intern will work in close cooperation with the Educational Adviser-Program Officer, Ms. Erica Lutes. Main Duties & Responsibilities will be:

- operating the US embassy's Educational Advising Center
- social media resources (Facebook, website, Youtube)
- assisting with the scholarship competitions
- research projects on different fields of study

## **Intern Profile**

The successful candidate should have the following requirements:

- experience with applying to US institutions at the undergraduate or graduate level
- willingness to help Belgian students understand the US education system
- be interested in running a small business, working for an NGO and international diplomacy
- it would be helpful to have: basic knowledge in excel, familiarity with social media platforms, basic knowledge of one of the official languages in Belgium