

## FINANCIAL INFORMATION

### Tuition and Fees for Full-time Students

Full-time Bachelor's degree students take 4 or 5 courses per semester. Tuition and appropriate fees, as shown below, are payable in full, each semester, upon registration (no later than the end of the first week of classes) unless the student has arranged for a deferred payment plan beforehand (for more details, see below). The English for Academic Purposes (EAP) programme is a full-time course and is charged at the same rate as for Bachelor's degree students.

Tuition and Fees	Euro (€)
Tuition	4,800.00
Service Fee	380.00
Student Government Fee	20.00
Total Tuition & Fees	5,200.00

Other Potential Fees	Euro (€)
Late Registration Fee	50.00
Late Payment Fee <sup>1</sup>	100.00 to 350.00
Lab Fee <sup>2</sup>	50.00 to 150.00
Course "ART361E" Field Trip Fee <sup>3</sup>	750.00

<sup>1</sup> Late payment fees will be charged for any payments not made by the respective due date(s).

<sup>2</sup> Lab fees vary according to the courses for which the student registers.

<sup>3</sup> This fee is only charged to students who enrol for the course "ART361E".

The College reserves the right to adjust the tuition and fees for Spring 2009 if there is a significant rise in inflation.

### Tuition and Fees for Part-time Students

Part-time students take up to 3 courses and pay €1,500.00 per course. A minimum service fee of €170.00 is charged; this fee may be increased depending upon the service that the student requires. All other fees are also applicable for part-time students.

### Other Fees

*Application Fee:* When students submit their application, they must include a non-refundable fee of €50.00. This fee is also applicable to Study Abroad students.

*Transfer Credit Fee:* For assessment of transfer credits there is a non-refundable transfer credit fee of €150.00, to be deducted from tuition upon registration.

## Method of Payment

Payment may be made in Euros (€) by bank transfer or by credit card. After course enrolment and upon request, the accounts officer can provide students with invoice stating the amount due.

By bank transfer: Monies should be transferred to the Vesalius College account at:

Dexia Bank	
Account number:	068-2410268-39
IBAN number:	BE 13 068-2410268-39
Swift code:	GKCC BE BB

For international transfers, the main office of the bank is Dexia Bank, Pachecolaan 44, B-1000 Brussels, Belgium. When transferring monies, *please include the student's full name and specify the type of fee* (for example Application Fee, Transfer Credit Fee, Tuition & Fees). Transferring money from abroad sometimes takes two or three months. It is important to retain proof of payment. To avoid problems, allow time for the payment to arrive before registration; at registration no bank orders will be accepted. Students are liable for all bank charges, including exchange costs. In cases where Vesalius College pays these costs on behalf of the student, the student will be billed for the difference before the end of the semester.

By credit card: Vesalius College accepts Eurocard/Mastercard and Visa. Should the credit card not be in the student's name, a written and signed permission from the cardholder must accompany the payment. The application fee may be paid by credit card by completing the section "Application Fee" on the application form or by sending a letter authorising the College to charge the amount to the credit card.

## Deferred Payment Plan

The deferred payment plan allows students to pay the tuition for each semester in monthly installments during the semester, rather than in a lump sum at registration. A first payment of €2,575.00 is due at registration, and installments of €900.00 are due each month (an administrative fee of €25.00 for each payment is included). Lab fees are added to the second installment. For more details, please contact the Bookkeeper or the Admissions Office.

Students who intend to pay in this way must notify the bookkeeper each semester in writing and before they register. The deferred payment plan will not be given on the

day of registration nor during the late registration period.

The conditions listed under Financial Audit also apply to Deferred Payments. Students whose payments are not in order are not allowed to register for the next semester, to take any examinations or to receive official documents or grades.

## **Adjustments to Tuition Charges**

### **Change of Course Load (Drop and/or Add)**

Students may reduce or increase their course load before the end of the second week of the semester. Once the Registrar has authorised these changes, the bookkeeper adjusts the student's account to reflect the difference between the original and reassessed tuition charge. Lab fees are non-refundable.

### **Withdrawal**

Notification must be received by the Registrar in writing. Only at that time is a student considered to have withdrawn. Students who withdraw completely from the College before the start of the semester receive a full refund of tuition and fees except for €75.00 to cover administrative costs.

Students who withdraw during the semester receive a partial refund of tuition as follows:

80% if the withdrawal is during the first week of the semester  
60% during the second week

No refunds are given for withdrawals after the second week of the semester.

In no case is a refund of fees granted if the student withdraws after the beginning of the semester.

### *Financial Audit*

A student who does not pay the stipulated amount (full or deferred payment) by the stated and final deadline in a semester in progress is placed on financial audit. Such a student cannot:

- Attend classes and examinations
- Obtain an official transcript, notification of grades or any other documents a regularly enrolled student may request
- Receive a student ID card or yearbook
- Register for a subsequent semester
- Apply for or receive financial aid
- Attend a semester abroad at an institution with which Vesalius College has an agreement
- Graduate, be proclaimed or march in the Graduation Ceremony
- Receive a diploma

## Estimated Costs other than Tuition and Fees

In addition to the tuition and fees that must be paid each semester, students should also budget for living costs. The following table shows a very rough estimate for some of these costs and may be of help in budgeting for the semester.

	Euro
Educational Materials	500.00 – 750.00
Accommodation	1,750.00 – 3,000.00
Food (minimum)	1,000.00 – 1,500.00
Public Transportation	160.00
Health Insurance	100.00
Mobile Phone	200.00

## Financial Aid Programme

### Vesalius College Tuition Reduction Programme

The College offers a limited number of tuition reductions, which are granted on the basis of financial need for one semester at a time. To apply for financial aid, students must fill in a financial aid application form. The completed form must be returned with all the necessary documentation before the given deadline. Applications for financial aid must be submitted for each semester with updated documentation. Only students who have applied for admission and have been accepted will be considered for financial aid. Current students are only eligible to apply for financial aid if they are in good academic standing.

### Scholarships

#### *Named Scholarships*

Every semester, a scholarship in the name of Andrée Bingen is awarded to a third-year student who has demonstrated exemplary academic achievement and would benefit from financial assistance.

#### *Discount*

Vesalius College offers a tuition discount if two or more siblings are enrolled at the College simultaneously. A discount is also offered to siblings of alumni.

#### *Grants and Loans*

Certain countries offer grants and loans for study at Vesalius College. Applicants are encouraged to check with their home country education authority concerning eligibility for financial assistance.